



Customer Letter of Authority (CLOA)

N.B. Kindly note that the LOA and PAC code cannot be more than 30 days old.

To: Losing Communications Provider	From: Gaining Communications Provider
Registered Address	Registered Address

Customer Details:

Company Name: (as shown on the most recent telecommunications bill from the current Communications Provider)	
Company's Registered Address:	
PAC Code PAC code cannot be more than 30 days old:	

N.B. Please be informed that any existing credit that might allocated on the phone number **will not** carry over once the port in is finalized.

Telephone Numbers to be ported: (must be in service)	
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This is to notify you that I (representing the customer shown above) have decided to port the above * Direct Dialling In (DDI) or *VPN/Centrex geographic number(s) from you to the GCP (also shown above). The GCP is authorised to act on my behalf in this matter.

I recognise that it is my responsibility to arrange cessation of, or changes to, any other services currently provided by you if required.

Signed:

Dated:

Printed Name: