

TECH-E-CLAN

(The Technical Club of the CSE Department)

Rules & Regulations

CLUB RULES

- These Rules and Regulations are adopted by the founders as such terms are defined in the (TECH-E-CLAN) Technical club in accordance with the MPGI CSE Department. It is the intention of the Club to limit these Rules and Regulations to the minimum required for the mutual enjoyment of the Club by its Members and their Guests. The obligation of enforcing these Rules and Regulations for the good of all Members is placed primarily in the hands of a carefully selected and trained staff. Their principal responsibility is to assure you of all the courtesies, comforts, and service to which you, as a member of a fine club, are entitled. It is furthermore the duty of the Membership of the club to know these Rules and Regulations and to cooperate with the Club staff in their enforcement.
- Members violating these Rules and Regulations are subject to such action as deemed necessary in accordance with the (TECH-E-CLAN) Technical Club. Continued violation of the Rules and Regulations may lead to suspension and ultimate expulsion as provided in the (TECH-E-CLAN) Technical Club.

MEMBERSHIP REGULATIONS

- Membership to the Club is by invitation or inquiry. Prospective Members will be invited to meet with a representative. They will be shown around the house and the rules will be discussed. A decision will be made once the application form has been duly completed and discussed by the Committee. Once the application has been processed, membership will be issued to the member with a copy of the club rules.
- All necessary documents for membership must be on forms provided by the Club for that purpose and submitting from the online platform is therefore in the agreement of these rules.
- Link of the Google forms to become a Member of the Club (2023-2024) - <https://docs.google.com/forms/d/1uM5h7wo2CURgwrDQ5j669LEmd0yWzN8e1Tx1ZWdoeIU/edit>
- Each Member warrants the accuracy of the information provided. The duration of all memberships is till the last semester of college.
- A Member who through actions contravening the Codes of Conduct set out in the Club Rules will be liable to have their membership terminated & will be kicked out of the club.
- Members shall abide by the Rules and Regulations set out and stated by the Proprietor and Management of the Club. Any member failing to adhere to the Club rules shall have their membership reviewed by the Proprietor and the Committee and may have their membership terminated without delay. All decisions are final.
- Each Member shall advise the Club and its management of any change of address or relevant information.
- (Tech-E-Clan) The Technical Club is committed to ensuring the privacy and security of all member information. To prevent unauthorized access or disclosure, we have put in place physical, electronic, and managerial procedures to safeguard and secure all the information we collect.

Important -

- It is to be duly noted that any member who wishes to leave the club must follow the procedures outlined in this rule.
- Prior to their departure, the member must inform the **Club Founders/Head** in writing at **least one week** in advance & mail it to - tech_e_clan@mpgi.edu.in. This written notice should clearly state the member's intention to resign from the club along with the necessary documents required.
- Once the club receives the letter of resignation along with necessary documents from the member then a confirmation letter will be sent to that member stating that he/she has officially resigned.
- **Note** - That you will not be **permitted to rejoin the club** in the future, as this policy aims to maintain the stability and commitment of our club members.

GUESTS

- Guests shall be admitted at the discretion of the Club and its management and must be always accompanied by a member.
- Members shall always be responsible for their guests.
- Members are responsible for ensuring that their guests are aware of all Club rules and codes of conduct during their time in the Club and upon leaving the Club Premises.
- Members must not leave before any of their guests.
- If your guests are likely to arrive before you, please notify the **Head** in advance.
- Groups **MUST** comprise Men and Women.

CONDUCT: USE OF FACILITIES /SECURITY

- All devices must be always on SILENT.
- Each Member and their guest shall observe the rules and codes of conduct set out by the Club.

- Members and their guests shall take responsibility for the security and safety of their belongings and property. Each Member and their guest agree that the Proprietor will not be liable for any belongings or property or be liable for any claim or expense resulting to loss or damage to member's or guest's property
- Any items found in the Club after closing will be recovered in the lost property book, held for 28 days from the date, and then disposed of.
- The proprietor reserves the right to refuse admission to or to eject members or their guests as it should think fit. Members shall observe such rules and obligations concerning bookings for facilities or services as the Proprietor may from time to time stipulate.
- No Member shall remove, damage, or destroy any artwork, item of furniture or any other articles belonging to the Club. If a member or their guest causes the loss, damage, or destruction of any such property as described, the member shall bear full responsibility and will be charged the applicable cost.
 - I. Violence will not be tolerated
 2. No arm wrestling.
 3. No shouting.
 4. Conduct yourself with decorum.
 5. Treat the Club's staff with respect.
 6. Respect your Club.
 7. Respect other members.
 8. Every member is responsible for the actions and behaviour of their guests.
 9. No nonsense.
 10. Drug taking will not be tolerated.
 11. Discipline must be maintained.

Originally Designed by (October 2022) - Mr. Mohammad Sarfaraz & Mr. Anmol Pandey

Edited by (April 2023 - June 2023) - Mr. Arshveer Singh