

# FELTON GROVE HIGH SCHOOL | Student Handbook, 2025-2026



## Message from the Administration

Welcome to Felton Grove High School for the 2025-2026 school year! We are very excited about the start of our inaugural school year and the journey toward graduation for all of our students. We firmly believe that we are a learning community where all students can learn when provided with the appropriate tools and resources in a supportive environment. We look forward to partnering with parents and the community as we support our students in being successful in a safe and academically challenging environment.

We are very proud of our students and the work they have accomplished to date. We are confident that our students will reach even greater excellence and success this year! The hope is that the information in this handbook will provide information that will support that success. Please note that updates to this document will be made available as necessary during the school year via the school website and through written notices to students and families.

Best wishes on a successful year!

*The Felton Grove High School Administrative Team*

### Important Phone Numbers

Main Office (919) 694-8989  
Athletic Director (919) 694-8989 x54524

### School Address

5100 Thriftwood Drive  
Apex, NC 27539

## Academics

**Cell Phone Policy:** The expectation at FGHS is that the students keep their cell phones on silent and in their book bags from bell to bell of each class unless instructed to use by the teacher.

Students will not take their cell phones with them when they leave the classroom during class unless it is an emergency.

Students may use their cell phones during lunch and class changes.

**Devices in the classroom:** Students are expected to have a charged device with them daily. A WCPSS issued Chromebook or their own device. Students will be required to access content through the WCPSS wireless network. Students should be connected to a WCPSS wireless network. **FGHS will not be held responsible for lost or stolen devices.** Students who use their devices for purposes other than those approved by the teacher and in accordance with the

Acceptable Use Policy may be subject to consequences as defined by the Student Code of Conduct and WCPSS Board Policy.

**Class Rank.** To determine class rank, final course grades are used. The total number of quality points earned is divided by the total number of units of credits attempted. The results are rounded to the third decimal place. Class rank for senior honors is calculated through the third nine weeks of the senior year. For the 2025-26 school year, requirements for graduating with honors is as follows:

- 3.75-3.99 ..... cum laude
- 4.0-4.249 ..... magna cum laude
- 4.25 + ..... summa cum laude

Questions about class rank should be directed to the student's counselor.

**State Required Assessments.** Continuing in 2025-2026, End-of-Course (EOC) tests will be administered in the following courses: Biology, English II, Math I and Math III.

**Exams.** Tentative exam dates for 2025-2026 are:

Fall Semester	January 16, 20-23, 2026
Spring Semester	June 5, 8-11, 2026

A specific exam schedule for each semester will be communicated as soon as possible each semester. Please note that dates are tentative and can change due to a number of factors.

**GPA Calculations.** Wake County determines the official Grade Point Average, or GPA, based on cumulative final grades. The GPA is calculated and reported on the transcript in both weighted and unweighted form. Please see your counselor for more information and relevant policy regarding GPA.

**Grading Scale.** Final grades in North Carolina are reported as a numerical average. Letter grades for the purpose of calculating GPA are determined according to the following scale.

A = 90 – 100	WP = Withdrawal/no penalty
B = 80 – 89	WF = withdrawal with an F
C = 70 – 79	I = incomplete
D = 60 – 69	
F = Less than 60	

Any student who withdraws from a course that is already in progress should anticipate that (1) the course will appear on the transcript, and (2) it will be marked with a WP or WF grade.

**Grade Recovery.** Felton Grove High School offers Grade Recovery to students throughout each quarter. This is designed to be a support for students who are struggling but have yet to reach success in a course. These opportunities can be offered by a teacher through remediation tutorials/retakes, Edgenuity modules, etc. For more information, please contact the Intervention Coordinator or your child's counselor.

**Graduation Guidelines.** Graduation from Felton Grove High School requires the completion of a minimum number of credits and completion of graduation requirements outlined in state and district policy. For more information, please view the specific requirements in the High School Planning Guide or seek out your school counselor.

**Homework Policy.** This homework plan is designed to implement WCPSS Board Policy 3135. Homework should enrich and extend school experiences and reinforce or preview learning. In general, homework in high school should not extend beyond 120 minutes per night. Students who routinely experience a heavier homework load than this should seek a parent-teacher conference. Where students choose to challenge themselves with more rigorous college-level courses, homework may exceed this amount at times.

**Honor Code.** All students are expected to show integrity in their academic work. Students should not engage in cheating, plagiarism, falsification of work, or other activities outlined in WCPSS Board Policy 4310 and/or teacher directions for assignments and classroom activities.

