



Term Faculty Promotion Timeline FY26

NOTE: **Year 2 of Phase-in** (See Section 201.503):

Continuing with Year 2, on July 1, 2025, Faculty Members on a Term Appointment with **eight (8) years of service** will be eligible for promotion consideration under Section 201.500.

The process for Multiple year appointments is separate and follows the timeline found in 201.302, which begins with a submission of a dossier by October 15 each year.

Tuesday, September 30, 2025	Section 201.525: Faculty Member states intent to Principal Administrator to be considered for conferral of promotion.	
Tuesday, October 7, 2025	Section 201.415: Convener makes Faculty Member's file available to faculty members eligible to vote in review at least ten (10) days before committee meeting.	
Monday October 13, 2025	Section 201.430: Convener distributes written notice of and written agenda for committee meeting at least four (4) calendar days before committee meeting.	
Friday, October 17, 2025	Sections 201.545: Last day for department to meet and make promotion recommendation (committee meeting can be earlier if Faculty Member's file is made available earlier).	
Friday, October 24, 2025	Section 201.445: Convener forwards department recommendation and other materials specified in 201.445 to Faculty Member and Principal Administrator (earlier if previous step is before October 17 th).	
Monday, November 3, 2025	Section 201.550: Last day of ten (10) day period for Faculty Member to review/supplement department recommendation (earlier if previous step is before October 24 th).	
Tuesday, December 2, 2025	Section 201.557: Principal Administrator notifies the Convener and the Faculty Member in writing of their decision (earlier if determination made before November 26 th).	
Friday, December 12, 2025	Section 201.557: Last day for Faculty Member to meet with the Principal Administrator and add the response to the Principal Administrator's recommendation to the file, if Principal Administrator recommendation is to disapprove the request (earlier if previous step is before December 2 nd).	
Monday, December 15, 2025	Section 201.557: Principal Administrator forward the final recommendation and the Faculty Member's file to the EVCAA.	
Friday, January 16, 2026	Section 201.562: The EVCAA notifies Faculty Member, Principal Administrator, UMD HR and Convener in writing of their determination (earlier if determination made before January 7 th).	
Holiday(s) Spring Break (SB)	<ul style="list-style-type: none"> • November 27 - 28, 2025 • January 1 - 2, 2026 • March 9 – 13, 2026 (SB) 	<ul style="list-style-type: none"> • December 24 - 26, 2025 • January 19, 2026