

Buena High School



Parent and Student Handbook



BELL SCHEDULE

MONDAY, TUESDAY, THURSDAY, FRIDAY	
Per 0	7:25-8:25
Per 1/2	8:30-10:10
Break	10:10-10:25
Per 3/4	10:30-12:10
Lunch	12:10-12:40
Per 5/6	12:45-2:25
Per 7	2:30-3:30

WEDNESDAY	
Per 1	8:30-9:20
Per 2	9:25-10:15
Break	10:15-10:30
Per 3	10:35-11:25
Per 4	11:30-12:20
Lunch	12:20-12:50
Per 5	12:55-1:45
Per 6	1:50-2:40

There are no Zero or 7th periods on Wednesdays.

FINAL EXAM SCHEDULE	
Per 0	7:25-8:25
Per 1/2/3	8:30 – 10:30
Nutrition Break	10:30 – 10:50
Per 4/5/6	10:55 – 12:55

STUDENT CONDUCT & DISCIPLINE:

MESSAGE FROM BUENA ADMINISTRATION

This section is designated to clearly state the rights and responsibilities of Buena High School students. We have listed both general behavior expectations and specific consequences for inappropriate behavior. We expect Buena High School students to work to the best of their abilities in the classroom, to accept responsibility for their own actions, to treat fellow students and staff with respect, and to accept responsibility for school attendance. We are proud of our school and our student body. We will continue to build success together in all areas.

STUDENT RESPONSIBILITIES

Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his/her teacher and others in authority; propriety of deportment; be diligent in study; respectful to his/her teacher and others in authority; kind and courteous to schoolmates; and refrain entirely from the use of profane and vulgar language. CCR Title 5 §300 & EC §48900

SAFE PLACE TO LEARN ACT

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying of any student based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identify, or gender expression or association with a person or group with one or more of these actual or perceived characteristics. EC §234 & EC §234.1

BULLYING

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

The district will not tolerate bullying or any behavior that infringes on the safety or well-being of students, staff, or any other persons within the district's jurisdiction, whether directed at an individual or group. This includes but is not limited to bullying or harassment based on race, color, creed, national origin, immigration status, ethnicity, gender, gender identity, gender expression, language, perceived or actual sexual orientation, physical or mental disability, political or religious ideology, physical appearance, or economic status, or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all

acts while on school grounds, at a school-sponsored activity, while traveling to and from school, on a school bus, and during any activity related to school attendance. VUSD BP 5131.2

SCHOOL DISCIPLINE POLICIES

The Governing Board desires to provide a safe, supportive, and positive school environment conducive to student learning and to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, use of effective school and classroom management strategies, and parent involvement can minimize the need for discipline. EC §35291, VUSD BP 5144 & Administrative Regulation 5144

STUDENT USE OF THE INTERNET AGREEMENT

One of the adopted goals of the Ventura Unified School District is to assist in advancing the use of technology to enhance student learning. All Ventura Unified School District students and their parents/guardians shall sign the Student Use of the Internet Agreement prior to using district technological resources. The Ventura Unified School District shall make a diligent effort to filter the inappropriate or harmful matter accessible through the Internet. Students shall take responsibility not to intentionally access inappropriate or harmful matter while using District technology. In supervised classroom settings, students may participate in online activities aligned with adopted goals. Violation of this policy may result in disciplinary action and the loss of the privilege to use the technology and/or civil or criminal liability. The Student Use of the Internet Agreement may be obtained from the district website at www.venturausd.org or at any district school site. VUSD BP 6163.4 & Administrative Regulation 6163.4

ALCOHOL AND OTHER DRUGS

Students possessing, using, or selling alcohol or other drugs or related paraphernalia shall be subject to disciplinary procedures, including suspension or expulsion and/or referral to law enforcement in accordance with law, Board policy and administrative regulation. In addition, such students may be referred to an appropriate counseling program, transferred to an alternative placement, and/or be restricted from extracurricular activities, including athletics. VUSD BP 5131.6

SEARCH AND SEIZURE

The Governing Board is fully committed to promoting a safe learning environment and, to the extent possible, eliminating the possession and use of weapons, illegal drugs, and other controlled substances by students on school premises and at school activities. Therefore, as necessary to protect the health, safety, and welfare of students and staff, school officials may search students, their property, and/or district property under their control, and may seize illegal, unsafe, and prohibited items.

