

BHSN Choir Booster Association – Meeting Minutes
August 25, 2026



Minutes for BHSN Choir Boosters Association

Held on: August 25, 2026

Call to Order: Tessa Defore (VP)

The meeting was called to order at 7:03p.m.

Attendees:

Dr. Chris Boveroux, Steven Rogowski, Elisa Rogowski, Heather Baron Caudill, Megan Janke, Catherine Brown (student teacher), Jennifer Jaffee, Maria Granquist, Kelly Rockhill, Hyunjoo Lee, Tessa Defore

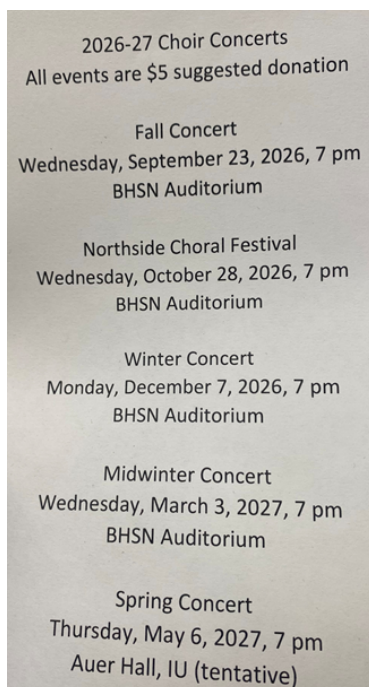
Treasurer Report – current total \$4,296.97

- There was a \$25 auction deposit that had not been added until 21Aug2026
- This does not include the random \$1,000 deposit.
- Per Dr. Bov, he signed grant paperwork for the city of Bloomington (\$1,000) as well as the Arts Council of Indiana (\$2,000), which will result in a total of **\$3,000** in deposits.

OLD BUSINESS

1. 2026/2027 Concerts

- See concert date sheet:



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- First concert: **Wednesday, September 23, 2026 at 7pm; call time is around 5pm**
- Needs: SignUp Genius for doors and programs, donuts/donut budget (est. \$60), and shoes for students in need – group voted on getting the shoes □ **Tessa** will purchase
 - **Heather** will set up the SignUp Genius for concert volunteers for the first concert
 - It was suggested to set up a Choir Booster Sign-Up Genius using the Choir gmail
 - **Elisa and Dr. Bov** will work together on the setting up a SignUp Genius account for the choir.
- There are parents interested in helping the booster parents, so the SignUp Genius will likely be shared through ParentSquare.

2. 2026/2027 Merch

- Summary of previous year's approach
 - Last year, we had a student design the shirt artwork. An ordering link was then shared so families could purchase directly from the printing company. The company handled all payments and deliveries, and the Choir Boosters received a percentage of the sales.
 - Which company did we go with (BadKnees or FreeThink)? Is the link to shirt orders still active? We need to reconcile the sales/percent profit that needs to go to the choir booster account, as this is considered as a fundraiser □ **Tessa** will follow up with Cindy Berin on the details.
- Planning for this school year
 - Should we have an open call for design options or approach a specific student, or ask an art teacher for recommendations?
 - It was suggested to ask for volunteers with a short response time, then depending on the outcome, move to other options, such as asking for art teacher recommendations
 - There is a BHSN Choir logo that has been made into a sticker for sale and has also been used on shirts and sweatshirts. These items have been available for purchase, and shirts have also been provided to choir members as a casual uniform for certain concerts.
 - It was suggested that the student-designed merchandise be offered as a limited-time release to generate interest and create a sense of a "limited edition." The BHSN Choir logo shirts, meanwhile, could remain available for purchase year-round.
 - The group will revisit this topic at future meetings after Dr. Bov solicits volunteers to create the artwork.

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- Other items, including water bottles, stickers, and sunglasses, were discussed as potential merchandise options, but no decisions were made. The group noted that choir stickers are already available for sale.
- It was asked if it was possible for the booster club to collaborate with the art teacher on making the merch design a class project. Dr. Bov noted that it's likely easier to have the student collaborate with the art teacher such that they get points toward their art letter □ **Dr. Bov** will ask the art teacher how this works.

