

CLUB/ORGANIZATION SPONSOR'S ACKNOWLEDGEMENT OF ROLE/RESPONSIBILITY



This form MUST be completed & attached to ALL student group requests.

I, _____, have agreed to serve as the club/organization sponsor for _____ student group.

I agree to attend all sponsor informational meetings, including the beginning of the year orientation.

Per Board Policy FNAB, I understand that my role as a sponsor is for supervisory purposes to monitor the group for safety and compliance with the *Student Code of Conduct*.

For non-curricular clubs/organizations, I understand that I am not to promote, lead, or in any other manner participate in, the planning, meetings, or activities of the _____ student group.

For curricular clubs/organizations, sponsors may be more involved in planning and participating in activities alongside student leaders. However, sponsors must still ensure that they are in compliance with all district policies and state law. Their participation should be rooted in the curricular and TEKS-based aspects of the club.

I acknowledge that club/organization meeting and event dates must be placed on the campus calendar. In addition, events, field trips, competitions, or travel must be approved in advance in alignment with the appropriate campus procedures and forms.

Further, I acknowledge and understand that I must attend meetings or activities of the _____ student group regardless of the meeting time or location. Events that are not held at the campus must still conform to the expectations of the Student Code of Conduct and be held in accordance with District policies.

By my signature below, I acknowledge that I agree to the terms outlined above and that I have read and understood the policies of McKinney ISD as they relate to serving as a sponsor of student clubs/organizations.

Additionally, I acknowledge that I have read and understood the policies of McKinney ISD as they relate to the management of District funds, including student activity funds and that, in my capacity as sponsor of the _____ student group, I am responsible for working with the student leaders to collect, account for, and deposit student activity funds in accordance with McKinney ISD policy and fundraising guidelines.

Name: _____

Signature: _____

Date: _____

Campus: _____