**Prohibited Behaviors**

- **Cheating:** Cheating is an academic deception where a student intends in some way to receive or attempt to receive credit for work not originated by the student, to give or receive unauthorized assistance, or to give or receive an unfair advantage on any form of academic work.
- **Plagiarism:** Plagiarism is using passages, materials, words, ideas, and/or thoughts of someone or something else and representing them as one's own original work without properly crediting the source.
- **Falsification or Deceit:** Intentional acts of falsification or serious deceitful misconduct that threaten the health, safety, or welfare of others, or that cause a substantial detrimental impact on school operations or other individuals are prohibited.

Student behaviors in violation of this policy will be addressed through appropriate discipline as outlined by the Student Code of Conduct.

**Interim Progress Reports.** Teachers will update grades on Infinite Campus each week. All grades will be updated for Interims. We will not give interims out on paper. Please check your child's grade in Infinite Campus. Dates for interims for the 2025-26 school year are outlined below.

- Quarter 1: September 26, 2025
- Quarter 2: December 5, 2025
- Quarter 3: February 27, 2026
- Quarter 4: April 30, 2026

**Media Center.** The Media Center will be open from 6:55 am – 3:00 pm Monday thru Friday. During class time, students must either be with a teacher or have a pass from a teacher to use the Media Center. Students with a pass must sign in and out of the Media Center at the circulation desk. This includes students coming to the Media Center during Lunch. No food or drinks will be allowed in the Media Center during lunch.

An atmosphere conducive to student learning will be maintained in the Media Center at all times. Students who disrupt this environment and/or violate proper use of the internet and devices will be subject to appropriate disciplinary action in accordance with the Student Code of Conduct.

**Report Cards.** Report cards will be issued upon the conclusion of each nine week grading period. Report cards

for Quarters 1-3 will be distributed to students at school. Quarter 4 report cards will be mailed to student homes.

**Textbooks & Other Instructional Materials.** Students are responsible for the textbooks issued to them by their teacher. Any damages other than normal wear and tear will be billed to the student. Students will be charged for textbooks that they do not return at the end of each semester.

**SMART Lunch Tutorials & Study Halls.** Students are expected to work toward success in each course and should attend tutorials assigned and as needed to meet this expectation.

Each teacher will schedule tutorial sessions with at least two tutorials during SMART Lunch each week. Students failing a course or who have late work to make up are mandated to attend these tutorials during SMART lunch. Attendance at SMART Lunch Tutorials may be connected to a student's ability to show mastery on standards that were not . Non-attendance will result in appropriate consequences from administration. Students who establish a pattern of non-attendance at tutorials or show an ongoing lack of progress may be assigned to daily SMART Lunch study hall sessions or receive consequences for skipping.

## Administrative & General Information

**Arrival at School.** Students should not arrive on campus prior to 6:30 am. All students are required to enter the building through the main entrance or from the bus loop. Upon arrival at school, students should have a seat in the cafeteria until 6:55 bell. Students are not permitted to stand and loiter in the front commons or any other open area / walkway. Also, students are not permitted to loiter in their cars or the parking lot upon arrival. Students are expected to enter the building in an orderly manner. Excessive noise or other inappropriate behavior will be addressed by school staff / administration. By the 7:15am bell, all students should be moving toward their first period class.

**Cafeteria.** Students wishing to purchase a lunch or breakfast can find prices and menus on the FGHS and WCPSS websites. Applications for free and reduced lunch are available in the Student Services Office or on the WCPSS website. Please note the following:

- Students are expected to comply with all rules and regulations as established by Child Nutrition Services (CNS) and Felton Grove High School. Failure to comply with school/CNS policies may result in loss of cafeteria privileges and/or other disciplinary action.
- Students are expected to act appropriately in the lunch line.
- Horseplay and line breaking of any type will not be tolerated and will be addressed with disciplinary consequences.
- Examples of inappropriate behaviors include but are not limited to yelling, loud talking, running, food throwing, horseplay or other activities that do or are likely to draw a crowd or cause disruption.
- Students are expected to leave their table and eating area clean and trash-free.

**Carpool.** All students should be dropped off in designated areas by the school's administration. Students should not be dropped off in student or faculty parking lots.

