Job Title: Assistive Technology Specialist
Location: Autism Collier Charter School
Job Type: Full-Time
Reports to: Principal

Position Summary:

The Assistive Technology (AT) Specialist at Autism Collier Charter School is responsible for evaluating, recommending, and implementing assistive technology solutions to enhance student learning, engagement, and communication. This position plays a critical role in supporting students with disabilities by integrating technology into the classroom, assisting teachers in utilizing assistive tools effectively, and ensuring students receive necessary accommodations as outlined in their Individualized Education Programs (IEPs). The AT Specialist also serves as the liaison for technical support and equipment management and provides professional development on technology to support Universal Design for Learning (UDL) strategies.

Qualifications:

- **Education:** Bachelor's degree or higher in education, special education, or a related field.
- **Certification:** Florida Department of Education (FDOE) Teacher Certification in Exceptional Student Education (ESE) and Elementary Education.
- **Experience:**
    - Experience working with students with disabilities, particularly those with autism, in an educational setting.
    - Knowledge and experience in assistive technology, including alternative and augmentative communication (AAC) devices.
    - Familiarity with a variety of hardware, software, and applications used to support student learning and UDL strategies.
- **Skills & Knowledge:**
    - Strong understanding of assistive technology and its application in educational settings.
    - Knowledge of Universal Design for Learning (UDL) strategies and technology supports.
    - Ability to conduct technology assessments and recommend appropriate solutions based on student needs.
    - Excellent organizational and record-keeping skills.

- Strong communication and collaboration skills to work effectively with students, teachers, parents, and support staff.
- Ability to troubleshoot technical issues and provide basic IT support.

Essential Duties and Responsibilities:

1. Conducts assistive technology assessments as part of the IEP process and provides recommendations tailored to individual student needs.
2. Identifies, recommends, and supports the implementation of classroom and individual student technology to enhance engagement, comprehension, and communication.
3. Stays up to date on the latest advancements in assistive technology and alternative and augmentative communication (AAC) devices.
4. Provides direct assistive technology services to students as dictated by their IEPs.
5. Trains and supports teachers and staff in the effective integration of assistive technology in the classroom.
6. Provides professional development on the use of technology to support Universal Design for Learning (UDL) strategies, ensuring accessibility and differentiated instruction for all students.
7. Serves as the school-based point of contact for technical assistance in collaboration with the contracted IT company.
8. Assists with the distribution, inventory, and maintenance of school, classroom, teacher, and student technology equipment.
9. Collaborates with educational teams, therapists, and parents to ensure appropriate use of assistive technology for student success.
10. Evaluates the effectiveness of assistive technology interventions and makes adjustments as needed to support student progress.
11. Supports compliance with state and federal regulations regarding assistive technology services and accommodations.
12. Performs other duties as assigned by the Principal or administrative team.

Key Competencies:

- **Assistive Technology Expertise:** Deep understanding of AAC devices, software, and assistive learning tools.
- **Universal Design for Learning (UDL):** Knowledge of and ability to support UDL strategies through technology.

- **Assessment & Implementation:** Ability to evaluate student needs and implement appropriate technology solutions.
- **Communication:** Effectively collaborates with students, teachers, and parents to support technology use.
- **Problem-Solving:** Ability to troubleshoot technical and instructional challenges.
- **Training & Support:** Provides professional development and ongoing guidance to staff and students.
- **Organization & Time Management:** Manages multiple tasks and maintains detailed records of student technology use.

- **Growth Mindset:** Demonstrates a commitment to continuous learning, staying informed on emerging assistive technology trends, and willingness to learn and adapt to new strategies and methodologies.

Physical Requirements:

- Ability to lift and transport technology equipment up to 25 pounds.
- Ability to sit, stand, and move between classrooms and offices throughout the day.
- Ability to operate and troubleshoot a variety of technology devices.
- Ability to work in a fast-paced school environment and adapt to changing needs.

Autism Collier Charter School is an equal opportunity employer and does not discriminate based on race, color, religion, sex, national origin, age, disability, or genetic information.

To Apply: Interested candidates should apply online at https://www.autismcolliercharter.org/