

# Prosperous Utd Coaches and Volunteer Onboarding



***First and foremost, welcome to Prosperous Utd AFC***

***It's great to have you onboard with the club and we really appreciate you giving your time to develop and coach both kids and young adults in our community.***

***Before we get you from enrollment to pitch side, there are a couple of things that we need to cover off.***

## **1) Volunteer Registration**

## **2) Garda Vetting**

## **3) Safe Guarding 1**

***All of the above topics are of the utmost importance with part 2 and 3 required by law, before you can take part in club activities.***

### **PART 1 - Volunteer Registration**

Please complete the Prosperous United Volunteer Registration Form via the link below.

[Prosperous Utd AFC Volunteer Registration Form - V1/2025](#)

This will be reviewed by the Club Committee. Once you have a reply from the club please proceed with Part 2 and Part 3.

### **PART 2 - Garda Vetting Instructions**

1. To begin the Garda Vetting Process\*:

- Either print the form from the link Garda Vetting ID Validation Form

[FAI Garda Vetting Application Full Guide.pdf](#)

- Or the club can provide printed forms – Please email [prosperousunitedafc@gmail.com](mailto:prosperousunitedafc@gmail.com)

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Please see instructions and “how to guide” to get you started,

FAI Online Garda Vetting Demo Video

[https://www.youtube.com/watch?v=I95ISqkt5e4&ab\\_channel=FAITV](https://www.youtube.com/watch?v=I95ISqkt5e4&ab_channel=FAITV)

2. The form must be signed off by one of the following authorised signatures at Prosperous Utd:

- Chairman
- Child Welfare Officer
- The details of the above authorised personnel are available via the link:

<https://prosperousutd.clubzap.com/contact>

3. Arrange to meet at the club house to get the Garda Vetting ID Validation Form signed -

\*Note that Photo ID is required.

4. Go to <https://support.faiconnect.ie/home/mycomet> and click “**BOOK A COURSE NOW**”

- Click **SIGN UP** – I need a MyComet Account (if you already have an account, click **LOGIN**)
- Complete the Sign-Up Form
- When you receive your login details, log into the website  
- <https://faiconnect.ie/mycomet>
- In the Welcome screen type “Online Garda” and the Vetting Application will appear below
- Click Start

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## PART 3 - Safe Guarding

1. Once you have successfully completed your Garda Vetting (as above):
  - Proceed with completing your Safeguarding 1 - Basic awareness course.
  - More information on booking the courses or contacting tutors who can deliver the courses can be found on the FAI website at <https://www.fai.ie/about/safeguarding/safeguarding-courses/>.
  - If you have any difficulty in booking a Safeguarding course, please email [prosperousunitedafc@gmail.com](mailto:prosperousunitedafc@gmail.com)
2. On successful completion of your Safeguarding 1 - Basic awareness course you will receive your participation certificate sent from the FAI Child Welfare Team, issued through the My Comet system.

***Once both above have been completed, you can send your certificates over to the club via email [prosperousunitedafc@gmail.com](mailto:prosperousunitedafc@gmail.com)***

***If at any stage you need assistance, please feel free to reach out to a member of the club.***

***Yours in sport,***

***Prosperous Utd AFC***

***Club Chairman - Keith Skelly 087 935 9735***

***Club Secretary - Brian Powell 087 904 5373***

***Child Welfare Officer – Esther Powell 086 8599 408***