**Deliveries & Messages.** Felton Grove High School believes in maximizing the instructional day and minimizing class disruptions. Therefore, we will be unable to accept deliveries

for students. Classes will not be interrupted to deliver messages / items to students or teachers. Only deliveries that are crucial for classroom instruction or afterschool events/practices will be accepted. Students are responsible for picking up these items. In no situation will the school accept deliveries of balloons, flowers, or other items not critical to the operation of the school day. **Students are not permitted to have food delivered to campus. (ie. Uber eats, door dash, etc...)**

**Departure from School.** Students should report directly to their bus pick up area, carpool, or to their vehicle. No student should be on campus after 2:45 pm unless under the direct supervision of a staff member. Students who remain on campus after 2:45pm without adult supervision will be required to leave. Students who are repeatedly on campus after school without specific purpose will be subject to disciplinary action in accordance with the Student Code of Conduct.

**Fundraisers.** Any fundraiser must be approved by the Assistant Principal Ms. Robin Booth. No fundraisers that require the use of instructional time will be approved. Please refer to Board Policy 5220 in the *WCPSS Student/Parent Handbook* for more information. Note that approval for fundraisers may take up to four weeks.

**Gym Lockers.** Students will have a locker accessible to them during physical education. It is required that students use a lock to secure their items during class time. Students are to remove his/her lock at the end of each class period. Felton Grove High School is not responsible for items lost or stolen from the gym locker.

**Hall Passes.** Students must obtain a written, signed, and dated hall pass from their teacher in order to be out of their assigned classroom or area. Students without a pass will be directed back to their classrooms. Students should move quickly and directly to their destination.

**Lost & Found.** The lost and found will be located near the Student Services Office. Items in the lost and found will be

disposed of monthly on the 15<sup>th</sup> day of the month. The administration strongly encourages students to refrain from bringing expensive or irreplaceable items to school. The school maintains no responsibility for items lost, stolen or damaged.

**Office Hours.** The main office is open Monday – Friday from 6:45am to 3:30pm. Please contact the front office (919-694-8989) to schedule appointments with administrators. Please email counselors directly to schedule appointments with counselors.

**Posters, Banners, & Signs.** All posters and printed materials must first be approved by the club / activity sponsor. Once this approval is obtained, it must also be approved by Assistant Principal Mr. Justin Miller. All printed material must have the initials signed by the club sponsor or it will be removed. Posters, signs, and any other printed materials may be hung only on the painted brick wall surfaces in locker bays, in stairwell landings, on brick columns in the cafeteria area, and on approved bulletin boards. Items may not be posted on other surfaces, on academic hallways, windows, columns, or on walls in the front commons. All handouts must be removed within three days of a specific event.

**Tardy Policy.** Students are expected to report to school and class on time each day. A tardy is defined as not being in the classroom at the sounding of the tardy bell. Failure to do so will result in implementation of the tardy policy. The tardy policy will take effect Thursday September 5 for the first semester and Monday, January 27 for the second semester. Unexcused tardies to school or class will result in appropriate disciplinary action. Excessive tardiness will result in lunch detention, after school detention, suspension of off campus lunch privileges, in-school suspension, restriction of school privileges or after school detention.

**Skateboards / Bicycles / Rollerblades.** Skateboarding and roller skating are not permitted on our campus at any time. All bicycles should be parked in the area designated for that

purpose. Students are strongly encouraged to lock their bicycles to the bike rack. The school is not responsible for stolen and/or damaged bicycles or bicycle locks.

**Transportation.** Students are expected to comply with all expectations and regulations as established by the Wake County Public School System Transportation Services and Holly Springs High School while on the school bus and at the school bus stop. These expectations include but are not limited to:

- Students are expected to remain seated and follow the driver’s direction.
- Students must ensure that their behavior does not distract the driver’s attention from safely operating the bus.
- Students must ride only their assigned bus and must exit only at their assigned bus stop.

Failure to comply with school/transportation policies may result in loss of bus privileges and other disciplinary action.

**Vending Machines.** Snack machines are located in the cafeteria. They are available to students before school, during lunch and after school. Machines are unavailable to students during instructional class periods and class transitions.

**Visitors.** All visitors are required to report directly to the main office upon entering the school building. Furthermore, they will be required to receive a visitor’s badge in the front office and wear the badge (provided by the school) during their entire time on our campus. Students from other WCPSS schools and/or other student guests are not permitted on campus during the instructional day. This includes arrival and dismissal times. **All students and staff are required to report any suspected unauthorized visitor(s) to the administration immediately.** Any student found on the campus of another school without administrative approval may be suspended from school and charged with trespassing.

