

Mission Statement: To provide each child with a content-rich, academically rigorous education using a well-defined, sequential curriculum in a safe, orderly, and caring environment.

Littleton Academy Accountability Committee (LAAC)
August 2025 Meeting Agenda

Date: August 5, 2025
Time: 6:00 – 7:30pm
Location: Littleton Academy Room 101
Virtual: meet.google.com/bvq-xhak-mzz

Agenda

1. Regular Meeting Call to Order
2. Welcome and Introductions
 - a. Name
 - b. Connection to Littleton Academy
 - c. Favorite 2025 summer break memory/experience
3. Review LAAC of Roles and Responsibilities
 - a. Bylaws
 - b. Code of Conduct
4. Operating Procedures
 - a. Official Committee Action: Member Motion, Second, Vote
 - b. Executive Session
5. Immediate Action Items
 - a. Approval of outstanding meeting minutes (May 2025)
 - b. Officer Elections
 - i. Chairperson
 - ii. Vice Chairperson
 - iii. Secretary
 - iv. District Accountability Committee (DAC) Representative
 - c. Appointments
 - i. LAAC (solicited volunteer) liaison to LAGB (Bylaws Art. IV, Sect. G)
 - ii. LAAC Survey Administrator
 - iii. LAAC Assistant Survey Administrator
 - iv. Minutes Taker
6. Meeting Schedule

- a. (e.g., first Tuesday of the month from 6-7:30pm; in-person, virtual, hybrid)

7. Reports

- a. LAGB Liaison Report
- b. Principal Report
- c. LASA Liaison Report
- d. DAC Representative Report
- e. Other committee reports

8. Tasks and Timelines for 2025/2026

- a. Review of LAAC Bylaws (at least every 2 years per Art. II, Sect. I of LAAC Bylaws)
- b. Review of LAAC Policies and Procedures Manual
- c. Surveys
- d. Standardized test data
- e. Governing Board Election

9. Public Comments to LAAC (limited to 10 minutes)

10. Member Comments/Questions

11. Adjourn

Next Meeting: [September 2, 2025 - Hybrid]

Addendum

2025/2026 Committee Members:

- Regular Members
 - o Beckie Lagerborg (Parent, 1st year of 2-year term, approved by LAGB at May 2025 meeting)
 - o Ian Tennery (Parent, 2nd year of 2-year term) - 2024/2025 LAAC District Accountability (DAC) Representative
 - o Katie Wood (Parent, 2nd year of 2-year term) - 2024/2025 LAAC Vice-Chairperson & Survey Administrator
 - o Nicole Heim (Parent, 2nd year of 2-year term)
- Community Member
 - o *[At Large Community Member]
- Staff Members
 - o James Graeber (LA Dean of Students, Administration Representative) (*non-voting member*)
 - o Kara Lough (LA Teacher, Middle School Representative) - 2024/2025 LAAC Secretary
 - o *[Second Staff Position]
- Littleton Academy Liaison Members
 - o *[Littleton Academy Governing Board (LAGB) Liaison (*non-voting member*)]
 - o Diana Treinen (LASA Assistant Secretary)

Membership will consist of LAAC (Bylaws Art. III, Sect. A):

1. Principal (or designee), *non-voting*
2. Governing Board member may attend
3. 2 staff members (1 elementary, 1 middle school)
4. 5 parents of currently-enrolled students
5. 1 LPS community member (not a parent of a LA student)
6. 1 representative from LASA shall serve as a voting member

Officers (Bylaws Art. IV, Sect. A):

1. Chairperson (Parent)
2. Vice-Chairperson (Parent)
3. Secretary
4. DAC Representative (2-year term unless determined otherwise)

Percent of Committee in Attendance: X%

Member Attendance: XX	XX	Unable to attend: XX
<i>Italics are non-voting members.</i> (V) = virtual		Guest Attendance: XX