



## OPEN MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON Wednesday 25th February 2026

Meeting opened at 6:06 pm

**Present:** J Rewa-Morgan, A Thomas, H Matthews, M Thorburn, J Turner, M Jacobson, V Moffat, A Harris

**Present Via Zoom:** Nil

**Apologies:** Nil

**Absent:** Nil

**Declaration of Interests:** Nil

**In Attendance:** Helen Ray (Schooled)

Welcome

**Karakia**

Welcomed Helen. Speaking rights granted to Helen Ray.

**Recommendation** - Meeting minutes 10 December 2025 approved as true and accurate.

**Moved:** H Matthews

**Seconded:** J Turner

### Follow up actions from previous meeting:

#### Follow up items/actions from previous meeting 10 December 2026:

- All - put forward any questions to Helen by 11/02/2026 (Schooled).
- Joel - Clean up and streamline the BOT folder structure, including checking user permissions.
- Andrea - Digital use agreement to be checked regarding including acceptable use of AI - privacy and current digital safety tools.
- Andrea - Delegations to be communicated to those with delegations as per the approved delegation schedule.
- Andrea - circulate the new strategic plan for the February meeting.
- Board school property review/walk through..



## Strategic Decisions

### November 2025 Financial Reports

- The Board reviewed and approved the November 2025 financial reports.

Moved: M Thorburn

Seconded: M Jacobson

### 2026 Presiding Member & Committee structure for 2026:

- 2026 Elected Presiding Member - J Rewa-Morgan - unanimous decision.
- Confirm Sub Committees to remain the same.
- Delegated Authority to remain the same.
- Code of Ethics to remain the same.

Moved: J Rewa-Morgan

Seconded: M Jacobson

### Strategic Plan

- The Board concurs and confirms alignment with the 2026 Strategic Plan.

Moved: J Rewa-Morgan

Seconded: V Moffat

### Credit Cards

- A request to increase the credit card limit from \$5,000 to \$7,000 and to issue an additional card to Mike, bringing the total number of cards to three. This was accepted and approved by the Board unanimously.

Moved: J Rewa-Morgan

Seconded: H Matthews



## **Budget**

- The Board approves the revised budget.

Moved: V Moffat

Seconded: J Rewa-Morgan

## **Monitoring**

### **Principals Report:**

- Strategic Plan discussed.
- The Board reviewed and approved the revised Budget.
- The Board reviewed and approved quotes related to arborist work. \$15,000 expenditure for the removal of trees on the school property was approved

## **Strategic Discussions**

Schooled presentation from Helen Ray on management of school funds. The Board wishes to thank Helen for her time.

## **General Business**

Nil

### **Actions captured:**

- Andrea to obtain sign off on delegations from Deputy Principals - Andrea
- Capture maintenance requirements from property review/walk around and list out in minutes on 25 MARCH 2026 minutes following second property review/walk through - Alex/Joel.
- Andrea to have a look into the underlying differences in the 2024 and 2025 fundraising figures so we can understand how to best maximise our fundraising efforts - Andrea



**Identify agenda items for next meeting:**

- The below items were not covered in Feb 2026 meeting so suggested to move to the agenda for March 2026:
  - Uncover the discrepancy between 2024 and 2025 fundraising numbers - per above action.
  - Communications with school community (HERO) - Jack
  - Principal's expectations of The Board - Heidi
  - Review of school calendar - Heidi

**Matters Arising:** Nil

**Correspondence:** Nil

**Karakia**

Meeting closed at 8:47 pm

3 in committee matters were discussed at this Board meeting.

Approved on Behalf of the Board

Joel Rewa-Morgan - Board Presiding Member

Date: 25 / 02 /26