## Athletics

**General Information.** Felton Grove High School athletics information includes:

Mascot: Galaxy

Colors: Alizarin Red (DA2128) and Cyan-Blue (33A3DC)

Conference: Triangle Six Athletic Conference

Athletic Director: Joe Sharrow

Athletic Trainer: Anna Hainley

Administrator for Athletics: Robert Morrison

**Athletic Participation.** All athletes must complete the online Dragonfly Max to participate in FGHS athletics for 2025-2026. The link can be found on the Felton Grove High School athletics page.

This process means you only have to turn in the Medical questionnaire and actual physical page. All paperwork is taken care of online. Please note that physical examinations are valid for only 365 days.

**Eligibility.** Please refer to Board Policy 6860 in the WCPSS Student/Parent Handbook. Questions about athletic eligibility should be referred to the school’s Athletic Director.

**Passes/Prices.** Admission to athletic events is \$8 for every sport except football. Football admission is \$10. Athletics Booster Club memberships will be available to students. Additional details are available on the Felton Grove Athletics

website. This membership entitles students to enter FGHS home games excluding playoffs. Prices for playoff games are subject to increases each round- Please check with Athletic Director Joe Sharrow (919) 694-8989 x 45424. Please speak with a member of the athletic booster club or visit their website for membership and pass information.

**School Spirit & Sportsmanship.** Felton Grove High students are encouraged to attend sporting events and support our

teams. Good sportsmanship is essential. Spectators are expected to conduct themselves in a respectful way toward visiting fans, coaches, and referees/officials. FGHS cheers should be positive and of an appropriate nature. There should be no booing or taunting of visiting teams, fans, or referees/officials. Failure to abide by these expectations may result in disciplinary action, revocation of privileges, and/or removal from the game.

## Attendance

**Absence Notification.** Parents are notified of student absences daily via the automated phone messenger. Letters will also be sent home at 10 or more total absences in a class. These letters are sent on the first and 15<sup>th</sup> day of the month.

**Absences from School.** Absences are defined by the class period, not the school day. A student must be present at least half of the class/block in order to be counted present for that class period.

**Early Dismissal from School.** Any student who needs to leave school before the end of the school day should present a note from a parent/guardian to the Attendance Office prior to the 7:25am bell. The note must include the student's name, reason for leaving, and phone number of a parent/guardian who will be contacted for verification. Students must checkout through the Attendance Office prior to leaving campus. Please note that if a parent/guardian cannot be reached to verify the note, the student will not be permitted to check out.

**Excused vs. Unexcused Absences.** All absences are marked as unexcused until a valid note for absences is turned in to the Attendance Office. Students are expected to deliver this note within two days upon return to school from an absence.

Notes can be dropped off before or after school or during lunch. They can also be emailed by the parent directly to attendance418@wcpss.net. Absences can be excused under a specific set of circumstances outlined in WCPSS Board Policy 4400.

**Make-Up Work for Student Absences.** For students who have excused absences:

- All work can be made up for FULL credit provided it is turned in within the allotted time for submitting work.
- If the absences are approved in advance and the work is assigned in advance, all work is due on the day the student returns to school.
- If the absence is not known in advance and work is not assigned in advance, students will be provided at least two days for every day absent to complete missing work. Students and families are directed to WCPSS Board Policy 6000 for additional details on this.
- Out-of-school suspension days count as unexcused absences however students will be able to make up all work under the same policy as excused absences.

For students who have unexcused absences, they will be permitted to make up work for full credit provided they meet all guidelines for submitting the work.

## Student Services, Student Activities & Parent Organizations

**Appointments with Counselors.** Students and parents may email their assigned counselor to schedule a meeting. Students may make appointments with their counselor through the FGHS Student Services website.

**Assemblies.** Assemblies at Felton Grove High School are extensions of classroom instruction. For assemblies to be positive experiences, students must behave in an appropriate manner. The following standards will be applied to all assemblies at FGHS:

- Students are required to follow instructions for entering and leaving all assemblies.
- Students are required to sit quickly and as directed by the administration and/or teachers.
- Students are required to listen attentively to any speakers, instructions, or presentations without causing any interruption or disruption to the activity.

**Clubs & Student Activities.** Felton Grove High School will offer a wide variety of clubs and student organizations. Please visit the school website for a current list of clubs, honor societies, and interest groups. Any student wishing to start a new club should talk with the Assistant Principal Ms. Robin Booth to receive information about the approval process.

**Drivers Education / License Eligibility.** WCPSS contracts with a provider of driver's education. Information on that service is available from Jordan Driving School, jordandriving.com.

