

1:1 Chromebook Guide

Middle School and High School

1:1 Chromebook Guide

Table of Contents

VISION AND PURPOSE	2
STUDENT TECHNOLOGY AGREEMENT	2
STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY	3
Board Policy po7540.03 (4/23/2018)	3
STUDENT AGREEMENT	5
CHROMEBOOK TYPE	6
Laptop Model and Protective Sleeve	6
RECEIVING YOUR CHROMEBOOK	7
High School	7
Middle School	7
New Students during the school year	7
Elementary (5th Grade)	7
TURNING IN YOUR CHROMEBOOK	7
12th Grade	7
9-11th Grade	7
6-8th Grade	8
CARING FOR YOUR CHROMEBOOK	8
General Care	8
Screen Protection	8
Cleaning Your Chromebook	8
Updating Chromebook Software (OS)	g
CHROMEBOOK USE	9
Logging into the Laptop	g
At School	g
At Home	g
Chromebook Settings	10
Chrome Extensions and Apps	10
CHROMEBOOK STUDENT SUPPORT	11
District Support	11
Google Online Support	11
CHROMEBOOK TROUBLESHOOTING	11
CHROMEBOOK PROTECTION PLAN	12
CHROMEBOOK REPAIRS	13
Repairs	13
Repair Fees	13
LOST DEVICES	14
Misplaced Devices	14
Lost or Stolen Devices	14
MONITORING CHROMEBOOK ACTIVITY	14
Monitoring at School	14
Monitoring at Home	15
MISUSE OF THE CHROMEBOOKS	15
CHROMEBOOK F.A.Q.	15

1:1 Chromebook Guide

VISION AND PURPOSE

"Today's society is witnessing an unprecedented explosion of information and use of digital resources. In an environment where information is doubling at an incredible rate and digital resources are becoming an increased component of the classroom and the workplace, students face both difficult challenges and increased opportunities. The successful students, workers, and citizens of tomorrow will be self-directed agents of their own learning."

"Wisconsin Standards for Information and Technology Literacy (2017" https://dpi.wi.gov/imt/it-literacy-standards. Accessed 29 Oct. 2018.

Whitnall is committed to facilitating and inspiring student learning and creativity by designing and developing technology-rich, personalized learning experiences that promote and model digital citizenship and 21st-century skills.

In a 1:1 learning environment, students are provided school issued technology to access the internet, digital course material, and digital textbooks to support learning and district academic goals. 1:1 learning environments expand the student's experiences beyond the classroom and provide the student with immediate access to knowledge, creativity, communication, culture, and ideas. While students are permitted to take their device home and use it for non-academic purposes, all devices remain the property of the district; their use is monitored both at school and home.

STUDENT TECHNOLOGY AGREEMENT

All Whitnall School District students whether they are in a 1:1 Learning Environment or in a shared technology environment, must agree to the WSD Board Policy: <u>7540.03 - Student Technology Acceptable Use And Safety</u> (follow the link to WSD Policy Manual). This document established the guidelines for student use of WSD Technology, student email communications, student responsibilities, and potential consequences for misuse of technology.

The agreement/sign-off is part of the Whitnall School District annual online verification/enrollment which is completed through the Infinite Campus Parent Portal. Technology release agreements are annually agreed to and signed digitally. Students will not be granted use of any district technology if their parents/guardians have not completed the online verification and digitally signed the release. If you have any questions regarding Infinite Campus, the Online Verification Process, or the Technology Release Agreement, please contact the Whitnall District Office (414) 525-8411.

1:1 Chromebook Guide

STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY

Board Policy po7540.03 (3/19/2025)

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The Board provides technology resources (as defined in Bylaw 0100 - Definitions) to support the educational and professional needs of its students and staff. With respect to students, District Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system do not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the Board has implemented technology protection measures, that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Board utilizes software and/or hardware to monitor online activity of students and to block/filter access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254(h)(7)) as any picture, image, graphic image file, or other visual depiction that:

- A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
- B. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;
- C. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

At the discretion of the Board or the Superintendent, the technology protection measure may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measure may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or Technology Director may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection

1:1 Chromebook Guide

measure. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

The Superintendent or Technology Director may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students shall receive education about the following:

- A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;
- B. the dangers inherent with the online disclosure of personally identifiable information;
- C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;
- D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building Principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the District technology resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District technology resources (and their parents if they are minors) are required confirm their agreement to abide by the terms and conditions of this policy and its accompanying guidelines during the annual student registration process.

Off premises use of E-Rate supported technology must be primarily for an educational purpose that is integral, immediate, and proximate to the education of students.

