

**PERIODIC EVALUATIONS FOR
TENURED/TENURE-TRACK FACULTY
COMPLETE TIME SCHEDULE AY 2025-2026**

PROBATIONARY FACULTY

Fall Semester

**For probationary faculty in their 1st year, a mentoring meeting with department chair or school director may be requested in lieu of a formal evaluation.*

- FRI, AUG 1, 2025** Faculty Advancement distributes *Faculty Evaluations Master Schedule*. Colleges may begin creating cases in Interfolio.
- MON, SEP 1, 2025** **Labor Day Holiday (Campus Closed)**
- FRI, SEP 5, 2025** Colleges must submit the names of peer review committee members for the department and college levels to Faculty Advancement.
- MON, SEP 22, 2025** **Submission Deadline.** Probationary faculty undergoing a periodic evaluation must submit their material via Interfolio by this date.
- FRI, OCT 17, 2025** **Department/School Peer Review Committee** sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation.
- FRI, OCT 24, 2025** **Department Chair/School Director** (or designee of the dean) sends periodic evaluations to probationary faculty; response/rebuttal due 10 days from receipt of evaluation.
- FRI, DEC 12, 2025** Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.

TENURED FACULTY

Spring Semester

- FRI, DEC 12, 2025** Colleges may begin creating cases in Interfolio.
- FRI, FEB 27, 2026** **Submission Deadline.** Tenured faculty undergoing a periodic evaluation to submit their material via Interfolio by this date.
- FRI, MAR 20, 2026** **Department/School Peer Review Committee** sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation.
- MAR 30-APR 3, 2026** **Spring Break and Cesar Chavez Day (Campus Closed on MAR 31)**
- FRI, APR 10, 2026** **Department Chair/School Director** (or designee of the dean) sends periodic evaluations to tenured faculty; response/rebuttal due 10 days from receipt of evaluation.
- FRI, MAY 1, 2026** Completed evaluations to Faculty Advancement to be filed in official Personnel Action Files.