Students are also required by the NCDMV and dropout prevention services to pass at least 3 of 4 classes at FGHS to obtain or maintain a learner's permit or a driver's license. You may take driver education without meeting the 3 of 4 passing

requirement; however, you will not satisfy the driver eligibility rules until you pass 3 of the 4 classes.

**Early Graduation.** Students with sufficient credits can choose to graduate early. Early graduation is defined as graduation at the end of the third year of high school. Students interested in this option should see their counselor in the first semester of their sophomore year.

**Elevators.** Students **must have permission** to use the elevators. Students should see Ms. Hines in the front office with a written explanation of their need for an elevator pass. Students who are riding the elevator without administrative approval will be subject to disciplinary action.

**Parent Organizations & Booster Groups.** Felton Grove High School parents are vital supporters of our students' athletic, artistic and academic pursuits. Parents are encouraged to join the PTSA and respective booster organizations. Please visit the school website for more information including contact information for our PTSA and booster groups.

**Parking.** Authorized sophomores will be permitted to park on the campus of Felton Grove High School during the school day. All authorized student cars must be parked in the assigned space with the corresponding parking pass displayed in the front window at all times. Students are responsible for promptly replacing lost parking tags. Replacement tags can be purchased in the main office for \$10. Any student parking on campus without a tag, for any reason, will be subject to a school disciplinary action. Students must adhere to the tardy policy in order to maintain their lunch and parking privileges.

Students may not park in nearby neighborhoods.

**Schedule Changes.** Schedules are generated based on each student's course selections. Once finalized, student schedules will only be adjusted for the following reasons:

- To balance course loads between 1<sup>st</sup> and 2<sup>nd</sup> semester (where possible)
- An increase in rigor in a graduation required course.
- Prerequisite not met
- Credit already received for the course
- Incomplete schedule (less than 8 courses)

Elective changes will not be made provided that the student requested the elective as a primary or alternate in their

original course selections. Elective changes will not be made for students who failed to make course selections.

**School Functions & Events.** School functions such as dances, concerts, and athletic events are extensions of the school day. All school rules must be followed at all school events that occur after the regular instructional day. Students must be in good standing to attend and/or participate in these events. Students with excessive absences may be put on an Expectations Contract that may prohibit them from attending school functions or events. Dances are planned and produced for FGHS students and their guests that have been pre-approved by the school administration only.

**Transcripts.** Students should visit the Student Services website for links to order electronic transcripts.

- Electronic Transcript Requests – In State – CFNC. This transcript can be sent electronically by the student to any college, university or community college in North Carolina via CFNC. This is free of charge. The final transcript is also sent automatically to colleges or universities in NC after graduation (mid-year transcript is not included). You will need your PowerSchool Student ID to request the transcript.
- Transcript Requests – Out-of-State, Scholarships, etc. Transcripts can be requested through an online site to be delivered to most colleges or universities in the country. There is a fee associated with this. Transcripts that are mailed usually arrive within 7 days.
- Remember that SAT and ACT scores must be sent directly to those colleges from [www.collegeboard.com](http://www.collegeboard.com) or [www.act.org](http://www.act.org).

In addition, there is no charge for the following paper transcript requests:

- Mid-year senior year transcript
- Final transcript after graduation to the college or university that you will attend
- Transcripts for any scholarship or award requested by the high school scholarship committee.

Current and former WCPSS/Felton Grove High School students may request a copy of their high school grades and transcript through <https://wcpss.scriborder.com/>. Records of grades and transcripts are maintained at Felton Grove High School for a minimum of three years. After that point, they may be requested using the Scriborder system listed above.

**Code of Conduct.** All students are expected to review the Felton Grove High School and Wake County Public School guidelines. School rules apply on campus, on the bus, at the bus stop, on field trips, and at school sponsored events. If behaviors off campus disrupt the orderly operation of the school, school consequences can apply.

