

What you need to know about Workers Compensation:

- All injuries or incidents should be reported through PSW. Even if the injury isn't serious, knowledge of a hazard can help fix the problem and avoid other injuries.
- The PSW reporting system is how a worker compensation claim is started. PSW directly feeds into United Heartland's reporting system.
- The most important consideration is that the employee is okay. If they need to receive medical care before completing a report, they should.
- If the employee is unable to complete the form, you can complete the report on their behalf with the information you have.

***MCPASD does not directly pay any workers compensation claim expenses. All medical bills, lost wages, investigations, claims, etc. are managed by the district's workers compensation insurance company, United Heartland.***

- United Heartland needs proper medical documentation to process claims.
  - Documentation needs to be signed by a physician (MD).
  - Documentation cannot be backdated or pre certify absences.
  - Documentation needs to mention a work injury

**Resources:**

[Submit an Accident Report](#)

[United Heartland Information](#)

[WI DWD Workers Compensation for Workers](#)