

Pack Campout Planning

Pack Campout To Do List

Updated Mar 27, 2025


3-6 months prior: [Site Selection & Reservation](#)

1-2 months prior: [Pre-Trip Preparation](#)

Site Selection

Campout Site Selection

Reserve Site

- Council Approved Site List (old) -  vahc cub scout approved camping
- Council Approved Site List (in progress) -
<https://www.virginiaheadwaters.org/events-camping/where-to-go-camping-guide/>
- State Parks / Sherando - Reservations open 6 Months in Advance
- ACPS - Reservations open 3 Months in Advance
 - Contact Jim Barbour: **JBARBOUR@albemarle.org**

Obtain Certificate of Liability Insurance

- Email: **Terry.Michael@scouting.org**

Pre-Trip Prep

Pre-Trip Preparation

1. Send details to Pack and collect RSVPs
 - a. [Email Template](#)
2. Determine Gear & Food Needs
 - a. [Gear Checklist](#)
3. Collect & Clean Pack Gear from Shed
4. Send out Sign Up Genius for remaining Gear Needs
5. Purchase Food

Email Template

Sample Campout Email Template

Here is the first email for our **Spring 2025** Campout. It is going to be a fantastic weekend camping at **Mint Springs Valley Park**! Please use this link to RSVP by **Friday March 28**:

[CLICK HERE TO SIGN UP](#)

DATE: **April 12-13, 2025**

LOCATION: **Mint Springs Valley Park, Crozet, VA**

6659 Mint Springs Park Road Crozet, VA 22932

<https://www.albemarle.org/Home/Components/FacilityDirectory/FacilityDirectory/70/360>

Mint Springs Valley Park is a 520 acre park with 2 lakes, 5 miles of hiking trails, and 2 picnic shelters. We have Shelter #2 reserved all day Saturday and Sunday. Feel free to bring fishing supplies as the lakes are a short walk away! There will also be restrooms available.

CAMPING: Cub Scout camping is a family activity. A parent or guardian must accompany all Scouts, and Scouts must tent with a parent or guardian and siblings. (All siblings are welcome to join the campout!)

SCHEDULE: This schedule is just a rough guideline, and subject to change. 12:00 is not a hard start time - feel free to come whenever works for your family .

Saturday - April 12

12:00-3:00pm: Arrival, Set up Camp, Free play

3:00-4:00pm: Pack Hike

4:00-5:00pm: Den Program Time / Skit Planning

5:00-6:30pm: Dinner Prep and Cooking

6:30-7:00pm: Dinner

7:00-7:30pm: Cleanup and Campfire Skit preparation

7:30-8:30pm: Campfire Program

8:30-10:00pm: Night Games/Campfire/Smores

10pm Lights Out

Sunday - April 13

7:00-8:30am: Breakfast Prep and Cooking

8:30-9:30am: Breakfast

9:30-10:00am: Breakfast Cleanup

10:00-12:00pm: Break Camp, Site Cleanup, Play time (Scouts are welcome to stay later than this and fish/hike with their families. We have the shelter all day Sunday as well)

FOOD: The Pack will provide dinner and breakfast and smores for all campers. The Webelos and Bear Dens (Scouts and leaders) will assist with the preparation of dinner and breakfast for the whole Pack. If you have any dietary restrictions please specify in the sign up form. I will respond with the final menu when I have a better headcount, but in the past it has been

something like: tacos for dinner, eggs toast coffee and cocoa for breakfast. Feel free to bring your own snacks to supplement, but remember: NO FOOD IN TENTS - keep any extra food locked up in your vehicles.

GEAR: Please see the attached document (or our pack website: <https://p114.org/resources/>) for a recommended packing list. Families should provide their own tent, sleeping bag, and eating utensils (plate, bowl, mug, and utensils). The pack will provide the food and most of the cooking equipment, and we will send out a sign up sheet when it gets closer for families to bring any additional supplies (pots/pans/stoves) that we need. If any family is in need of gear, please let us know and we can help come up with an extra tent or sleeping bag. Families/dens are welcome to bring additional supplies for other activities.

COSTS: We will figure out the cost per person once we know the total number of people attending. If there's an issue meeting this cost feel free to reach out to me directly.

Please use this link to RSVP by Friday March 28: [CLICK HERE TO SIGN UP](#)

Gear Checklist

Pack 114 Recommended Packing List

Updated Mar 27, 2025

General Camping Gear

Pack Gear Located in Shed

- ☐ Fire Pit / Solo Stove (if necessary)

Gear Needed via Sign Up

- ☐ Firewood
- ☐ Fire Starters
- ☐ Shovel (for Fire)
- ☐ Lighter / Matches
- ☐ Lanterns
- ☐ Rope
- ☐ Hatchet (optional)
- ☐ Bow Saw (optional)
- ☐ First Aid Kit
- ☐ Site Permit

Cooking Gear

Pack Gear Located in Shed

- ☐ Large Pot for Water / Drinks x1
- ☐ Cooking Knives
- ☐ Cooking Utensils – Spoon, Spatula, Tongs
- ☐ Serving Utensils
- ☐ Marshmallow Roasting Sticks
- ☐ Cutting Boards
- ☐ Sink Bucket for Dishwashing x3
- ☐ Water Cooler x2
- ☐ Cooler

Gear Needed via Sign Up

- ☐ Camp Stoves x4

Cooking Gear

- ☐ Griddle x1
- ☐ Small Cast Iron Pans x2
- ☐ Large Pots x4
- ☐ Folding Tables x2

Gear to Purchase

- ☐ Propane x8

Food

Pack Gear Located in Shed

- ☐ Aluminum Foil
- ☐ Paper Towels
- ☐ Large Ziploc Bags
- ☐ Trash Bags
- ☐ Compostable Plates
- ☐ Forks & Spoons
- ☐ Hand Sanitizer
- ☐ Dish Soap
- ☐ Sponge x2

Gear to Purchase

- ☐ Salt
- ☐ Pepper
- ☐ Hot Sauce
- ☐ Butter
- ☐ Olive Oil
- ☐ Dinner
 - ☐ Example: Tacos
 - ☐ Beef (pre cooked) [$\frac{1}{4}$ lb/p]
 - ☐ Beans [2oz/p]
 - ☐ Tortillas [2/p]
 - ☐ Chips [1 bag / 15p]

Food

- ☐ Cheese [2oz/p]
- ☐ Sour Cream [2oz/p]
- ☐ Lettuce
- ☐ Tomatoes
- ☐ Peppers
- ☐ Onion
- ☐ S'mores
 - ☐ Marshmallows [2/p]
 - ☐ Graham Crackers [2/p]
 - ☐ Chocolate [½ bar/p]
- ☐ Breakfast
 - ☐ Hot Cocoa
 - ☐ Coffee - Instant
 - ☐ Example: Eggs
 - ☐ Eggs [2/p]
 - ☐ English muffin [2/p]
 - ☐ Frozen hash browns
 - ☐ Leftover Cheese
 - ☐ Leftover Tortillas
 - ☐ Leftover Salsa