

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
September 25, 2019
PUBLIC SESSION AGENDA

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DATE: September 25, 2019
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

I.	Call to order by the President
II.	Statement of Conformance to the Open Public Meetings Act
III.	Flag Salute
IV.	Roll Call
V.	Executive Session
VI. R.C.V.	Approval of minutes from the following meetings: August 14, 2019 Work Session August 28, 2019 Executive Meeting August 28, 2019 Public Board Meeting
VII.	<u>Student Liaison Report</u>
VIII.	<u>Student and Staff Recognitions</u> None at this time
IX.	<u>Communications</u>
X.	<u>Presentations</u>
XI.	RECESS - <i>Full copies of the agenda will be available after the recess</i>
XII.	<u>Presentations</u>

XIII.	<p><u>Committee Reports</u></p> <p>Strategic Planning Committee - no report</p> <p>Buildings & Grounds Committee - no report</p> <p>Finance Committee - no report</p> <p>Communications Committee - no report</p> <p>Curriculum Committee - no report</p> <p>Legislative Report - no report</p> <p>Policy Committee - no report</p> <p>Special Education Advisory Committee - no report</p> <p>Scholarship Committee Report - no report</p> <p>Township Liaison Report - no report</p> <p>Emergency Preparedness Report - no report</p> <p>Burlington Township Foundation Liaison - no report</p>
XIV.	<p>Superintendent's Monthly Report -</p> <p>A. Personal Update</p> <p>B. Superintendent's Monthly Report - September 2019</p>
XV.	<p><u>Open to the Public (Agenda Items Only)</u></p> <p><i>Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.</i></p>
XVI.	<p>Superintendent Bell's report for Board Action -</p> <p><i>PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.</i></p>

	A		<u>PERSONNEL</u>	
R.C.V.	1.		Recommend approval of the following substitutes for the 2019/20	

				school year, pending meeting employment requirements, as listed:	
				<u>SUBSTITUTES</u> <u>Sub Teachers</u> Karolyn Anderson, Lorraine Fazekas, Celeste Givens, Kristen Hazzard, Melissa Kollar, Nicole Kowalski	
				<u>Sub Secretaries</u> none	
				<u>Sub PAC</u> None	
				<u>Sub Maintenance</u> none	
				<u>Sub Nurses</u> none	
				<u>Sub Bus Drivers</u> none	
				<u>Sub Bus Aides</u> none	
	R.C.V.	2.		Recommend accepting the following list of Emergent Hires, as listed:	
			a.	none	
	R.C.V.	3.		Recommend accepting, with regret, the retirement/resignation of:	
			a.	Recommend approval to accept, with regret, the retirement/resignation of Pamela Goodman , Art Teacher at Burlington Township High School, effective February 1, 2020. Ms. Goodman is also requesting payment of all accumulated sick, personal, and family illness days. Payment will be based on contract eligibility. Ms. Goodman will have served the district for 16 years and 5 month.	
			b.	<i>(Adjustment to original approval in August)</i> Recommend approval	

				to accept, with regret, the resignation of Alisha Dumont , Special Education Teacher at Burlington Township Middle School @ Springside, effective October 4, 2019 or sooner if a suitable replacement is found. <i>Mrs. Dumont is also requesting payment of all accumulated sick, personal, and family illness days.</i> Mrs. Dumont will have served the district for 10 years.	
			c.	Recommend approval to accept, with regret, the resignation of Amanda Lewis as Co-Advisor of the Running Club at Burlington Township Middle School @ SS for the 2019 - 2020 School Year. Ms. Lewis's name has been removed from the MASTER Extra/Co-Curricular & Coaching Stipends 2019-2020 spreadsheet.	
	R.C.V.	4.		Recommend approval of the following leaves of absence :	
			a.	Recommend approval of a paternity child-rearing leave of absence for employee #19217041, utilizing personal time, effective October 15, 2019 through October 25, 2019, returning to work on October 28, 2019.	
			b.	<i>(Adjustment to beginning date originally approved on June agenda)</i> Recommend approval of a maternity/child-rearing leave of absence for employee #18385443, utilizing sick days, <i>effective September 9, 2019</i> through April 3, 2020, returning to work on April 6, 2020.	
			c.	Recommend approval of a maternity/child-rearing leave of absence for employee #62358544, effective January 13, 2020 through June 30, 2020, returning to work on September 1, 2020.	
			d.	Recommend approval of a medical leave of absence for employee #82515370, utilizing sick days, effective September 20, 2019 through September 27, 2019, returning to work on September 30, 2019.	
	R.C.V.	5.		Recommend approval of the following positions :	
			a.	Personnel Listing for 2019-2020 as of September 25, 2019	
			b.	Recommend approval of Garima Khanna as Part-time Academic Achievement/ESL Teacher (Title I SIA Grant Funded) at Fountain	