Students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they shall use their school-assigned email account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

1:1 Chromebook Guide

Students are responsible for good behavior when using District technology resources - i.e., behavior comparable to that expected of students when they are in classrooms, school hallways, and other school premises and school-sponsored events. Communications on the Internet are often public in nature. The Board does not approve any use of its technology resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students shall not access social media for personal use from the District's network, except within the District's express allowable time periods, but shall be permitted to access social media for educational use in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and Technology Director as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District technology resources.

Revised 4/23/18

Revised 4/13/20

TC 9/28/20

1:1 Chromebook Guide

STUDENT AGREEMENT



- I will take good care of my Chromebook and know that I will be issued the same Chromebook each year.
- I will never leave my Chromebook unattended in an unsecured or unsupervised location.
- I will never lend my Chromebook to other individuals.
- I will know where my Chromebook is at all times.
- I will charge my Chromebook battery to full capacity each night.
- I will keep food and beverages away from my Chromebook as they may cause damage to the device.
- I will protect my Chromebook from extreme temperatures and unfavorable weather conditions.
- I will not disassemble any part of my Chromebook or attempt any repairs.
- I will protect my Chromebook by always carrying it in a secure manner to avoid damage.
- I will not color on my device or apply any stickers or labels other than those supplied by the district.
- I will use my Chromebook in ways that are appropriate for education.
- I will not scratch, mar, gouge or permanently damage the Chromebook case or protective cover.
 - I understand that the Chromebook I am issued is subject to inspection at any time without notice and remains the property of the Whitnall School District.
- I will follow the policies outlined in the Chromebook Policy Handbook and the District Acceptable Use Policy while at school as well as outside of the school day.
- I will file a police report in case of theft or if any damage is caused by fire.
- I will be responsible for all damage or loss.
- I agree to pay the full replacement cost of my Chromebook and power cord/charger in the event that any of these items are lost or intentionally and/or unintentionally damaged.
- I agree to return the Chromebook and power cord/charger in good working condition.

Printed Name	Date
Student Signature	Grade

1:1 Chromebook Guide

CHROMEBOOK TYPE

Laptop Model and Protective Sleeve

Students will be issued one of the following Models and charging cord. Lenovo 100E $\,$

Asus CB Flip C214

HP X360

Acer 311 C732







1:1 Chromebook Guide

RECEIVING YOUR CHROMEBOOK

Chromebooks will be issued to students before school starts or during the first week of school depending on what grade the student is in.

STUDENTS MUST HAVE AGREED TO THE STUDENT TECHNOLOGY ACCEPTABLE USAGE POLICY BEFORE RECEIVING LAPTOP.

(The annual agreement is part of the Infinite Campus Online Registration/Verification completed by parent/guardians)

High School

Students entering 9th grade will be given the opportunity during the first week of school to exchange their device for a new one to be used for the remainder of their high school years.

Returning students who took their device home over the summer are responsible for both the device and charger.

Middle School

Students entering 6th grade will be assigned a new device to be used from grades 6-8.

Returning students who took their device home over the summer are responsible for both the device and charger.

New Students during the school year

Students who enroll after the school year begins will be issued their technology soon after they begin attending classes. A member of the technology department will contact the students at school to issue their technology.

Elementary

If you are an elementary student, please refer to the WSD Elementary Chromebook Guide

TURNING IN YOUR CHROMEBOOK

12th Grade

Graduating Seniors are expected to return everything that was loaned to them including the laptop charging cord and compensate the district for any loss or damage incurred prior to their graduation. Students will be unable to participate in the graduation ceremony until all obligations have been met.

6-11th Grade

Students in 6th- 11th grade retain their school device for the summer. Students are solely responsible for its use and care. Minimal Helpdesk support will be available during the summer months. All devices will continue to be monitored by the Whitnall School District during all breaks.

Any student who withdraws from Whitnall during a break and retains their device is responsible for returning their device to school. Academic records will not be forwarded to the new school until a formal withdrawal has been completed and all Whitnall property returned.

1:1 Chromebook Guide

CARING FOR YOUR CHROMEBOOK

Students must always remember that their device is on loan to them and remains property of the Whitnall School District. Whether the device is used at home or school, it must always be used in accordance with the Students Technology Acceptable Usage Policy (AUP), applicable laws, and expectations described in this document.

