
Frequently Asked Questions

Payroll

1. How do I find out what step I am on?
Sign in to Skyward from AH Connect (click link below for directions)
[What step am I at .pdf](#)
2. How do I know if I am already paying dues?
Sign in to Skyward from AH Connect (click link below for directions)
[Am I Paying AHPA Dues?](#)
3. How much are the para association dues?
Dues are .75% of your regular wages or 75 cents for every \$100.00 taken out of each check.
4. Where can I find information about the rate of pay and step movement?
The current contract, [Contract July 2022 - June 2024](#)

Benefits/Insurance/403B

1. Where can I find information about the 403B plan?
Labor Relations and Benefits department at 763-506-1108 and AH website, [Labor relations and benefits / 403\(b\)](#)
 2. Who do I contact about retiring?
Call the Anoka-Hennepin labor relations and benefits/insurance department at 763-506-1085 to register for a meeting or to obtain additional information on retirement.
 3. I am a new employee, how long do I have to enroll in insurance?
30 days of your benefit eligible start date. More info here, [Insurance / NEW Employee Benefits](#)
 4. What are my insurance options?
Information about options can be found here, [Insurance / Benefit options 2020-2021](#).
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5. Who can I contact about insurance questions?

Christine Sundeen, (763) 506-1084, Christine.Sundeen@ahschools.us. Or for general insurance questions call the District Insurance Department at (763) 506-1080.

Covid 19

1. What do I do if I am a high risk employee?

Please refer to this document, [8-6-2020 AHPA Update](#).

2. Where can I find more information about our district policies and Covid?

**The AH Schools Covid 19 Information website,
<https://www.ahschools.us/covid-19>**

Special Education Paraeducators

1. I am a new special ed para and need to complete my PCA Certification (Personal Care Assistant). Where can I find directions?

[PCA Certification Instructions](#)