# Arlington Indoor Percussion How to set up your drum-a-thon page

AIP Drum-A-Thon: <a href="https://bit.ly/aip-drum">https://bit.ly/aip-drum</a>
Participant Center: <a href="https://go.rallyup.com/aip">https://go.rallyup.com/aip</a>

YHS Bands Page: https://yorktownband.org/practice

You will receive an email from <u>noreply@rallyup.com</u> with the subject line of "Your participant registration is confirmed"

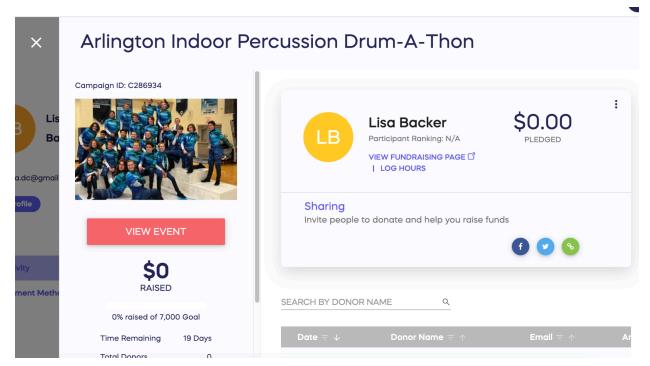
This email details what you need to do: Click on the link to "Customize your fundraising page"

- 1. Enter the email address where you received the registration email
- You will then receive a confirmation (from <u>noreply@rallyup.com</u> with subject line "RallyUp: Please confirm your email to access your account"
- 3. Click "Confirm email and sign in"
- 4. You will need to enter your email again
- 5. Then you can create a password for your account
- 6. Once logged in you can click on "My Members" and then click your name

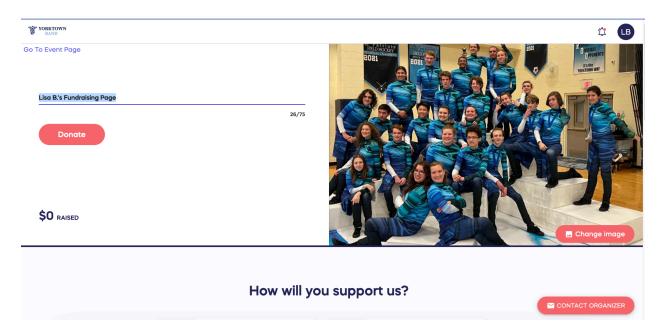
My Activity Lisa Track your activity across fundraising experiences **Backer** My Donations My Bids My Members My Teams My Referrals SEARCH BY NAME a Edit Profile Download my data Lisa Backer No Team Arlington Indoor Percussion D... \$0.00\* My Activity My Payment Method

MY ACCOUNT ①

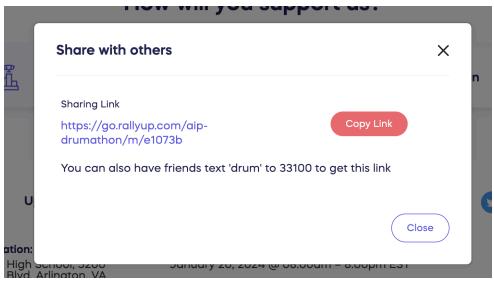
7. Then click on "View Fundraising Page" to visit your individual page



8. From there you can just click into any of the text to personalize it and/or click "Change Image" to upload your own personal image.



NOTE: Both of these locations include links to share your page. You can use the "link" option to get a personalized link directly to your page.



Note the option to text for a link will send a link to the full AIP Drum-A-Thon event

Make sure your donors pick "Pledge by the hour".

This option allows your donors to either pledge by the hour or make a flat rate donation - but importantly they will have to select the participant who should get credit for the donation.

### Frequently Asked Questions

## That seems like a lot to remember to find my page - isn't there an easier way to get to my fundraising page?

Sure! Once you've created an account, you can access the Participant Center at <a href="https://go.rallyup.com/aip">https://go.rallyup.com/aip</a> to view the leaderboard. Click the "Participants" tab and then your name to access your fundraising page and make any edits.

My donor said they didn't see an option to credit their donation to me. What should I do? Just email to <a href="mailto:yorktownbandarlington@gmail.com">yorktownbandarlington@gmail.com</a> and the boosters can adjust the donation to credit you individually.

#### Do I have to log my hours?

No. The boosters will credit all participants with their hours at the conclusion of the event.

#### When will my donors be charged?

Any donors who pledge by the hour will be charged when the event is closed on January 27.

#### Can donors still support me after the drum-a-thon has ended?

Yes! We will be able to accept donations online until the end of the day on January 26.

#### What if my donors want to write a check?

That's fine. They will have the option to indicate payment by check online. Alternatively, they can give you a check made out to "Yorktown Band Boosters" with your name in the memo.

#### I have more questions!

Contact <u>yorktownbandarlington@gmail.com</u> and we'll get you answers. Alternatively, just click "Contact Organizer" on the RallyUp site. It will go to the same place and is easier to remember.