General Care

- Chromebooks should always be transported securely.
- DO NOT REMOVE your Chromebook from the hard shell case if you are provided one.
- Heavy objects should never be placed or stacked on top of your device. This includes books, musical instruments, sports equipment,
 etc., as these items can easily cause damage to the display panel or crack the plastic case.
- Keep food and beverages clear of the laptop at all times.
- Do not write, draw, or place stickers on the laptop.
- Take care of your charging cord A replacement will NOT be provided without payment due to loss or misuse.
- NEVER leave your Chromebook unattended. Lock securely in your locker if the device is not needed.
- Do not leave the laptop unattended in a classroom unless the teacher has indicated that the room will be secured.
- Protect your Chromebook from extreme temperatures. Don't leave it in the car during hot or cold weather.
- Protect your Chromebook from weather, water, other liquids, foods, or pets.
- While being transported in your backpack, treat your backpack as fragile (don't throw it on the ground when you sit in class, etc)

Screen Protection

- Do not transport the Chromebook with the screen open or by holding the screen.
- Do not apply pressure to the top of your Chromebook. Too much weight on the device could bend the case and break the screen.
- Do not place anything on the keyboard such as pencils, pens, paper clips, or any other object that could be closed into the laptop and damage the LCD screen or keyboard.
- Do not clean the screen with any liquid or chemical cleaners. Please contact the Helpdesk for assistance if a dry cloth does not work.

Cleaning Your Chromebook

- Devices should NEVER be cleaned with anything other than a dry cloth
- NO chemical cleaners are ever to be used on the device.

Updating Chromebook Software (OS)

- Students are responsible for updating their laptops. ChromeOS (Operating System) will auto-update but requires a complete restart for updates to take effect.
- Students should completely shut down their Chromebooks daily to ensure the laptop is fully updated and functioning optimally.

1:1 Chromebook Guide

CHROMEBOOK USE

Students must remember that the Chromebook is provided to support their learning, increase access to knowledge, and support district academic goals. While it is acceptable for students to use the device for personal computing outside of school, all content accessed, viewed, or downloaded should be 'School Appropriate' and align with the Student Technology Acceptable Usage Policy and any applicable laws.

Logging into the Laptop

- Users are only permitted to log in to the Chromebook with their Whitnall email. Personal Google accounts are restricted from accessing the laptop.
- Users are restricted from logging in as a Guest as well as accessing Incognito mode.
- Do not share passwords or log in as a different user.

At School

- All Students are expected to abide by all Board policies, applicable laws, and student expectations.
- Students are responsible for bringing their fully charged device to school each day.
- Chromebooks should be used to support learning and never create a distraction or prevent others from learning or teaching.
- Students are responsible for bringing their Chromebook to each class daily unless advised by the instructor not to.
- Each device is assigned to an individual student.
- Students should never swap or share their device with another student.
- Devices should be in a student's possession, or secured in their locker at all times.
- If a student is participating in an activity that is not conducive to using their device (i.e., field trip, assembly, locker room, restroom, PE class, etc.), they are required to leave their device in a secured classroom or their locker.
- Students may never share their passwords with another student. Passwords should always be kept confidential.
- Students should be conscientious of appropriate times to access their technology during classes.

At Home

- When at home, the device should always be used under adult supervision in a common family location (i.e., kitchen, living room, dining room).
- While the device will be monitored by the school creating records of all browsing history, <u>Parent/Guardians are primarily responsible for monitoring use of the device and content accessed outside of school and should not solely rely on district monitoring of student use.</u>
- If the device is lost, stolen, or damaged by another party, parents/guardians should immediately report the loss or theft to your community police department and the School Principal.
- If the device is damaged or not working properly, it <u>must</u> be turned in to the Whitnall School District Technology staff for repair or replacement.
- Students and/or parents/guardians are not authorized to attempt repairs themselves, or contract with any other individual or business
 for the repair of the device. Whitnall School District will take care of all needed repairs, individuals are not to do repairs on their own.
- Students are responsible for charging the device at home on a daily basis.

1:1 Chromebook Guide

Chromebook Settings

- Students are permitted to make adjustments to some Chromebook settings to help support their learning such as the trackpad, keyboard, notifications, accessibility features, and other basic functions.
- Students are permitted to add custom backgrounds or wallpapers, but the images must always be school-appropriate and free from any subject including violence, weapons, drugs, profanity, pornographic material, alcohol, gang-related symbols or pictures, or any other images and text that are deemed inappropriate or offensive.
- Students are permitted to use USB peripherals such as a USB mouse.
- Students can manage WiFi access and add home or public WiFi networks.
- While at school, Chromebooks should always be connected to the 'WSDChromebook' network.

Chrome Extensions and Apps

- Student users will have access to install or remove any extension from a list of approved extensions or apps.
- Approved List of Student Chrome Extensions and Apps
- Recommendations or requests for additional extensions and apps should be made through a classroom teacher. The extension or app must be intended to support learning. Games, Themes, or other non-educational extensions and apps will not be approved.

