

**Jacoby Creek School District
School Board Agenda Background Information
September 13, 2021**

Agenda Item 1.

CALL TO ORDER/AGENDA

Subject:

1.1 Pledge of Allegiance

1.2 Agenda: Items to be removed from the agenda or changes to the agenda will be made at this time.

Action Requested:

1.1 None.

1.2 Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

A trustee, administrator or a member of the public may request that an item be removed from the agenda or the order of the agenda be changed at the pleasure of the Board.

Agenda items may be added to the agenda if an “emergency situation” exists or “immediate action” is needed.

Fiscal Implications:

None.

Contact Person/s: Danielle Witten, Melanie Nannizzi

Agenda Item 2.

BUSINESS AND FINANCE

Subject:

[2.1 Certification of Unaudited Actual Financial Report
Report from Business Office](#)

Action Requested:

Approval

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a yearly requirement. Please see attached Unaudited Actual Financial Report. This is the report on the actual revenue and expenses for the District for last year.

Fiscal Implications:

See the attached report.

Contact Person/s: Melanie Nannizzi, Dora Dutra

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Agenda Item 2.
BUSINESS AND FINANCE

Subject:
[2.2 Resolution No.2: 2021-2022 to Adopt the Gann Limit Resolution](#) (page 1 and 2 of packet)

Action Requested:
Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:
This is a yearly requirement. Please see attached Gann Limit General Information.

Fiscal Implications:
Please see Gann Appropriations Limit Calculations in the Unaudited Actuals Report attached to Agenda Item 2.2.

Contact Person/s: Melanie Nannizzi, Dora Dutra

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Agenda Item 2.
BUSINESS AND FINANCE

Subject:
2.3 [2021-2022 Local Control and Accountability Plan \(LCAP\) Revision Adoption](#)

Action Requested:
Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:
HCOE reviewed the LCAP that was approved in June. Minor corrections were needed and it is required that the Board adopt the revision.
[List of Revisions from HCOE](#)

Fiscal Implications:
None.

Contact Person/s: Melanie Nannizzi, Dora Dutra

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Agenda Item 3.

CONSENT AGENDA

A trustee can have an item removed from the Consent Agenda and given individual consideration for action as a regular agenda item. An administrator or a member of the public may request that an item be removed from the Consent Agenda and given individual consideration for action as a regular agenda item at the pleasure of the Board.

Subject:

3.1 Approval of Payroll

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

This is a monthly process. The warrants and payroll totals are inspected and clarification is given if needed. The Warrant and Payroll Reports are attached.

Fiscal Implications:

Payroll:

Certificated:

August: \$40,044.44

Classified:

August : \$38,819.09

District Total:

August: \$78,853.53

Warrants:

August: \$143,808.23

Contact Person/s: Melanie Nannizzi

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Subject:

3.2 Approval of Minutes

Special Meetings of:

[June 7, 2021](#)

[June 8, 2021](#)

[July 9, 2021](#)

[August 16, 2021](#)

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The minutes prior meetings are inspected, corrected if needed, and approved. This is a routine monthly process for the Board. The minutes are attached.

Fiscal Implications:

None.

Contact Person/s: Melanie Nanizzi, Karen Roberts

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Subject:

3.3 Resignations, Hires and Leaves

Action Requested:

Approval.

Previous Staff/Board Action, Background Information and/or Statement of Need:

New Hires:

No new certificated hires.

Classified Staff New Hires:

Special Circumstances Instructional Assistance:

Daniel Noel
Frankie Lujan
Kristin Kanaga
Kaitlin Duskin

Teacher's Aide/Yard Duty

Bodhi Klein
Danika Zikas
Cyerra Guzman
Sonia De Leon
Khayree Davis
Sandi Schole-Drop
Tara Blaine

Activity Center

Xiclaly Barajas
Violet Becerra
Jasmine Masterson
Rachel Grossman
Katlyn Minnis
Katherine Nizen

Fiscal Implications:

Placement on the salary schedule.

Contact Person/s: Melanie Nannizzi

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Subject:

[3.4 2021-2022 Staff List](#)

Action Requested:

Information.

Previous Staff/Board Action, Background Information and/or Statement of Need:

At the start of each school year, the administration will provide a list of all current staff members including their position and FTE.

Fiscal Implications:

Placement on the salary schedule.

Contact Person/s: Melanie Nannizzi

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Agenda Item 4.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Subject:

4.1 Comments by the Public

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Board members or staff may choose to respond briefly to Public Comments.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Wlitten

Agenda Item 5.

