

## Using Skillsbuilder Benchmark – Creating a Class

Do this **before** the lesson

Go to [Skills Builder Benchmark](https://benchmark.skillsbuilder.org) and enter your email address. You should then be able to log on.

On the admin dashboard that appears, click on Manage Groups

SkillsBuilder BENCHMARK

Switch to learner view Tom Spindler

Admin dashboard

Support your learners to build their essential skills by adding groups and setting assessment periods. You can use the data to inform conversations with learners.

My learners Assessment periods **Manage groups** Other tools

Skills scores Survey answers Progress

Download spreadsheet

Here's an overview of your learners' skill scores. You can sort or filter by any column.

Group	Name	Assessment period	Date completed	Listening	Speaking	Problem Solving	Creativity	Staying Positive	Aiming High	Leadership	Teamwork	Aggregate Score
No items												

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Click 'Add new group'

SkillsBuilder BENCHMARK

Switch to learner view Tom Spindler

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Support your learners to build their essential skills by adding groups and setting assessment periods. You can use the data to inform conversations with learners.

My learners Assessment periods **Manage groups** Other tools

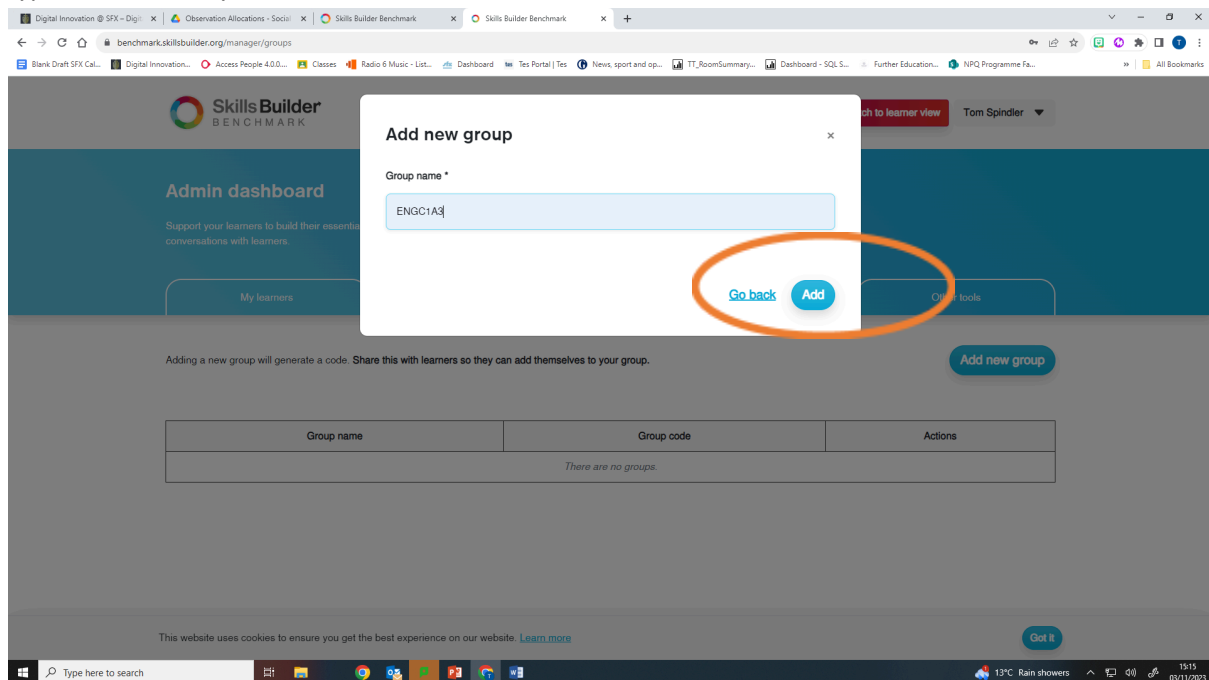
Adding a new group will generate a code. Share this with learners so they can add themselves to your group.

**Add new group**

Group name	Group code	Actions
There are no groups.		

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Type the name of your class and click Add



You can then share the group code with your students to join your class.

