#### Terms and Conditions

These terms and conditions apply to goods and services supplied to you – including your use of <u>5</u> incorporated and <u>Sushi Workshop London</u> – by us ("us", "we", "our") who operate 5 incorporated ltd. and Sushi Workshop London's events and workshops.

## Catering Events - Private workshops

- (a) Booking- A deposit of 50% of the proposal price of catering events / private workshops are required to confirm a booking. No booking exists if this deposit has not been received by us. A full payment is required 14 days before the scheduled catering events / private workshops.
- (b) Reschedule If you need to reschedule a booking you must contact us by emailing to <a href="mailto:hi@5incorporated.com">hi@5incorporated.com</a> / <a href="mailto:hi@sushiworkshop.co.uk">hi@sushiworkshop.co.uk</a> If you give us 28 days or more notice prior to the date of the class/event booked, we will reschedule the event at no additional cost, subject to
- (c) Cancellation If you give us 14 days or more notice prior to the booking time, we will refund your full booking amount. If you give us within 14 days' notice we shall be entitled to retain 50% of the full booking amount. Cancellation made within 72 hours of the booking, will result in no refund given.
- (d) Additional numbers You may request to increase the number of participants by contacting us by email or phone at least 7 days' prior to the class/event date, in which case we will do our best to accommodate you, however any increase to the class size is entirely at our discretion. In the event that we agree to increase the number of participants, you must pay the additional cost per participant immediately.
- (e) A minimum charge The number of participants applies to all bookings for an event, and you will be charged the minimum charge even if the number of people you have falls below the minimum group size. The minimum charge and number of participants vary depending on the event booked and you will be advised about this minimum charge amount at the time of booking.
- (f) Should the event be cancelled by us, we will fully refund any deposit within 10 days of the date of cancellation. If the event is within 3 days, we will reimburse or pay to the client the invoiced difference in costs and expenses that have been incurred by the client paid to an alternative provider or providers based upon the total proposal bid. Clients shall make reasonable efforts to mitigate damages and obtain substantially similar services. Our responsibility is limited to items covered in the last accepted proposal by the client. Any additional items are at the client's expense.

# Cooking Classes – Workshops

(a) Class/Workshop/Online event bookings are non-refundable and non-transferable to a different class date.

- (b) Any participant in a cooking class is welcome to send another person in their place prior to a written agreement between the participant and us within 2 days prior to the class. Inform us via email to <a href="mailto:hi@sushiworkshop.co.uk">hi@sushiworkshop.co.uk</a> of that person's name, contact email address, mobile number, allergies, dietary requirements, and whether that person has read and consented to these Terms and Conditions.
- (c) Should the event be cancelled by the instructor, we will fully refund any deposit within 10 days of the date of cancellation.

### Advice Weather or Strike

(a) We will do what we can to reschedule when extreme weather or strike gives cause to cancel your event. However, we cannot guarantee availability for the rearranged date and time.

### COVID-19 / Pandemic

- (a) In case of strict Government restrictions that require Events and Classes to be cancelled due to Covid-19, Pandemic or Lockdown, we will do what we can to reschedule your Event or class. However, we cannot guarantee availability for the rearranged date and time.
- (b) We will follow the government information and restrictions. https://www.gov.uk/coronavirus \*
- \*There are no coronavirus (COVID-19) restrictions in the UK as of 1st Jan 2023.