

## 3/9/2026 Dogwood Charter School Board Meeting

Date: March 9, 2026

Time: 6:00 p.m.

Location: Virtual

### Meeting Minutes

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#### I. Call to Order:

Opening remarks

Executive Session occurred on 2/9/26 Facility use was discussed

Roll call and verification of quorum

Beth Opat - Present

Shannon Conner - Present

Mark Schnupp - Present

Chris Gere - Present

Jen Mance - Present

#### **GUESTS**

Tyler Rosas

Brad Swiger

Jim Christensen

#### II. Approval of Minutes

February Minutes - Move to Defer Until April Meeting

#### III. Board Discussions:

##### a. Facility status

- i. Architect: Feasibility Study Review  
Architect review the feasibility study with the board
- ii. Cost Estimate  
Needs to happen next
- iii. Requested Municipality Meeting  
Jen reached out to meet.

- b. Enrollment
  - i. Lottery and open enrollment - July  
Recommending to move to July
  - ii. Integrity6  
Ready to go, Link ready to go. Delay Opening - 180 Days 900 Hours  
K-8
- c. Grant PACSP
  - i. Accounting Software CSIU setup  
Account is set up and Julie is working on adding our information to be used for the PACSP Grant
  - ii. Reimbursements  
Butler Agnew Paid  
Architect Needs to be paid  
CSIU Needs to be paid
- d. Financial
  - i. Review of Financials
    - 1. 990 review - Sending Late OK to Submit (2024)
- e. Human Resources
  - i. Marketing and Advertising  
Jen set up meeting with consultant
  - ii. Board training  
Reminder
  - iii. Administrative Consultant  
Agreement for Brad

#### **IV. Public Comment on Agenda Items**

-Open the floor to public comments on agenda items

-Open the floor to public comments on non-agenda items

Note: Time per speaker may be limited based on the number of participants

No Public Comments

#### **V. Action Items**

- 1. Part-time 1099  
Motion to Hire Brad Swiger as Administrative Consultant

Beth motions Jen 2nd  
Mark Unanimously Approved

2. 990  
Beth motions Jen 2nd  
Mark Unanimously Approved
3. Enrollment and Lottery  
Beth motions Jen 2nd  
Mark Unanimously Approved

#### **VI. Closing Remarks**

The next board meeting will be on April 13th at 6:00 p.m. and will be held virtually.

#### **VII. Adjournment**

Beth motions Jen 2nd  
Mark Unanimously Approved  
7:30