

THE CLIO Position Descriptions

Reminder: all executives and members must keep in mind the main objectives of The Clio magazine and align with our purpose.

Instagram and Discord are also needed for communication purposes, and all applicants must be between the ages of 13—25.

Executives:

- **Literary editorial director (currently closed)**
This position involves directing the literary editors team to make sure everything is done smoothly and tasks are completed on time. You are also expected to attend phone call meetings between the founders and executives once a month. You will act as a transition between the members and the leaderboard. Prior editing experience is required for this position.
Time commitment: 2-4h/week
- **Visual arts editorial director (currently closed)**
This position involves directing the visual arts editors team to make sure everything is done smoothly and tasks are completed on time. You are also expected to attend phone call meetings between the founders and executives once a month. You will act as a transition between the members and the leaderboard. Prior editing experience is required for this position.
Time commitment: 2-4h/week
- **Marketing/Design director (currently closed)**
This position involves directing the marketing/design team to make sure everything is done smoothly and tasks are completed on time. You are also expected to attend phone call meetings between the founders and executives once a month. You will act as a transition between the members and the leaderboard. Prior editing experience is required for this position.
Time commitment: 2-4h/week

Members:

- **Prose/Poetry/Essays editors (currently closed)**

This position involves editing and selecting literary works for upcoming issues. You will also need to review external blog visual art submissions.

Time commitment: 2h/week

- Art/Photography judges OPEN

This position involves judging and selecting visual art works for upcoming issues. You will also need to review external blog visual art submissions.

Time commitment: 2h/week

- Marketing/Graphic Designers OPEN

This position involves creating engaging Social Media content (mainly Instagram) through reels, posts, and other visual Media. Making connections/interaction with other literary magazines to increase exposure is also necessary.

Time commitment: 2-3h/week

- Blog writers OPEN

Write monthly articles for the blog and work with literary editors to publish pieces on the website.

Time commitment: 2h/week

- Blog artists OPEN

Create monthly visual art pieces for the blog and work with visual art editors to publish pieces on the website.

Time commitment: 2h/week