



29th ASIA-PACIFIC LEGAL METROLOGY FORUM ONLINE MEETINGS 1-2 November 2022



Republic of Korea - 2022

[Economy Name]

Instructions:

APLMF representatives are requested to use the structure outlined in this template to develop their Economy Report for the 29th APLMF online meeting (1 & 2 November 2022). Member economies are not obligated to rigidly follow this template, but should endeavour to provide the type and level of information outlined in this document in structuring their Economy Report.

Economy Reports must be **completed and returned** to the Secretariat **by Monday 17 October 2022** – this will provide sufficient time for the Secretariat to upload your report to the Meeting webpage so delegates can view the reports prior to our online meetings.

NOTE: Remove the instruction boxes from your final document before submission

Report developed/approved by

Position

Organisation

Contact details

SECTION 1 – Organisation and structure for metrology

Please provide a high-level outline of your economy's metrology structure/infrastructure. Outline any changes that have been made in terms of:

- *Institutions/agencies, personnel numbers and/or key appointments at those organisations, changes in functions/responsibilities*

- *Legislation that you operate under, and any legislative updates or case law that has altered the way you function*
- *International arrangements and engagement activities (e.g. signing of agreements, training attended/supported/hosted, (including MEDEA training, and projects that you are engaged with international organisations or cross-border.)*

Suggested length 1-3 pages

Organisation Structures

Legislative Frameworks

International arrangements and engagement

SECTION 2 – Key activities of 2021/22

Outline the key activities that your organisation(s) have undertaken in your economy during the last year.

Key themes

It would be useful to group these activities in terms of key areas/themes, for example, activities that you have undertaken in relation to:

- *Supporting industry, with provision of training, inspection and enforcement, certification, promotions (e.g. World Metrology Day activities), any focus on key industry sectors (e.g. fuel, electrical, medical, transportation, manufacturing, etc.), stakeholder engagement on legislation changes etc.*
- *Protecting consumers, including promotional or awareness raising activities, enforcement actions, publications and any focus on key consumer groups (e.g. elderly, youth etc.)*
- *Research or surveys that have had an impact on your work programme or enforcement activities*

Key projects:

Please also separately note any key projects that you have undertaken during the period. Provide a brief description of the project – what was the scope, what were you seeking to change, what were your targets or goals (outputs and outcomes).

Share any key learnings — what worked well, what did not, why the project was a success, how it could be improved, etc. Think about what aspects it would be useful for other member economies to know about, particularly if they were to undertake a similar project. Note: Key projects could be included in your Poster presentation at the Cambodia meeting.

Suggested length 1-5 pages

Working with industry

Protecting consumers

Major projects - What we did and what we learned

[INSERT YOUR ORGANISATION LOGO]

SECTION 3 – Future focus

Outline what issues or activities are on the horizon for your economy, for example:

- *legislation in the pipeline or in early stages of development*
- *major engagement or collaboration with industry, or other economies or organisations*
- *specific focus on improving capability in industry or organisation*
- *new safety requirements that may impact on industry, consumers or trade*
- *new testing regimes to be introduced.*

Outline any emerging issues that you think could be challenging, or require new structures, additional funding, research etc. These issues could be emerging areas of concern relating to new technologies or new practices/ products that are not currently monitored, or emerging public pressure in your economy for greater enforcement in particular areas (e.g. food or product safety concerns). It would be helpful to outline where you think international cooperation and collaboration with APLMF could assist in addressing these challenges and issues.

Suggested length (1-3 pages)

New initiatives planned (next 1-2 years)

Emerging issues – challenges and opportunities