1:1 Chromebook Guide

CHROMEBOOK STUDENT SUPPORT

Several resources exist to support student use of the Chromebook.

District Support

- Students are encouraged to use the help features on the Chromebook
- Google Chromebook Help
- WSD Help Desk sign in with your Whitnall Google email and create a new ticket, follow the prompts to provide information.

Google Online Support

- Google Chromebook YouTube Channel
- Google Docs Online Help (Docs, Sheets, Slides, and Forms)
- Google Drive Online Help
- Google Mail Online Help
- Google Chrome Online Help
- Google YouTube Online Help
- Google Keep Online Help
- Google Maps Online Help
- Google Earth Online Help

CHROMEBOOK TROUBLESHOOTING

Before contacting the Helpdesk, there are several troubleshooting strategies students can employ to attempt to resolve minor issues.

- LOG OUT AND RESTART THE LAPTOP
 - All electronic devices (laptops, tablets, phones, etc) must go through reboots daily or every few days for optimal performance.
 - Troubles such as website losing functionality (Docs, Sides, etc), are frequently resolved by rebooting the laptop or clearing the cache and cookies Follow this link for instructions. (Browsing history is not permitted to be cleared).
- CLOSEOUT TABS AND RESTART THE BROWSER
 - Sometimes having many tabs open in a browser window and many web activities going on at the same time can create errors
 in functionality. Closing out excess browser tabs and restarting the Chrome browser can remedy unwanted issues.
- UPDATE YOUR LAPTOP
 - Keeping your laptop software updated will prevent many issues
 - Updates become available frequently and should be installed regularly.
 - Updates are automatically downloaded to your laptop but do not get installed until the laptop restarts. You will see a notification
 in the bottom right quick settings menu.
- CHARGE THE LAPTOP
 - Students frequently report that their laptop stops working and upon inspection, it is determined that the battery is at 0%.
 - Fully charge your laptop overnight to ensure your laptop has enough power. A full charge should last 10-12 hours.
 - When charging, make sure that all charging cords are fully plugged in and the laptop is charging. There is a charge indicator light that will be illuminated.
 - If your Chromebook does not charge, press the Power button and Refresh keys at the same time to force restart the device.

1:1 Chromebook Guide

CHROMEBOOK PROTECTION PLAN

The 1:1 Chromebook Protection Plan is being offered by the Whitnall School District as an option for students learning in a 1:1 environment. The coverage will protect you in the event that a school issued device is damaged due to drops, surges, and breaks. If enrolled, the coverage starts when the payment is made and ends on the last day of school or until the start of the new school year if you take your device home for summer months.

What is covered?

- Drops, falls, and other collisions
- Electrical Surge / Hardware Failure
- Damaged or broken LCD due to a drop/fall/pressure
- Accidental breakage
- Liquid spilled on or in device
- Repair or replacement of device is at the discretion of the WSD Technical Support

What is NOT covered?

- Intentional damage
- Negligent Damage
- Power cord damage or loss
- Removal of keys from keyboard
- Lost Device

How much does the Protection Plan Cost?

\$20 to enroll in the Protection Plan PLUS:

- A. For each covered claim that costs \$10 or more, students will only be charged one of the fees below
- B. For any non-covered claims, full price of the repair will be charged
- C. If a claim costs less than \$10, no additional charges will be incurred

1st Claim Repair costs more than \$10.	\$10.00
2nd Claim Repair costs more than \$10.	\$20.00
3rd Claim Repair costs more than \$10.	\$30.00
4th or more Claims Repair costs more than \$10.	This contract is void and the device no longer will have drop/damage coverage for the remainder of the school year. Full price for repairs will be charged.

How to Enroll in the Protection Plan

Parents can purchase the plan in the Infinite Campus School Store until October 1st. After the October 1st deadline to purchase has passed, only students who are new to the district are eligible to purchase the plan. Please contact your student's school to purchase the plan.

1:1 Chromebook Guide

CHROMEBOOK REPAIRS

Repairs

- Students are not authorized to make any repairs to their Chromebooks or have them independently serviced.
- Any laptop that is not functioning properly or has sustained damage must be reported to the Helpdesk for repairs.
 Whitnall Help Desk use the 'Sign in with Google' feature and your school email.
- Every attempt will be made to repair in house with spare parts, however, some repairs require new components. Chromebooks that cannot be fixed on site are shipped out to our repair partner every Friday. New replacement parts will be billed at cost to the student Infinite Campus account.
- A temporary device may be issued until the original can be repaired.

