



Instructional Assessment Committee Minutes

February 7, 2025

Attending: Trey Batey (chair), Brad Benjamin, ~~Elena Boleyn-Ross~~, Merry Bond, Gina Challed, Kristen Finnel (excused), ~~Gatie Graham~~, Wendy Hall, Armando Herbelin, Michaela Jackson (excused), Amber Lemiere, Joanna Mosser (vice chair), ~~Lucas Myers~~, Stefan Rijnhart, Angie Rogers (excused), Barry Walther, Josie Zbaeren

Guest: Morgan Stierman

1. Welcome and introduction of guests
 - a. Morgan Stierman was welcomed to the meeting, and introductions were made.
2. Planning for Spring Quarter Assessment Day
 - a. The committee discussed planning for the three content sessions for April 3rd.
 - i. Student-faculty interaction. Qualitative feedback will be gathered from faculty in addition to reviewing data from the Community College Survey of Student Engagement (CCSSE) Faculty-Student Interaction benchmark. A suggestion was made to compare 2022 CCSSE data to 2025 data in the fall since we are administering the survey again this year. Response prompts for spring assessment day need to be developed.
 - ii. Accreditation: Standards 1.C.1 and 1.C.2 were selected. Response prompts need to be developed.
 - iii. Curriculum and Program Review (C&PR) Section F: a pair and share will be held as described in the C&PR instrument. The committee will discuss ways to pair people up at the next meeting.
 - b. Wendy will send a calendar invite to faculty (and others) with a link to the draft agenda, with a notation that people should bring a device.
3. DRAFT Communications rubric
 - a. Due to lack of time, Joanna will prepare an email for the group about the draft Communication rubric (with instructions), and the agenda item will be pushed to the next meeting.