

COR3 Housing Search Steps

While your Case Manager will assist in your housing search, this is a joint effort led by you. Following this process is the best way to get housed quickly.

1. Locate the house or apartment that you would be interested in living in. See the landlords lists and on the [COR3 Resources website](#) (you can inquire about this through your case manager, or find one on your own using newspaper listings, Craigslist, Zillow, HotPads, or Facebook Rentals, etc. When using housing search websites, use filters to find your preferred unit type and check back often as worthwhile units often go quickly after being posted. If in the Denver Metro area, ask your Case Manager about Housing Connector.
2. Ask about the application process, any fees associated with the application, and any criteria that might disqualify your application (ie: criminal background, lack of income, etc). Explain that you're working with a Non-Profit agency that can assist with application fees, deposits, future rent payments, and first and last month's rent, if needed. If they seem reluctant or want more information, provide their contact information to your Case Manager and they will call and advocate for you.
3. Schedule a viewing of the property. Contact your Case Manager to see if they can go with you to view the property. If your Case Manager finds a property that matches what you are looking for, they will reach out to you to discuss scheduling a time to view the property.
4. If you need assistance with the application fee, please let your Case Manager know in advance and give them the application so they can submit paperwork for the funds. It is recommended that if you can afford to pay for the application fee, you should because it can take up to 48 hours or longer for your Case Manager to receive the check for the application fee and by then, the place you want to rent may no longer be available.
5. Once your application has been submitted to the landlord and you are approved, your Case Manager will get the rest of the necessary paperwork to assist you financially from the property owner. You and your Case Manager will meet with the Landlord, together, to review and sign the lease, do an inspection of the home and then complete the move in.