

BURLINGTON TOWNSHIP BOARD OF EDUCATION  
 Burlington, New Jersey  
**January 25, 2023**  
**PUBLIC SESSION AGENDA**

**Page 1**

DATE: January 25, 2023  
 TIME: 7:00 PM  
 PLACE: Burlington Township High School - Hopkins Building

I.	Call to order by the President
II.	Statement of Conformance to the Open Public Meetings Act
III.	Flag Salute
IV.	Roll Call
V.	Executive Session
VI. <b>R.C.V.</b>	Approval of minutes from the following meetings: December 14, 2022 Work Session December 21, 2022 Executive Meeting December 21, 2022 Public Board Meeting
VII.	<u>Student Liaison Report</u>
VIII.	<u>Student and Staff Recognitions</u> ● <b>Pride Students of the Month - see list</b>
IX.	<u>Communications</u>
X.	<u>Presentations</u>
XI.	RECESS - <i>Full copies of the agenda will be available after the recess</i>
XII.	<u>Presentations</u>

<p>XIII.</p>	<p><u>Committee Reports</u>                  Strategic Planning Committee - no report                  Buildings &amp; Grounds Committee - no report                  Finance Committee - no report                  Communications Committee - no report                  Curriculum Committee - no report                  Legislative Report - no report                  Policy Committee - no report                  Special Education Advisory Committee - no report                  Scholarship Committee Report - no report                  Township Liaison Report - no report                  Emergency Preparedness Report - no report                  Burlington Township Foundation Liaison - no report</p>
<p>XIV.</p>	<p>Superintendent's Monthly Report -                  A. Personal Update                  B. Superintendent's Monthly Report - January 2023</p>
<p>XV.</p>	<p><u>Open to the Public (Agenda Items Only)</u>  <i>Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.</i>                  The Board President will seek comments from members of the public present in the meeting room and ask the Board Secretary if any members of the public submitted comments via <b>the form</b> (form available until 5:00pm on Wednesday, January 25, 2023 per <b>meeting instructions</b>).</p>
<p>XVI.</p>	<p>Superintendent Bell's Report for Board Action -  <b>PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND</b></p>

*DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.*

	<b>A.</b>			<b><u>PERSONNEL</u></b>	
<b>R.C.V.</b>		1.		Recommend approval of the following substitutes for the 2022/23 school year, pending meeting employment requirements, as listed:	
				<b><u>SUBSTITUTES</u></b>	
				<b><u>Sub Teachers</u></b> none	
				<b><u>Sub Secretaries</u></b> none	
				<b><u>Sub PAC</u></b> none	
				<b><u>Sub Maintenance</u></b> none	
				<b><u>Sub Nurses</u></b> none	
				<b><u>Sub Bus Drivers</u></b> none	
				<b><u>Sub Bus Aides</u></b> none	
<b>R.C.V.</b>		2.		Recommend accepting the following list of Emergent Hires, as listed:	
			a.	<b>none</b>	
<b>R.C.V.</b>		3.		Recommend accepting, with regret, the <b>retirement/resignation</b> of:	
			a.	<b>none</b>	
<b>R.C.V.</b>		4.		Recommend approval of the following <b>leaves of absence:</b>	

		a.	<i>(Adjustment to end date originally approved on the November 30, 2022 agenda)</i> Recommend approval of a medical leave of absence for employee #19093822, utilizing sick days, effective December 12, 2022 through March 31, 2023, returning to work April 3, 2023.	
		b.	Recommend approval of a medical leave of absence for employee #18469213, utilizing sick days, effective December 19, 2022 through January 20, 2023, returning to work January 23, 2023.	
		c.	Recommend approval of a medical leave of absence for employee #19173160, utilizing sick days, effective December 12, 2022 through December 16, 2022 returning to work December 19, 2022.	
		d.	Recommend approval to extend the maternity/child-rearing leave of absence for employee #73853889 through June 30, 2023, returning to work September 1, 2023.	
		e.	Recommend approval of a medical leave of absence for employee #19136043, utilizing sick days, effective February 17, 2023 through March 17, 2023, returning to work March 20, 2023.	
<b>R.C.V.</b>	5.		Recommend approval of the following <b>positions</b> :	
		a.	Personnel Listing for 2022-2023 as of January 25, 2023	
<b>R.C.V.</b>	6.		Recommend approval of the following <b>transfers</b> :	
		a.	<b>none</b>	
<b>R.C.V.</b>	7.		Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:	
		a.	<b>Angela Sekere</b> , Math Teacher at Burlington Township High School, from the MA + 15 level to the MA + 30 level, effective February 1, 2023. (All the necessary documentation has been received from Wilmington University.)	
		b.	<b>Evamarie Ritchey</b> , English Teacher at Burlington Township High School, from the BA level to the MA level, effective February 1, 2023. (All the necessary documentation has been received from Western Governors University.)	