Individual Searches: School officials may search individual students, their property, and district property under their control, when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law, Board policy, administrative regulation, or other rules of the district or the school. Reasonable suspicion shall be based on specific and objective facts that the search will produce evidence related to the alleged violation. The types of student property that may be searched by school officials include, but not limited to, lockers, desks, purses, backpacks, student vehicles parked on district property, cellular phones, or other electronic communication devices.

- Use of Drug/Contraband Detection Dogs: In an effort to keep the school site free of illegal contraband, the district may utilize the services of non-aggressive, trained detection dogs to sniff out and alert to substances prohibited by law or district policy. For more information on the District's policies and procedures for Search and Seizure and the use of drug/contraband detection dogs, please refer to Board Policy and Administrative Regulation 5145.12.

SUSPENSION & EXPULSION

The Ventura Unified School District may suspend students from school and/or recommend transfer to another school or alternative school or recommend expulsion. A pupil shall not be suspended from school or recommended for expulsion unless the superintendent of the school district or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to any of subdivisions EC §48900, VUSD BP 5144.1 & Administrative Regulation 5144.1

Upon the request of a parent, a legal guardian or other person holding the right to make educational decisions for the pupil, or the affected pupil, a teacher shall provide to a pupil in any of grades 1 to 12, inclusive, who has been suspended from school for two or more school days the homework that the pupil would otherwise have been assigned. Assembly Bill 982

SEXUAL HARASSMENT POLICY

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complaint in alleging sexual harassment. The district strongly encourages any student who feels that he/she is being or has been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult who has experienced off-campus sexual harassment that has a continuing effect on campus to immediately contact his/her teacher, the principal, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the principal or a district compliance

officer. Once notified, the principal or compliance officer shall take the steps to investigate and address the allegation, as specified in the accompanying administrative regulation. EC §231.5, EC §48980(g), VUSD BP 5145.7 & Administrative Regulation 5145.7

UNIFORM & GROOMING

Students' clothing must not present a health or safety hazard or a distraction, which would interfere with the educational process. A student who violates these standards shall be subject to appropriate disciplinary action.

Gang Related Apparel: The principal, staff, and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities.

Dress Code: The following guidelines shall apply to all regular school activities:
Shoes must be worn at all times.

Strapless and backless tops are not permitted. Sports bras or bralettes may not be worn as tops.

Clothing, jewelry, and personal items (backpacks, fanny packs, gym bags, water bottles, etc.) shall be free of writing, pictures or any other insignia that are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice.

Clothes shall be sufficient to conceal undergarments at all times.

ACADEMIC HONESTY

This regulation presents the district's philosophy regarding academic honesty and cheating, defines terms relevant to the regulation, and describes the process teachers are to use in dealing with students who cheat.

Philosophy

It is the intent of the Governing Board and the district that student cheating be dealt with consistently and effectively. When students are not academically honest, they cheat not only themselves but others in their class with whom they are compared. Therefore, students who cheat are to be dealt with swiftly, strictly, and fairly by the school in a manner aimed at changing their future behavior.

Thus, teachers suspecting cheating are to investigate to determine whether cheating has occurred and are to follow the procedures set forth below in dealing with the cheating.

Definitions

The Academic Honesty policy encompasses a range of student actions, including but not limited to cheating, fostering cheating, plagiarism, conspiracy to cheat, and other academically dishonest conduct, which could include the use of AI

technology to produce academic work. See the full VUSD Board Policy BP 5131.9 for definitions of each of these terms. In all situations listed above, cheating shall be dealt with as follows:

High School Level (9, 10, 11 and 12)

Levels of Infractions: Infractions shall be dealt with in a cumulative fashion at the high school level. The first infraction results in a permanent Level One status which remains in effect for the remainder of the student's high school education. Thus, once the student reaches Level One during high school, that student will always be at least at Level One. If the student transfers from one district high school to another, the student shall not begin infraction levels over again. The student shall remain at the infraction level attained at the first school and be treated as if all infractions occurred at the second school.