WCPSS guidelines are located in the WCPSS Student/Parent Handbook. The WCPSS Board Policy 4309 includes many of the items in the district's Code of Conduct. This code of conduct addresses but is not limited to:

Level 1: School Level Interventions / In School Suspension / Possible Short Term Suspension

- Compliance with Directives
- Mutual Respect
- School/Class Attendance
- Appropriate Language
- Student Dress Code
- Electronic Devices
- Trespassing
- Tobacco, Vaporizers, and Nicotine Products
- Gambling
- Integrity
- Honor Code

Level 2: Short Term Suspension / Possible Long Term Suspension

- Falsification or Deceit
- Inappropriate Illustrations, Illustrations, or Other Materials
- Hacking and Unauthorized Computer Access
- Substantially Disruptive or Dangerous Behavior
- School Transportation Disturbance
- False Fire Alarm or Reported Emergency
- Fire Setting / Incendiary Material
- Property Damage
- Theft
- Extortion
- Indecent Exposure / Sexual Behavior
- Harassment/Bullying
- Sexual Harassment
- Threat/False Threat
- Physical Aggression/Fighting
- Report Firearm or Destructive Device
- Hazing
- Search & Seizure
- Aiding & Abetting
- Repeated/Willful Violations of Level I Rules

Level 3: Long Term Suspension

- Narcotics, Alcoholic Beverages, Controlled Substances, Chemicals & Drug Paraphernalia
- Gang & Gang Related Activity
- Weapons / Dangerous Instruments / Substances

- Assault on a Student
- Assault on School Personnel or Other Adult
- Assault Involving Weapon / Dangerous Instrument / Substances
- Bomb Threat
- Threats of Mass Violence
- Sexual Assault, Sexual Offense, and Rape

Level 4: Suspensions Required Under State Law

- IV-1. Firearm / Destructive Device – 365 Days Suspension

The school will consider mitigating and aggravating factors as appropriate in applying appropriate disciplinary consequences in alignment with this policy.

**Disclaimer for WCPSS Handbook.** All students are responsible for complying with and are expected to be familiar with the WCPSS Code of Student Conduct and school board policies governing student behavior and conduct. All Code of Student Conduct policies are contained in the WCPSS Student/Parent Handbook, which is distributed to all students and parents at the beginning of each school year or upon enrollment in WCPSS. If there is a conflict between the rules expressed in this handbook / agenda / planner and the Code of Student Conduct policies, the WCPSS Code of Student Conduct policies shall take precedence.

***For our discipline process to be successful, it is essential that students and parents report to the school's administration any violation of policy in a timely manner.***

**Bullying, Harassment, & Sexual Harassment.** It is a priority for Felton Grove High School to provide every student with a safe and orderly learning environment. To this end, bullying and harassment of any form are prohibited. Students and parents should review WCPSS Board Policy 1710/4021/7230 in the Student/Parent Handbook for a specific definition of bullying and harassment.

Sexual harassment is also prohibited including unwelcome sexual advances, verbal or physical conduct of a sexual nature, etc. Students should review WCPSS Board Policy 1710/4021/7230 in the Student/Parent Handbook for a specific definition of sexual harassment.

Students are encouraged to report any act of bullying or harassment to their teacher, counselor, or administrator to seek support. Students are also encouraged to report any act that they witness so that appropriate steps can be taken to ensure a safe, orderly learning environment. Interventions and consequences will be applied as appropriate within the Student Code of Conduct as it relates to this policy. Violations of these policies can result in out-of-school suspension on the first offense.

**Dress Code.** The Wake Board of Education has an approved dress code. Students whose dress is excessively contrary to that dress code will be asked to get into compliance. The policy specifically prohibits clothing or articles on a person that depicts profanity, vulgarity, obscenity, or violence. For more information please reference WCPSS Board Policy 4316. Hats, hoods, and headgear are permitted in the hallways during transition and during lunch. They are not permitted in the classroom during instructional time. Any hats or attire that obscures the face is not permitted at any time. Masks remain optional for all students, staff, and guests.

Attire cannot advertise materials that are inappropriate for students to have at school or could reasonably create a substantial disruption to the educational process or operations of the school.

Students must wear clothing that covers their skin from chest to mid-thigh with opaque fabric in front, back, and on the sides.

The FGHS faculty and staff will enforce the dress code starting with the first day of school. Students who violate the dress code will be subject to consequences from the school administration and/or removal from the classroom setting until they are in compliance with the dress code.

**Drugs / Alcohol.** WCPSS Board Policy 4309 defines details of the possession, use, distribution, sale, etc. of narcotics, alcoholic beverages, controlled substances, chemicals or drug paraphernalia. Students should review this policy in the WCPSS Student/Parent Handbook. Any violation of this policy will result in a recommendation for long-term suspension.

**Electronic Devices.** Students are expected to follow school procedures for use of electronic devices during the school day.

Students who are using their device in an unauthorized way will be asked to put their devices away and/or their device can be taken to the front office for parent pick-up. In this case, an appropriate consequence will be applied by the school administration that is aligned with the Student Code of Conduct. Where devices are taken, they will be returned at the end of the school day after a parent conference.