R.C.V.	8.		Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:
		a.	Extra/Co-Curricular & Coaching Stipends for 2022-2023 as of January 25, 2023
R.C.V.	9.		Recommend approval of additional teaching time for the following staff members for the 2022-2023 school year, as listed:
		a.	<a href="#">2022-2023 Extra Duties as of January 25, 2023</a>
R.C.V.	10.		Recommend approval of summer days for the following staff members, as listed:
		a.	<a href="#">2022-2023 Summer Extra Duties as of January 25, 2023</a>
R.C.V.	11.		Recommend approval of deduct days for the following staff members, as listed:
		a.	#54138847 - 2 1/2 days, 12/22/2022, 12/23/2022 & 1/4/2023
R.C.V.	12.		Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:
		a.	<b>none</b>
R.C.V.	13.		Recommend approval of the following individuals for Contact Tracing, CPI, CPR/Code Blue & Team Guardian positions as listed:
		a.	<a href="#">2022-2023 Contact Tracing, CPI, CPR/Code Blue &amp; Team Guardian Teams as of January 25, 2023</a>
	<b>B.</b>		<b><u>STUDENTS</u></b>
R.C.V.	1.		Recommend approval of home instruction for the following students, as listed:
		a.	<b>none</b>
R.C.V.	2.		Recommend approval of the special education or alternative

				placement, as listed:	
			a.	<b>none</b>	
<b>R.C.V.</b>		3.		Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:	
			a.	<b>none</b>	
	<b>C.</b>			<b><u>MISCELLANEOUS</u></b>	
<b>R.C.V.</b>		1.		Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:	
			a.	<b>District Facilities Report - December 2022</b>	
			b.	<b>Field Trips - December 2022</b>	
			c.	<b>Student Demographics - December 2022</b>	
			d.	<b>Suspension Report - December 2022</b> (Report is considered privileged in nature.)	
			e.	<b>Residency Flash Report - December 2022</b>	
			f.	<b>Presenter Approval Forms - December 2022</b>	
<b>R.C.V.</b>		2.		Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:	
			a.	<u>First Reading</u> ( <i>Revised First Reading where noted</i> ) <b>none</b>	
			b.	<u>Final Adoption:</u> <b>none</b>	
			c.	<u>Job Descriptions - First Reading:</u> <b>none</b>	

			d.	<u>Job Descriptions - Second Reading:</u> <b>none</b>					
			e.	<u>Job Description - Reviewed:</u> <b>none</b>					
			f.	<u>Rescind Job Description:</u> <b>none</b>					
	<b>R.C.V.</b>	3.		Recommend approval of overnight trips:					
			a.	<b>none</b>					
	<b>R.C.V.</b>	4.		Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)					
			a.	RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports. <u>Case Numbers</u> <table border="1" style="width: 100%; height: 20px; margin-top: 5px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>					
	<b>R.C.V.</b>	5.		Recommend approval of the following curricula for the 2022-2023 school year:					
			a.	<b>none</b>					
	<b>R.C.V.</b>	6.		Recommend approval and acceptance of items required by the NJDOE as listed:					
			a.	<b>none</b>					
	<b>R.C.V.</b>	7.		Recommend approval of school calendar: <ul style="list-style-type: none"> <li>● 2022-2023 Calendar</li> </ul>					
	<b>D.</b>			<b><u>BUSINESS</u></b>					

<b>R.C.V.</b>	1.		Recommend approval for payment of the January Bill List.
<b>R.C.V.</b>	2.		Recommend approval of the following business reports:
		a.	Treasurer’s Report - December 2022
		b.	Board Secretary’s Report - December 2022
		c.	Cafeteria Report - December 2022
		d.	Transfer Report - December 2022
<b>R.C.V.</b>	3.		Pursuant to N.J.A.C. 6A:23-2.12(c)4, we certify that as of December 31, 2022 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.12(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
<b>R.C.V.</b>	4.		Recommend acceptance of the following reports on Tuition:
		a.	Tuition Contracts Billed
		b.	Tuition Contracts Paid
<b>R.C.V.</b>	5.		

**XVII. Open to the Public for Comments**

*Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes’ duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting.*



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*Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.*

The Board President will seek comments from members of the public present in the meeting room and ask the Board Secretary if any members of the public submitted comments via **the form** (form available until 5:00pm on Wednesday, January 25, 2023 per **meeting instructions**).

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting

Next Board of Education Business Meeting **February 15, 2023**