The second infraction puts the student at Level Two. Level Two will not last any longer than one calendar year from the discovery of the infraction. If during Level Two the student incurs a third infraction, then the student is at Level Three. Level Three shall not last any longer than one calendar year from discovery of the infraction. If during Level Three the student incurs a fourth infraction, then the student is at Level Four. If the student is at Level Two or Three and does not incur any further infractions in the calendar year during which the student is at the particular level, then the student returns to Level One at the end of that calendar year. The next infraction after returning to Level One, if any, would be treated as Level Two.

See the full VUSD Board Policy BP 5131.9 for descriptions of the consequences for each level of infraction.

Appeal Process

At the high school level, a student or parent/guardian may appeal any decision concerning cheating directly to the teacher within a reasonable time after the parent is informed of the cheating. If the teacher denies the appeal, the teacher shall inform the student or parent of their right to appeal and shall provide them with a copy of the VUSD Board Policy Administrative Regulation. VUSD BP 5131.9

ATTENDANCE POLICIES:

EXCUSED ABSENCES

Pupils, with the written consent of their parents or guardians, may be excused from school in order to participate in religious exercises or to receive moral or religious instruction. No pupil shall have his or her grade reduced or lose academic credit for any excused absence or absences, if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. EC §46015, EC §48205, VUSD BP 5113 & Administrative Regulation 5113

ATTENDANCE RULES AND REGULATIONS

California law requires that every student attend school until the age of 18 years or

until the completion of high school. High school credits require regular attendance.

- Readmit Procedure: On the day the student is absent (but no later than three (3) school days of absence) the parent/guardian or 18-year-old student (with proper paperwork completed) has the responsibility to notify the Buena Attendance Office by phone (805-289-1826 x1003) or in writing as to the reason for the absence. If no communication is made after three days, absences may stay unexcused.
- Off-Grounds Procedure: Students leaving campus during the school day must bring a note to the Attendance Office or Health Office to receive an off-grounds pass. Off-grounds passes must be picked up before school, during break or lunch ONLY. Students will be marked truant if leaving campus unauthorized, without an off-grounds pass. OFF-GROUNDS PASSES WILL NOT BE ISSUED WITH A PHONE CALL FROM A PARENT/GUARDIAN.

TYPES OF ABSENCES

- Excused Absences – student illness; student’s medical, dental, optometrist appointment; death in immediate family, quarantine; exclusion-immunization; jury duty (18 years or older).
- Excused Absences (recorded as “OTHER”) – appearance in court; observance of a religious holiday; pressing family emergency approved by an Assistant Principal.
- Unexcused Absences – vacation; caring for younger siblings; employment; errands; car trouble; oversleeping; shopping.
- Truancy – absent without parent/guardian knowledge; leaving campus without signing out in the Attendance Office or Health Office.

SARB (School Attendance Review Board) & EXCESSIVE ABSENCES

State law requires that schools notify parents of excessive absences and report excessive absences to a reporting agency. EC §48260 The SARB procedure meets this requirement which may result in a student being dropped from Buena High School and referred to Student Support Services.

- Excessive (Excused) Absences: Parents will be required to submit a doctor’s note to excuse future absences. If absences continue, the student may be placed on a SARB contract that may result in being dropped from Buena High School and referred to Student Support Services.
- Truant & Unexcused Absences: Will be reported to parents with a series of three SARB notification letters. The third letter may require a parent/student meeting with a district representative from Student Support Services, the Deputy District Attorney, the School Resource Police Officer, and an Assistant Principal. The student will be put on a SARB contract.

TARDY POLICY

When a student is tardy five times to any one class, the teacher will fill out a referral. The student may be issued one of the following consequences, and the parent will be notified: lunch detentions, Saturday School, or loss of campus privileges. We also conduct random Tardy Sweeps, where students who are frequently tardy are issued an automatic lunch detention.