**Fighting / Physical Aggression.** Physical aggression or fighting toward others is prohibited. It is important to note:

- Students who engage in horseplay or taking actions that could reasonably lead to a fight have violated this policy.
- Self defense is defined in district policy as “reasonable force ... but only to the extent necessary to get free from the attack and notify proper school authorities.”
- Students who engage in fighting will be suspended according to the WCPSS Student Code of Conduct.
- Long-term suspension is a possibility on the first violation of this policy.

- **Compliance with Directives.** Students shall comply with all lawful and reasonable directives of school employees. All students are expected to identify themselves when asked. Failure to do so can result in a consequence. Where non-compliance is accompanied by disruption of the school or a school activity, this can result in out-of-school suspension on the first occurrence.

**Off Limits Areas.** The administration has determined the following areas to be off limits for students during the identified times unless under the direct supervision of a staff member:

- Students are not permitted on another school campus without permission. Doing so is considered trespassing and subject to school and legal consequences.
- Students are not permitted in faculty parking areas or the bus parking lot at any time.
- Athletic practice fields.
- All wooded areas of campus at any time
- During class time: hallways without a pass, bathrooms without a pass, commons area without a pass, and unsupervised outside and inside areas.

**Safety Drills.** Fire drills and lockdown drills are required safety precautions. Thus, at the time of the drill, all students should follow the directions of staff. Procedures will be reviewed with students.

**School Resource Officers (SRO).** The Town of Apex provides one school resource officer from the Apex Police Department. The officers are available to students and parents as a resource to support a safe and orderly learning environment.

**Searches.** FGHS administration has the authority to search a student, student belongings, student locker, or student automobile whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials. Failure to permit the search can result in disciplinary consequences aligned with the WCPSS Student Code of Conduct.

**Skipping / Leaving Campus without Permission.** Students are expected to be in their assigned location. Students who are not in their assigned location or are more than fifteen minutes late to class are considered skipping. Students who leave campus without checking out of school are considered to be skipping. When students leave campus during the school day, this will be considered an aggravating factor in assigning a consequence given the additional safety concerns with students leaving campus without permission. This includes a student who does not return from STAR Lunch as well as a student who leaves campus but does not have off campus privileges. Any of these infractions will result in consequences.

**Trespassing.** No student shall be on the campus of any other WCPSS school during the day without the knowledge and consent of the officials of the school that he/she is visiting. Students who loiter at any school after the close of the school day without a specific reason or adult supervision will be considered trespassers. Students who do not leave the campus when instructed will be referred to law enforcement

for further legal action. Any student suspended from school is prohibited by law from being on any school campus during the suspension period without permission of the principal.

Further, students who bring unauthorized individuals onto campus and/or have knowledge of those on campus who should not be present are subject to disciplinary action up to and including out-of-school suspension.

## Parking Regulations

1. All students who park a motor vehicle on the school campus must display the current tag permit. Permits must hang from the rear view mirror at all times. Permits will not be issued to students with outstanding fines or fees to Felton Grove High School or any other school. Permits are issued at designated times established and announced by school administration. Until students possess their assigned tag to display, they are not permitted to park on campus.
2. The parking fee established by the Wake County Board of Education for the 2025-2026 school year is \$200. Permits issued for less than the entire school year will be subject to a \$20 per month rate for each remaining whole or partial month. These fees are subject to change after the WCPSS budget is finalized for the school year. Likewise, parking regulations are subject to change.
3. Parking permits will be available only to students who have a valid North Carolina Driver License.
4. Students may register up to two of their family vehicles. The tag may be moved from one registered family vehicle to another but may NOT be sold, given, or loaned to another student for his or her use. The penalty for doing so is revocation of parking privileges.
5. Vehicles must be parked in assigned spaces. The only places available for student parking are the student lots. Students may not park on the road, driveway, or in any other place, including other school campuses. Vehicles parked in the wrong space or in unauthorized areas will be subject to disciplinary action to include temporary or permanent loss of parking privileges.
6. Student vehicles are subject to search and seizure per Wake County School Board Policy 6600.
7. Disabled vehicles may not be left on campus overnight. If necessary, towing should be arranged by the student.
8. If a student holding an assigned parking space transfers within the WCPSS during the year, he or she will be assigned a space at the new school with no further payment of fees, assuming the original parking tag has been returned to the office of the previous school. If no space is available at the new school, the originating school will make the refund.
9. Refunds for parking fees will be made only if the student moves away from the Wake County Public School System. Parking fees will NOT be refunded for:
  - Voluntary withdrawal from school (dropping out).
  - Long-term suspension from school.
  - School based disciplinary action related to loss of parking privileges.
  - Loss of driving privilege due to revocation of operator's license.\*
  - All other refund requests are at the discretion of the principal.
  - Lost parking tags will be replaced for a \$5 fee. Report losses to the office.
10. School Board Policy 6410 prohibits the possession and/or use of tobacco products on campus. Students may not possess tobacco products, smoke in cars at any time while on the school campus, or possess any other item prohibited at school. Weapon and drug charges can result in revocation of parking privileges.
11. Loitering in the parking lot is prohibited. Students should lock their cars and leave the parking lot immediately upon arriving at school. Students should take all materials/items needed for the school day and not use vehicles as lockers. Students need written permission from an administrator, the SRO, or the front office staff to be in student lots during school hours, including class changes. After school, students should exit the parking lot as quickly as can be safely done.
12. Students who operate a motor vehicle on campus should fully understand their duties and responsibilities. Under School Board Policy 7180 students who violate parking regulations are subject to any or all of the following consequences:
  - Revocation of parking privilege
  - Ticketing
  - Disciplinary action
  - Criminal charges as prescribed by law
13. Handicapped parking is available as needed on an assigned basis only.
14. Parking a vehicle on school property is a privilege, not a right. Please review all parking regulations with your parents and communicate with school administrators for clarification of any matter about which there are questions.