				Woods School, effective September 26, 2019 through June 30, 2020, at the PhD level, step “A”, salary as negotiated, pending meeting employment requirements.	
R.C.V.	6.			Recommend approval of the following transfers :	
		a.		none	
R.C.V.	7.			Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:	
		a.		Edward Steinmetz , Social Studies Teacher at Burlington Township Middle School @SS, from the MA level to the MA+15 level, effective September 1, 2019. (All the necessary documentation has been received from University of the Cumberlands.)	
R.C.V.	8.			Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:	
		a.		Extra/Co-Curricular & Coaching Stipends for 2019-2020 as of September 25, 2019	
R.C.V.	9.			Recommend approval of additional teaching time for the following staff members for the 2019-2020 school year, as listed:	
		a.		none	
R.C.V.	10.			Recommend approval of summer days for the following staff members, as listed:	
		a.		<u>Guidance Counselors</u> Lara Webb - up to an additional 3 days	
R.C.V.	11.			Recommend approval of deduct days for the following staff members, as listed:	
		a.		none	
R.C.V.	12.			Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:	

			a.	none	
	B.			<u>STUDENTS</u>	
	R.C.V.	1.		Recommend approval of home instruction for the following students, as listed:	
			a.	none	
	R.C.V.	2.		Recommend approval of the special education or alternative placement, as listed:	
			a.	none	
	R.C.V.	3.		Recommend approval for the following students, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability:	
			a.	none	
	C.			<u>MISCELLANEOUS</u>	
	R.C.V.	1.		Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:	
			a.	District Facilities Report - August 2019	
			b.	Field Trips - August 2019	
			c.	Student Demographics - August 2019	
			d.	Suspension Report - August 2019	
			e.	Residency Flash Report - August 2019	
			f.	Presenter Approval Forms - August 2019	
	R.C.V.	2.		Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:	

				a.	<u>First Reading</u> <i>(Revised First Reading where noted)</i> none																
				b.	<u>Final Adoption:</u> none																
				c.	<u>Job Descriptions - First Reading:</u> <u>D-15 Proposed Job Description District CPI Trainer</u>																
				d.	<u>Job Descriptions - Second Reading:</u> none																
				e.	<u>Job Description - Reviewed:</u> none																
				f.	<u>Rescind Job Description:</u> none																
	R.C.V.	3.			Recommend approval of overnight trips:																
				a.	none																
	R.C.V.	4.			Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)																
				a.	RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports. <u>Case Numbers</u> <table border="1"><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table>																
	R.C.V.	5.			Recommend acceptance of the 2019-2020 Uniform State Memorandum of Agreement between the Burlington Township Police Department and Burlington Township Schools, including																

				accepting the designation of Team Guardian, as previously approved, as a <i>Law Enforcement Unit</i> of Burlington Township Board of Education as defined in MoA.	
		D.		<u>BUSINESS</u>	
	R.C.V.	1.		Recommend approval for payment of the September Bill List.	
	R.C.V.	2.		Recommend approval of the following business reports:	
			a.	Treasurer's Report - August 2019	
			b.	Board Secretary's Report - August 2019	
			c.	Cafeteria Report - August 2019	
			d.	Transfer Report - August 2019	
	R.C.V.	3.		Pursuant to NJAC 6:20-2.13 (e) we certify that as of August 31, 2019 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.	
	R.C.V.	4.		Recommend acceptance of the following reports on Tuition:	
			a.	Tuition Contracts Billed	
			b.	Tuition Contracts Paid	

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for

resolution. In accordance with Board of Education Bylaw # 0167, each statement made by a participant may be limited to three minutes' duration.

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **October 30, 2019**