

## Center Theater Company - Class Contract

### *Frozen Jr - Teen/Young Company - Fall 2026*

#### Class Philosophy

*Teamwork is the key to success in theater.*

Putting on a show requires a high level of commitment and cooperation from everyone involved. To help us achieve this, we have outlined the following guidelines and expectations.

**We ask that students and parents read through the agreements together**, as everyone's support is crucial in order to make the semester a success!

#### **ATTENDANCE:**

- I agree to attend all classes, rehearsals and performances.
- I understand that I am allowed **three** absences over the course of the semester. If I miss more than three classes, I acknowledge that I may lose any lines I have in final performances(s). I will contact CTC staff via email to communicate absences ahead of time.
- I understand that **Tech Weeks and Performances are mandatory and may not be missed for any reason. If you do miss a tech day for any reason you will forfeit a performance to either a double or an understudy.**
- I agree to arrive at rehearsals on time, wearing clothing and shoes that are appropriate for movement (i.e. no flip flops, heels, etc.)
- All cell phones, apple watches, or other electronics will be kept in bags during rehearsal
- I will bring my script to every class, and understand that it is my responsibility to print a new one (from the file on the class website) if I lose it.

#### **PICK UP AND DROP OFF:**

Students may be dropped off no more than 5 minutes before class. If another class is going on students must wait in the lobby until that class is over.

Families that pick up their children more than 10 minutes after class will be charged a "hang out" fee of \$1 per minute.

We know things happen that are sometimes out of your control and sometimes it's hard to adjust to traffic patterns, so we will allow one complimentary late pick up with no "hang out" fee.

## CASTING

We understand that the casting process can bring up some difficult emotions, especially if your child does not receive their desired role. However, please know that we care deeply about each child's personal growth and experience, and strive to balance individual needs with the overall well-being of the group.

Please keep in mind that casting decisions are not only based on "talent," but on many other factors, such as: a student's attitude during class, level of participation, ability to focus and follow directions, commitment to put in the work to memorize lines, etc. While we do our best to divide the various roles and opportunities equally among the students, we acknowledge that we may not be able to please everyone with our casting decisions.

Some cast members may want to count their lines, but this habit should be discouraged. The authors created every character for a reason, and each role impacts the entire production.

We ask for your assistance in modeling a **positive attitude** when it comes to students **accepting and embracing their assigned roles**. We request that you do not contact CTC staff to discuss casting decisions, or to make personal requests on behalf of your child. Thank you for your understanding and support!

Disappointment is a part of learning and it is not CTC's responsibility to assuage or diminish this. Please do not email CTC regarding your child's response to casting decisions or to suggest how we may use them in the show.

If the student would like to have a conversation with CTC about their casting they may set up a time to talk to the director(s) about the decision that was made. This needs to be done outside of class time.

As these students are older and may want to continue seriously in this discipline we are always willing to have conversations with parents about how they may improve but this needs to be done at least a month after casting so it is not conflated with casting decisions.

## Student Promises

### **I WILL,**

- bring my script, a pencil, and a good attitude
- promise to work hard and maintain a good attitude regardless of what part I receive.
- understand that every role is equally important in telling the story, and will do my best to support each member of the cast and creative team.
- not contact CTC staff to discuss casting decisions after the list has been posted.
- Reach out to a friend or fellow student if I have missed a class. It is my responsibility to be caught up for my next rehearsal, NOT CTC.

### **BEHAVIOR:**

- I will be respectful and courteous toward the Directors, my fellow students, and other members of the cast and crew.
- I will maintain a positive and cooperative attitude during every class.
- I will support and encourage my fellow performers.
- I will listen and pay attention while others are rehearsing.
- I will arrive for every rehearsal with my script, a pencil, and a highlighter
- I will only bring water with a closed top/lid to rehearsal. All other beverages must remain in the lobby.
- I will have my lines memorized by the designated due date.
- I will commit to practicing on my own outside of rehearsals. (As a parent, I will support my child in practicing at home.)
- I will respect the rehearsal space, and help clean up after classes and performances.
- I will not gossip about other classmates. Comparison is the thief of joy. When I do this, I not only hurt my fellow classmates but I hurt myself.

### **MEMORIZATION**

- As we move through rehearsal, students are expected to memorize any scenes we have worked on in class.
- **We expect all students to be completely memorized by October 30th.** Anyone who is not memorized by this date, will begin to lose lines.

### **ILLNESS POLICY:**

If your child shows any sign of sickness but is still well enough to attend class please

have them wear a mask to rehearsal. This will make sure all company members remain in good health!

**I have read and agree to all the guidelines outlined above. Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

Student's Name (Print): \_\_\_\_\_

Parent's Name (Print): \_\_\_\_\_

Student's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

*Please send this contract back with your student to our next class or send it to [info@centertheatercompany.com](mailto:info@centertheatercompany.com) **by 8/27/26.***