**Have a question or need to share an issue?**

It is important for all students to take an active role in their experience. If you have a question, need to report an issue, have a suggestion for improvement, or just want to share a celebration, we encourage you to see any member of the administration team or your counselor.

## 2025-26 Felton Grove Faculty

Name	Position/Dept.
Adams, Shuwonna	Instructional Assistant
Allen, Jessica	Instructional Assistant
Barrier, Allison	CTE
Beasley, Timothy (Clay)	CTE
Bell, Sarah	Health/PE
Black, Courtney	English
Bollten, Betty (Kristin)	Administration
Bond, Lavina	English
Booth, Robin	Administration
Briggs, Allison	Media Specialist
Britt, Brandon	CTE
Broomall, Leslie	Clerical
Bryant, Samantha	Math
Canup, Grace	History
Cha, Donna	Instructional Assistant
Cordell, Keegan	History
Davis, Jake	History
DeLuca, Miro	Media Specialist
Dillard, Sheremy	Intervention/Edgenuity
Donaldson, Terwana	Student Services
Evans, Josh	Health/PE
Favant, Tina	Clerical
Flegel, Jessica	English/Intervention
Foster, Chris	Fine Arts
Gomez, Christina	EC/SPED
Granger, Debbie	Science
Grassley, Bailey	CTE
Hainley, Anna	Health/PE - Athletic Trainer
Haydon, Abigail	Science
Hemphill, Jennifer	CTE
Hiers, Jolie	World Languages
Hines, Katherine	Clerical
Hogan, Megan	History
Hornaceck, Evelyn	Student Services
James, Jarvis (Jay)	CTE

Johnson, Addison	Math
Kaushik, Priyadarshini	Instructional Assistant
Kronenwetter, Katie	CTE
Larsen-Neumann, Jennifer	Clerical
Lee, Bethany	Science
Loftus, Dina	Science
Macko-Waller, Lynda	EC/SPED
McKoy, Wayne	Instructional Assistant
Merry, Jessica	Student Services
Miller, Chad	CTE
Monastero, Matthew	Math
Moore, Kaitlyn	Fine Arts
Morrison, Robert	Administration
Mozerka, John	Clerical
Newman, Alison	English
Panhorst, Jane	Science
Parks, Jamilla	CTE
Patana, Marne	World Languages
Placko, Jillian	EC/SPED
Radley, Christina	Clerical
Oyedrian, Esther	World Languages
Sahagun, Karen	CTE
Samson, Cindyann	EC/SPED
Samuel (Reed), Brittany	English
Ane, Jacqueline	Math
Schuster, Michael	Math
Sharrow, Joe	Health/PE - Athletic Director
Shovlain, Caroline	English
Sopko (Scott), Emily	CTE
Stevens, Jordan	ALC
Taylor (Helms), Bethany	Math
Watson, Kelly	Student Services
Watson, Stephen	Fine Arts
Wierzbicki, Haley	EC/SPED
Witkowski, David	History
Zimmerman, Sarah	CTE