

SAN DIEGO UNIFIED SCHOOL DISTRICT

Date: December 2, 2022

To: All District Employees

Subject: ANNUAL NOTICE OF PROCESS FOR REPORTING
INCIDENTS OF BOARD MEMBER DIRECTIVES OR
UNPROFESSIONAL CONDUCT

**Department and/or
Persons Concerned:** All District Employees

Reference: Board Governance GC-9

Brief Description:

The Board's Governance Policies direct the superintendent to establish and maintain a procedure for employees to report in a safe, non-retaliatory manner instances in which a Board member attempts to direct staff in an operational matter or displays unprofessional conduct.

The superintendent has determined the best way for staff to lodge a complaint is the Ethics Hotline: (800) 539-6621 or www.sandiego.schools.ethicspoint.com. Complaints will be logged, as are all reports to the Ethics Hotline, and forwarded to the superintendent. Staff members who prefer to lodge a complaint in writing may submit them directly to the Office of the Superintendent.

If you have questions or need more information, please contact the Board of Education Office at board@sandi.net or 619-725-5550.

Marty Stultz
Director, Board Services

APPROVED:

Enrique Ruacho, Ed.D.
Chief of Staff

MS:mh