COMMUNITY RELATIONS/CORRESPONDENCE

Subject:

5.1 [2021-2022 Budget Review Letter from HCOE](#), [Review and Approval Sheet](#)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

None.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi

**Jacoby Creek School District
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Agenda Item 6.

RECOGNITIONS/ANNOUNCEMENTS/REPORTS

Subject:

- 6.1 Board Members
- 6.2 Jacoby Creek Teachers Association
- 6.3 California School Employees Association
- 6.4 Superintendent/Principal

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

- 6.1 Board members may choose to make an announcement.
- 6.2 and 6.3 JCTA and CSEA may choose to address the Board.
- 6.4 Each month the Superintendent/Principal may give a report on school events, activities and the state of the District.

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi

Agenda Item 7.

ADMINISTRATION

Subject:

- 7.1 [Student Enrollment and Attendance Report](#)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each month the Board receives this report to keep the Board apprised of enrollment and attendance patterns. As our revenue is generated by our enrollment and actual daily attendance, there are fiscal implications based on student numbers each day.

Fiscal Implications:

To be determined.

Contact Person/s: Melanie Nannizzi, Melynda Blaine

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Agenda Item 7.

ADMINISTRATION

Subject:

7.2 Interview of School Board Member Candidates and Discussion

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

As reported at the special Board Meeting in August there is a vacant board seat. One candidate submitted an application.

[Alexis George](#)

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Witten

**Jacoby Creek School District
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Agenda Item 7.

ADMINISTRATION

Subject:

7.3 Provisional Appointment of Governing Board Member: Vacancy Created by Resignation of Victoria Thornburgh

Action Requested:

Provisional Appointment.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board shall vote to provisionally appoint a trustee to hold office until the next regularly scheduled election for district Board members.

Candidates who are appointed are immediately empowered as Board members, but will need to be sworn in to assume their duties. Appointed members will be sworn in at the next board meeting.

[Board Policy 9223 Filling Vacancies](#)

Fiscal Implications:

None.

Contact Person/s: Melanie Nannizzi, Danielle Witten

**Jacoby Creek School District
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Agenda Item 8.

CURRICULUM AND INSTRUCTION

Subject:

[8.1 2020-2021 CAASPP Test Score Report](#)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Each year the students in grades 3-8 take the California Assessment of Student Performance and Progress (CAASPP) in the Spring. The CAASPP test was administered both in person and online last year.

Fiscal Implications:

None.

Contact Person: Jenney Bickel, Melanie Nannizzi

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Agenda Item 8.
ADMINISTRATION

Subject:
8.2 Local Assignment Option Waiver

Action Requested:
Approve.

Previous Staff/Board Action, Background Information and/or Statement of Need:

Therese FitzMaurice has been employed as the physical education teacher since August of 2019. She does not have a single subject PE credential. During the 2019-2020 school year she took the required coursework to obtain the credential but due to COVID-19 she has been unable to take the required in person assessments to complete the credential. The Education Code (EC44263) allows the board to approve a Local Assignment Option Waiver with permission from the teacher.

[Local Assignment Waiver Chart](#)
[Consent Form](#)

Fiscal Implications:
To be determined.

Contact Person/s: Melanie Nannizzi

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Agenda Item 9.
FACILITIES

Subject:
No items.

Action Requested:
None.

Previous Staff/Board Action, Background Information and/or Statement of Need:
None.

Fiscal Implications:
None.

Contact Person: Melanie Nannizzi

**Jacoby Creek School District
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Agenda Item 10.

FUTURE AGENDA PLANNING

Subject:

10.1 Items for consideration for future agendas

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

The Board may consider items for future Board meeting agendas. Board members or the public may suggest agenda items. The Board President and the Superintendent determine if an item is placed on the agenda based upon if it related to school district business and within the jurisdiction of the Board.

Fiscal Implications:

None.

Contact Person/s: Danielle Witten, Melanie Nannizzi

Agenda Item 11.

FUTURE BOARD MEETINGS

Subject:

11.1 Monday, October 11, 2021; Monday, November 8, 2021; Monday, December 13, 2021 (Annual Organizational Meeting)

Action Requested:

None.

Previous Staff/Board Action, Background Information and/or Statement of Need:

11.1 At its annual organizational meeting in December, the Board scheduled its meetings for the 2022 calendar year. The Board may adjust this meeting schedule as needed.

Fiscal Implications:

None.

Contact Person/s: Danielle Witten, Melanie Nannizzi