

Call for applications:

Vol. 55 Editorial Team of *Millennium Journal of International Studies*

Millennium is seeking **three *Editors*** and **three *Deputy Editors*** to make up the Vol. 55 Editorial Team.

All editorial roles at Millennium are elected roles; the elections for vol. 55 (Editors and Deputy Editors) will be held on Thursday, the **20th of November 2025**. Please ensure you are available for the elections between **12.30 - 14.00**, via Zoom.

To be eligible to stand as a candidate for the Deputy Editor, you must be a postgraduate student (master's **or** PhD student) based at a University of London institution (i.e. LSE, SOAS, King's, Goldsmiths, etc.).

To be eligible to stand as a candidate for Editor, you must a) be a **PhD student** based at a University of London institution, and b) run as part of a team of three [3]. Please contact us for more information about this role, especially if you have any questions regarding finding additional team members or if you have any questions not answered in this call.

To run for any of the positions, you must email us at millennium@lse.ac.uk declaring your candidature (including full name, degree programme, and university affiliation) by **23:59 on 13 November 2025** (GMT).

Please see below for more details on the roles and the election process. For more details about the journal, please see our website <https://millenniumjournal.org/>

Deputy Editors

Role description:

The Deputy Editors (DEs) will be elected to serve for 12 months. This is a paid role.

The DEs are responsible for selecting peer reviewers for submitted manuscripts, including book reviews; ensuring all submissions are anonymised with the help of the Editors; managing communication with peer reviewers; and attending Editorial Team meetings. The DEs play a vital role in ensuring Millennium's manuscripts stay on track.

The DEs also provide general assistance to the Editors, within reason. Helping out at events, preparing for Editorial Board meetings if necessary, and assisting with journal operations. The DEs are members of the editorial team and have full access to the Millennium office space. They also receive free access to the annual symposium and have traditionally chaired a panel related to their research interests.

Editors

Role description:

A team of three Editors will be elected annually by the Editorial Board to serve a one-year term, followed by becoming *Associate Editors* until the publication of their last issue (issue 3, the Special Issue). This is a paid position and is only open to PhD students from the University of London.

The Editors are responsible for the daily and overall management of Millennium and oversee its publication for one volume, which includes assembling three issues (two regular issues and one special issue linked to the symposium theme).

The Editors review all submitted manuscripts, discuss and decide which ones are forwarded for peer review, and then present them to the Editorial Board for evaluation. They also ensure the smooth running of the weekly Editorial Board meetings held during term time and maintain effective communication with authors, the Board of Trustees, the International Advisory Board, and the publishing house (Sage).

Editors regularly liaise with Deputy Editors and the Communications Officer to review their work and address any outstanding issues. They oversee short-term projects and recruit voluntary and paid staff as necessary, in consultation with the business manager and the Board of Trustees.

Editors oversee the organisation of the Annual Symposium, including proposing a theme, inviting keynote speakers and roundtables, and deciding on the symposium abstract submissions.

Editors publicise and organise the election of the new editorial team and other elected positions, and become Associate Editors after their tenure ends, ensuring a smooth handover and working on the Symposium issue (3). It is the outgoing Editors' responsibility to leave the house in good shape, which includes keeping files in an orderly and accessible manner and documenting processes as comprehensively as possible.

Elections of DEs and Editors

In-brief:

The elections are structured as follows: Introduction by current Editors - Deputy Editors present their pitches – Q&A with the Editorial Board – Voting by the Editorial Board – Results of DE elections – Editors present their pitches – Q&A with the Editorial Board – Voting by the Editorial Board – Results of Editors elections – Conclusion by current Editors.

In detail:

The election meeting will start with the elections for the DE position. Each candidate will be given two minutes to present their pitch, explaining why they would be a suitable DE based on their experience with Millennium/other journals/the editorial process, knowledge of international studies, professional communication skills, and so on. Following this, the Editorial Board will have the opportunity to ask candidates questions about their pitches, experience, etc. These questions should be directed to all candidates and framed in general terms, e.g., 'What other time commitments do you have in the year ahead?'. Questions and responses should be kept brief and concise.

Once the candidates have had an opportunity to respond and there are no further questions, the candidates will leave the room so the Editorial Board members can cast their votes. The rules are as follows:

- Each Editorial Board member who has attended at least three meetings has the right to vote. Each voting member has up to three votes — they can choose to vote for one, two, or three candidates, including for 'RON' (re-open nominations). Votes will be taken by show of hands and tallied by the Vol. 54 Editors.

- The three candidates with the most votes will be elected as DEs. In the event of a tie between two or more candidates, meaning there are no three clear winners, a run-off will be held between the relevant candidates, with each Editorial Board member casting one vote for their preferred candidate.
- Only the three winners will be announced to the candidates at the end - Editorial Board members are kindly requested to keep the tallies secret.

After the DE election, the editor candidates will present as a team a 5-10 minute presentation (depending on the number of teams standing for candidacy), during which they will outline their proposed Special Issue theme and explain how their team would be a good fit for the journal. Following the presentation, Editorial Board members will have the opportunity to ask questions related to experience (etc.) and the proposed Special Issue theme. When there are no more questions, the candidates will leave the room, and Editorial Board members will vote on the new team using the same procedure outlined above for the DE positions.