

**GIBBSBORO ELEMENTARY SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**

**January 2, 2020**  
**7:30 p.m.**

*"Together Everyone Achieves More"*



Location: Media Center  
Gibbsboro School  
37 Kirkwood Road  
Gibbsboro, NJ 08026

**Minutes**

**I. PUBLIC SESSION**

**A. Meeting Called to order by Mrs. Miller at 7:30 pm.**

**B. Statement of Open Meeting Compliance**

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date and location of this meeting was delivered to the Courier Post, the Town Crier, the Borough of Gibbsboro, and posted on the official school bulletin board and district website.

**C. Flag Salute**

**D. Roll Call**

Mrs. Miller present

Mr. Alexander present

Mrs. Balut absent

Mrs. Carrington absent

Mrs. Falcone present

Mr. Littlefield absent\*\*

Mr. MacFerren present

Mr. Parsinitz present

Ms. Whyte present

Others in attendance: Mr. Marcellus, Mr. Sahli, Mr. Cordery, members of the public, and students.

**E. Recognition & Presentations**

**1. Holman Frenia Audit Presentation**

Dave MacNally gave an overview of the Audit. District is in sound financial state. He highlighted key parts of the report for the board members.

**2. Student Council Presentation**

Two students provided an [overview of all school events](#) since November.

**\*\*Note: Mr. Littlefield arrived at 7:42 pm.**

**F. Public Participation – First Opportunity (No one came forward at this time)**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please make your comments about agenda items only. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

**G. Approval of the Minutes**

1. November 12, 2019 Regular and Executive Session [Attachment](#)

**Motion** made by Mrs. Falcone, seconded by Mr. Parsinitz, with a vote of 6-0 (Alexander and Carrington abstained), the minutes of the Regular Meeting and Executive Session of November 12, 2019 were unanimously approved.

2. November 25, 2019 Special Meeting and Executive Session [Attachment](#)

**Motion** made by Mr. Alexander, seconded by Mr. MacFerren, with a vote of 7-0 (Whyte abstained), the minutes of the Special Meeting and Executive Session of November 25, 2019 were unanimously approved.

## H. Correspondence

1. Thank you letter from Mayor for Tree Lighting [Attachment](#)

## I. Finance

1. a. [Ratify and Affirm Bills](#) Paid for December in the amount of \$40,311.03.  
b. Ratify and Affirm Health Benefits for November in the amount of \$77,156.57  
and December in the amount of \$77,174.93.
2. Certification of Business Administrator. Pursuant to NJAC 6A:23A-16.10(c)3, I certify that as of November 30, 2019, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA 18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJCA 6:23-2.12(a)1.

In accordance with NJAC 6A:23A-16.10(c)2, it is certified that anticipated revenue has changed for the month ending November 30, 2019, as follows:

- |                |        |
|----------------|--------|
| 1. Increased - | \$0.00 |
| 2. Decreased - | \$0.00 |

**James Cordery**

*November 12, 2019*

Business Administrator

Date

3. Certification of Board of Education. Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of November 30, 2019, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Board Secretary's Reports for [September](#), [October](#), and [November](#)
5. Motion to approve November 2019 payroll in the amount of \$307,901.74  
and December 2019 payroll in the amount of \$319,372.68

**Motion** made by Mrs. Whyte, seconded by Mrs. Carrington, with a roll call vote of 8-0, the finance items 1-5 were unanimously approved.

## J. Policy (First & Final Reading)

1. Sustainability Policy - 8545 [Attachment](#)

**Motion** made by Mrs. Carrington, seconded by Mrs. Whyte, with a vote of 8-0, the above policy numbered 2020-1 was unanimously approved.

## K. Committee Reports

### 1. Camden County School Board

Mr. MacFerren provided an overview about the latest meeting he attended on social media. Common sense approaches for board members was discussed at the meeting.

### 2. New Jersey School Boards: No new report was given.

### 3. Educational Services Commission: No meeting was held last month.

## L. Public Participation - Second Opportunity (No one came forward at this time)

## II. SUPERINTENDENT'S REPORT

### A. For Your Information:

#### 1. Conference Totals: Tuesday day (80), Wednesday day (70), Thursday night (142) Grand Total (292)

Mr. Marcellus shared his thought of adjusting the length of Junior High conferences to 10 minutes. Would allow for parents/guardians to see more teachers.

#### 2. Eastern Regional Strategic Plan [Attachment](#)

Mr. Marcellus met with the three local Superintendents. Eastern's plan for increased academic options for their Seniors and how that may change course options for their students was discussed. There was a discussion of an increased interest in educating the whole child as well.

#### 3. NJ AMLE (Association of Middle Level Educators) Presentation [Attachment](#)

March Conference for the Junior High teachers to attend during a scheduled district in-service day.

### B. Superintendent's Monthly Report [Attachment](#)

Mr. Marcellus visited every homeroom before Winter Break to distribute certificates to students in one of four areas: Outstanding Attendance, Outstanding Attitude, Outstanding Participation in Activities, and Outstanding Effort.

#### Personnel Report [Attachment](#)

### C. Facilities Report [Attachment](#)

### D. Nurse's Report [Attachment](#)

**Motion** made by Mrs. Falcone, seconded by Mr. Littlefield, with a vote of 8-0, the above Superintendent's Report was unanimously approved.

## III. NONPUBLIC EXECUTIVE SESSION (Did not go into Executive Session)

**Whereas:** Matters pertaining to sensitive personnel issues, negotiations, student discipline issues and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

**Resolved:** to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

**Be It Further Resolved:** to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

James Cordery  
Board Secretary

**IV. OLD BUSINESS**

**A. Clean Energy Audit** [Attachment](#)

Mr. Marcellus stated he would reach out to confirm when the work would be completed and to verify the amounts on the attached proposal.

**Motion** made by Mrs. Whyte, seconded by Mrs. Falcone, with a vote of 8-0, moving to the next phase of the Clean Energy Audit was unanimously approved.

**V. NEW BUSINESS**

**A. Approve the change of the March In-Service to March 13, 2020.**

**1. Approve changed 2019-2020 School Calendar** [Attachment](#)

**B. Approve the 2020-2021 school calendar** [Attachment](#)

**C. Approve the revised Math Curriculum**

|                                       |                                        |                              |
|---------------------------------------|----------------------------------------|------------------------------|
| <a href="#">Kindergarten</a>          | <a href="#">First Grade</a>            | <a href="#">Second Grade</a> |
| <a href="#">Third Grade</a>           | <a href="#">Fourth Grade</a>           | <a href="#">Fifth Grade</a>  |
| <a href="#">Sixth to Eighth Grade</a> | <a href="#">Sixth Grade to Algebra</a> |                              |

**Motion** made by Mr. Parsinitz, seconded by Mrs. Carrington, with a vote of 8-0, the New Business Items A through C were unanimously approved.

**D. Approve the Comprehensive Annual Financial Report (CAFR) for the school year ending June 30, 2019.**

**Motion** to Approve the Audit (CAFR) for 2018-2019 fiscal year ending June 2019 noting there were no recommendations.

**Motion** made by Mr. Alexander, seconded by Mrs. Whyte, with a roll call vote of 8-0, the Audit performed by Holman Frenia was unanimously approved.

**VI. MEETING ADJOURNED**

**Motion** made by Mrs. Falcone, seconded by Mr. MacFerren, with a vote of 8-0, to adjourn the meeting was unanimously approved.

**Next Meeting:**        **February 11, 2020**  
**Location:**           **Media Center**  
**Time:**                **7:30 p.m.**