
NDCC 11-18-05.1.a and NDCC 11-18-05.1.b
Effective August 1st, 2017

Please make checks payable to Billings County Recorder. Credit Card transactions are also accepted by calling the Recorder's office at 701-623-4491.

- \$20.00 for documents with 1 to 6 pages
- \$65.00 for documents with 7 to 25 pages
- \$3 per page for additional page over 25
- A 1 inch margin must still be provided on one side of each page or a \$10.00 margin fee will be assessed, as it is today.
- Related document numbers, or book and page will allow for the first 10 listed free, and any additional related numbers will be at a fee of \$3.00 per document number.
- The first 10 sections listed will be free and each additional section listed after 10 will be a fee of \$1.00 per section listed.
- **FONT SIZE NDCC 11-18-05.1.a.(2)** “The printed, written, or typed words must be considered legible by the recorder before the page will be accepted for recording and, unless the form was issued by a government agency, **must have a font size equal to or larger than ten point Calibri.**”
- **ALL DOCUMENTS MUST have a 3 inch [7.62 centimeters] margin across the top of the first page of each instrument for recording information.**
 - o NDCC 11-18-05.1.a.4 “A space of at least 3 inches [7.62 centimeters] must be provided across the top of the first page of each instrument for the recorder’s recording information. If a space of at least 3 inches [7.62 centimeters] is not provided across the top of the first page, the recorder shall add a page, and an additional page charge must be levied in accordance with the fee structure.”
 - Submitters can add a cover page with the title of the document at least 3 inches from the top of the page and this will serve as the first page. This would ensure the submitter knows exactly how many pages will be counted.
 - If a recorder must add a page and a 6 page document results in 7 pages, the \$65.00 fee will be charged.
 - If the recorder adds a page to a 25 or more page document, the additional \$3.00 per page will be assessed.

NDCC 11-18-02.2 STATEMENTS OF CONSIDERATION

EFFECTIVE AUGUST 1, 2017

Only 1 of 2 statements of consideration will be accepted on a Deed or Affidavit of Affixation:

- A statement of full consideration paid for the property conveyed.
- A statement designating one of the exemptions in subsection 6 which the grantee believes applies to the transaction. ****Please note-currently these are listed under subsection 7 and will now be subsection 6. Please change your certification statement accordingly.**

Full Consideration Statement

Listed below are two statements required by North Dakota Century Code 11-18-02.2. Pick the appropriate statement and type it on your deed.

1. I certify that the full consideration paid for the property described in this deed is \$_____.

Signed: _____ Date: _____
 Grantee or Agent

2. I certify that the requirement for a report or statement of full consideration paid does not apply because this deed is for one of the transactions exempted by subdivision _____ of N.D.C.C. 11-18-02.2(6)

Signed _____ Date: _____
 Grantee or Agent

If you choose number two you will have to pick one of the following and put the letter in the blank.

- A. Property owned or used by public utilities.
- B. Property classified as personal property.
- C. A sale when the grantor and the grantee are of the same family or corporate affiliate, if known.
- D. A sale which resulted as a settlement of an estate.
- E. All forced sales, mortgage foreclosures, and tax sales.
- F. All sales to or from religious, charitable, or nonprofit organizations.
- G. All sales when there is an indicated change of use by the new owners.
- H. All transfer of ownership of property for which is given a quitclaim deed.
- I. Sales of property not assessable by law.
- J. Agricultural lands of less than eighty acres (32.37 hectares).
- K. A transfer that is pursuant to a judgment.
- L. A transfer on death deed or revocation instrument authorized under chapter 30.1 -32.1.