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Template: Proposal for supporting a delegation (purchasing group tickets) from your organization

Dear **[Name of Supervisor/decision-maker]**,

I hope your day is going well.

I've been researching opportunities for meaningful investment in the professional growth and leadership development of our colleagues at **[your company name]**.

One standout opportunity is participation in the WILD Network's Online [Women's Global Leadership Forum](#), which aligns with many of our company's learning, development, and DEIA goals.

This vibrant global convening is designed to support individuals and organizations addressing the world's most complex problems to step into their full leadership potential.

It brings together 250+ organizations from 115+ countries on May 13-15, 2025, for three days of transformational leadership development, networking, and career building. Other participating organizations include: DAI, Abt, Chemonics, FHI 360 **[Choose a selection of organizations that are relevant to your company from [this list](#)]**

Live programming is offered during the workday in 25 time zones. It's purposefully designed for workforces like ours that are spread across the world.

This event stood out to me because of **[explain why the WILD Forum interests you - you can draw from content on the event website and/or your participation at a previous WILD event if applicable]**.

I believe it would benefit our company in the following ways **[feel free to draw from these [benefits](#)]**.

Here are some of the program specifics:

- Online 2025 [Women's Global Leadership Forum](#) takes place: May 13-15, 2025.
- For staff in the greater Washington DC area, there is also the possibility of attending the in-person 2025 [Women's Global Leadership Forum](#) May 8, 2025 for an additional cost **[Delete if not relevant]**
- Duration: 3-day virtual conference (at least 40 hours of interactive programming) plus additional pre and post-WILD Forum webinars (see timeline of activities [here](#))
 - May 13-15, 6am - 12pm ET
 - May 14, 9.30pm - 11.30pm ET (Additional Asia Pacific programming)
- Cost: USD 695 per ticket. Group discounts apply:
 - 10-19 tickets = 10% discount
 - 20+ tickets = 15% discount (for every 20x tickets purchased, organizations receive 1x guaranteed place in WILD's award-winning [1:1 global changemakers leadership coaching program](#))
- Here's a link with more information about [delegation benefits](#). You can also see more on their [website](#).

With a ticket to the WILD Forum, delegates also receive access to other exclusive leadership development 44 opportunities over 6 months, including:

- Insights into the leadership profile of the participant via the WILD Network Leadership Attributes Self-Assessment
- A feature to find a mentor or mentee on the 2025 WILD Forum virtual conference platform
- Three pre-conference leadership skill-building workshops
- A virtual workshop 30 days after the conference will support attendees in taking forward the leadership development goals and other initiatives we identify wanting to take action during the conference.

Are you available to discuss this further sometime next week? Here are some times I am available **[enter 2-3 options here]**. Let me know what works for you. Thank you!

Best,
[Your Name]