3. Fundraising 2026/2027

- Previous year's fundraising efforts
 - Holiday gift wrapping: Partnered with Morgenstern Bookstore to provide a gift-wrapping station where choir students/parents wrapped customers' purchases in exchange for donations.
 - Silent auction (at the spring concert)
 - Concert donation collection
 - Merch sales/yard sign sales
 - Ad sales – Dr. Bov noted he has been given checks, PayPal, and Venmo donations totaling **\$218.55 in PayPal, \$196.01 on Venmo, and \$2,400 in checks**, including the donation check that Elisa handed to Dr. Bov. □ **Dr. Bov** will submit the funds to the Treasurer and deposit the PayPal and Venmo funds accordingly.
 - □ **Heather** will look into the details of a nonprofit Venmo account so the Booster account can avoid transaction fees.
 - Dine-and-donate: partnered with Bucceto's where the booster club received a percentage of the sales.
 - Kroger purchases – this is a passive fundraiser where Kroger customers link their loyalty cards to BHSN Choir, and the Booster account receives a percentage of the purchase amount.
- Ideas for this year
 - Check the Bylaws for more ideas
 - RaiseRight – Elisa is familiar with this platform/app as the BHSN Band RaiseRight Coordinator. This is a gift card fundraising platform that allows non-profit organizations to raise money through everyday shopping, and the percentage that goes to the nonprofit organization varies depending on the store – some are as high as 15% or as low as 3%. An account could be set up at an individual level (each choir member has their own account that will support their choir needs) or at

the organization level to support all choir needs. The Booster Club may need to appoint a RaiseRight coordinator.

- The fundraiser is open all year, and some Band students earn enough to pay for all their band needs – some receive \$300-\$500 on their individual accounts.
 - **Elisa** was not part of the initial set-up of the individual accounts, but she will find out from the Band Treasurer about it.
- Singing telegrams – Feasibility is uncertain, and the coordination effort may be significant.

NEW BUSINESS

1. Officers: President, Vice President, Treasurer, Social Media/Comm. Rep, Secretary

- According to the Bylaws, we are to have an election every year
- **Steve Rogowski** was elected as **President**
- **Kelly Rockhill** was elected as **VP / Communication Rep**
 - **Dr. Bov** to send Kelly some info about the website and social media for the Chor Booster Club
- **Heather Baron Caudill** was elected as **Secretary**
 - **Maria** to set up a meeting with Heather to transfer responsibility
- **Tessa Defore** was elected as **Treasurer**

2. Bookkeeping / QuickBooks

- QuickBooks program is too expensive; we can continue using spreadsheets; we can have students do data entry
- It was suggested that the Choir Booster engage a tax or financial professional to review the books and handle tax filings.
 - Group voted to have a professional check the books and file the taxes.
 - **Kelly**, whose father-in-law is an accountant, will ask if he can help with this need.
 - **Tessa** to get with Band Treasurer on financial tracking systems/tools/process.
- The group voted on updating the Bylaws – Bylaws will be updated
 - Elisa will send Steve and Kelly the Band Booster Bylaws

3. Bylaws – located here <https://bhsn-choirs.org/booster-documents/>

- Reference for board roles/responsibilities.
- May need to be updated.
 - **Steve (President) and Kelly (VP)** to review the Bylaws and suggest any necessary revisions.
- The Band Booster Club recently updated their Bylaws □ **Elisa** will share the document with Steve and Kelly.

Open Discussion

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1. **Concert at Auer Hall** - BHSN Choir will have its May concert in Auer Hall at IU, and IU will have an orchestra concert at BHSN Auditorium in September 2027. This is a full swap, so BHSN Choir can use this venue for a concert at no cost. The two commissioned pieces will be performed at that concert.
2. **Commissioned pieces** – there are two composers that need to be paid for the commissioned pieces. One of them is already covered from a different grant and money will go directly to them, but the other one will require us to disburse two payments – one for an initial payment of **\$1,000** and another later in the year for **\$2,000**.
 - The group voted to disburse the initial check of \$1,000.
3. **CD merch** – during Dr. Bov's tenure at BHSN, choir concerts have been recorded, providing enough material to produce a full-length CD that could be sold as a fundraiser.
 - Rewind Records and White Rabbit are options for CD printing.
 - The idea is to offer the CD as a thank-you gift to patrons who donate at a certain level. The group will discuss this further in future meetings.
4. **Who has access to the BHSN Choir Booster Gmail account and who should oversee it?**
 - Currently, Dr. Bov and Jen have access to it.
 - If all sensitive information, such as financials will be connected to this Gmail account, access to it should be better monitored/controlled.
 - **Dr. Bov** will share the account and password with the appropriate members.
5. **How does the group communicate?**
 - Only Dr. Bov is authorized to send communications through ParentSquare on behalf of this group.
 - Because the group has been small over the past year, communication has primarily been through email.
 - It was suggested that a group text be created for the Executive Board members □ **Kelly** collected the group's phone numbers and will create the group text.
 - Meetings will likely remain virtual, until and unless in-person meetings become necessary.
 - Meeting minutes are typically shared as an attachment to the calendar invitation for the following meeting.
 - **Maria** will send out the notes for this meeting, which will have the date for the next meeting, but will not have the virtual meeting link.
 - **Dr. Bov and Heather** will coordinate on sending the meeting invitation for future meetings. Dr. Bov has access to the BHSN's MS Teams account that he can use for these meetings.

Next meeting – September 15, 2026 at 7pm (avoid the 2nd Tuesday of every month)

Adjournment at 8:13PM