Repair Fees

Although there are no upfront charges for the use of the device (just like textbooks and library books), students are expected to take appropriate care of the school-issued device. Whenever possible, Chromebook repairs will be made in house.

The following list provides families with the repair/replacement costs should damage be incurred:

Item	Cost
Complete Device Replacement	\$275
Motherboard	\$150
Keyboard	\$80
Display (non-touch)	\$50
Display (touchscreen)	\$100
Top/Bottom Case	\$50
Charger	\$15
Trackpad	\$25

Forgot Device

If a student forgets their device at home they may come to the Helpdesk for a daily loaner - limit three times per month.

1:1 Chromebook Guide

LOST DEVICES

Misplaced Devices

Oftentimes student devices are not actually lost but have been misplaced, left at home, or left in a classroom.

Before a student reports their device as lost they should search all possible locations.

- Carefully search your locker and backpack.
- Check if the device was left at home or a secondary parent's home.
- Check in with all of their teachers and classrooms for the device.
- Check in with the school's main office, misplaced devices are often brought to the main office.
- Contact a parent/guardian to inform them of the possible lost device.

Lost or Stolen Devices

- Once it has been determined that the device is actually lost or has been stolen, it should be reported to the Helpdesk.
- In the event of theft outside of school, a police report must be filed with local authorities in addition to notifying the school.
- A temporary device may be issued until the original device is found or the district is compensated for the lost device.
- In the event that the device is later found and is in working order with no damage, fees paid may be refunded.
- Students remain responsible for any lost or stolen device.

MONITORING CHROMEBOOK ACTIVITY

Students must always remember that in accordance with School Board policy, there is no expectation of privacy in the use of Whitnall School District technology.

Student Chromebook activity is monitored by Go Guardian at school and at home and is subject to network filtering that is required by Federal Law. Student users who attempt to access blocked or filtered content will be flagged and a notification sent to network administrators for further review.

Monitoring at School

In addition to Go Guardian monitoring student use of Chromebooks in class, teachers have the ability to maximize student technology to support class activities and learning with the following tools

- Remotely view student activity and determine what sites students have access to during their class.
- Remotely close out unnecessary browser tabs.
- Lock a student's laptop if needed.

Monitoring at Home

While students are permitted to use their devices for personal computing outside of school, 1:1 technology is provided to support student learning and district goals. District technology is monitored outside of school and must be used in accordance with school board policy and applicable laws.

• Parents/Guardians are primarily responsible for monitoring student use of technology at home.

1:1 Chromebook Guide

MISUSE OF THE CHROMEBOOKS

Use of district technology is a privilege, not a right, and can be revoked at any time. While there are many types of violations of terms of use ranging from creating a distraction in class to engaging in illegal activity, each will be handled case by case as determined by school or district administration.

Consequences for misuse may include but are not limited to the following

- Restricted access in using the device.
- Restricted to use at school only (device must remain only at school).
- Revocation or restricted access to all district technology.
- Cancelation or suspension from student access to technology and student accounts.
- Suspension or Expulsion from the Whitnall School District.

CHROMEBOOK F.A.Q.

Q: What is a Chromebook?

A: A Chromebook is a laptop that is specifically created to access the web and run web-based applications such as Google Suite for Education. The functionality of the device is similar to any other laptop however all apps and documents are stored in the 'Cloud' (Google Drive) not locally on the laptop hard drive. Storage on a Chromebook is limited.

Q: What software does a Chromebook run?

A: Chromebooks run web applications right in the Chrome browser.

Q: Can a Chromebook be used anywhere?

A: Yes, as long as there is a WiFi signal to connect to. Documents can be individually made available offline if needed.

Q: Can I install software (Microsoft Office, Games, etc) on my Chromebook?

A: No, Chromebooks only access web-based applications and are not intended for locally installed software.

Q: Do Chromebooks have internet Filtering?

A: Whitnall School District Chromebooks are filtered through network filters and Go Guardian both at school and home. However, parents/guardians are primarily responsible for monitoring student use at home and should not solely rely on District monitoring.

Q: Can I find other apps in Google Play Store?

A: Google Play Store is similar to Apple's App Store. Students are restricted from accessing the Google Play Store on their student Chromebook.

Q: Do I have to have WiFi access to use my Chromebook?

A: Files can be accessed offline, but must be set to be available offline through the Chromebook settings. Any modifications made to documents will remain on the laptop until it reconnects to WiFi and syncs with Google Drive.

Q: What antivirus is included with a Chromebook?

A: Antivirus software is not needed on a Chromebook.

Revised 07/01/2024