HOMEWORK / MAKE-UP WORK

It is the student's responsibility to contact their teacher regarding all phases of make-up work due to an absence. Please allow at least 24 hours for teachers to process. Students who miss schoolwork because of an excused absence shall be given the opportunity to complete all assignments and tests that can be reasonably provided. As determined by the teacher, the assignments and tests shall be reasonably equivalent to, but not necessarily identical to, the assignments and tests missed during the absence. Students shall receive full credit for work satisfactorily completed within a reasonable period of time. VUSD BP 6154, EC §48205

TRUANCY

A student is considered truant after three absences or three tardies of more than 30 minutes each time and the absences or tardies are unexcused. After a student has been reported as a truant three or more times in a school year, the student is considered a habitual truant. A student who is absent from school without a valid excuse for 10% or more of the school days in one school year, from the date of enrollment to the current date, is considered a chronic truant. Unexcused absences are all absences that do not fall within EC §48205. EC §48260, EC §48262, EC §48263, EC §48263.6, EC §48264, VUSD BP 5113.1

OFF-CAMPUS PASSES

Buena High School has a closed campus policy. Students who have parental permission and have obtained an off-grounds pass from Attendance may leave campus for an approved appointment. Juniors and seniors who have parental permission may leave campus during lunch, provided that they have their student ID

I.D. card with a valid quarterly off-campus stamp. The off-campus stamp will be based on the student's GPA (2.0 eligibility EACH quarter), and re-stamped if qualifications are met. As per Board Policy, no student may leave campus during the morning nutrition break. Students who leave campus without an appropriate pass or clearance are subject to disciplinary action. EC §44808.8, VUSD BP 5112.5

OPEN CAMPUS PRIVILEGES

Eleventh and twelfth-grade pupils meeting specific GPA and behavioral criteria are permitted to leave school grounds during the lunch period at Ventura High School, Buena High School, and Foothill Technology High School. Neither the school district nor any officer or employee thereof shall be liable for the conduct nor the safety of any pupil during such time as the pupil left the school grounds pursuant to this section.

Parents/guardians and students may contact the principal of their student's school to obtain specific criteria for leaving campus during lunch periods.

EC §44808.5, VUSD BP 5112.5

HEALTH SERVICES:

Buena High School has a comprehensive Health Services Program. The Health Office staff includes a credentialed School Nurse and Health Technician who are trained in CPR & First Aid. The School Nurse is assigned to several school sites and is available by cell phone when not at Buena. The Health Technician is in the health office daily. The health staff looks forward to working with the students, families, and staff to provide a safe and healthy school environment.

Students who become ill during the school day should check in with their teacher for a pass prior to coming to the health office. The health staff will work with the student to determine if they are able to stay at school or need to go home. At that time, the parent will be contacted by the health office. District policy requires that every student have a parent-signed Emergency Card on file. This card must be completed at the beginning of each school year.

ONLY THOSE ADULTS LISTED ON THE EMERGENCY CARD MAY PICK UP STUDENTS FROM SCHOOL.

Students may not carry medicine, including *over-the-counter* medicine, with them while at school without the "Authorization for Medication" form signed by a doctor and a properly labeled medication bottle. This includes inhalers and EpiPens. The Health Office has the required forms.

Students are to bring parent notes or a doctor's request for an excuse from physical education to the Health Office. Students with crutches, braces, casts, wheelchairs, or other special devices need to have a doctor's signed order. Please contact the health office for assistance with health issues during the school day.

California State law requires that an up-to-date Immunization Record be on file with the Health Office. Students without completed Immunization Records or a medical exemption on file may not attend class.

STUDENT INFORMATION & SCHOOL POLICIES:

STUDENT DELIVERIES

Classes will not be interrupted to deliver items. Deliveries must be prearranged by the student and parent for pick up during breaks, lunch, and after school at reception.

SCHOOL DANCE EXPECTATIONS

To qualify to attend a BHS dance, the student must have a 2.0 GPA at the previous reporting period, have no obligations, and must have no behavior referrals in the quarter of or preceding the dance.

- **Dance Appeal Process:** In recognition that Senior Ball and Prom are cornerstones of the senior year experience, Seniors who do not meet academic expectations as outlined in the dance contract may appeal directly to the administration for consideration of an exception if all the criteria listed below are met:
 - 1) Student must be a senior.
 - 2) Student must not have any behavioral referrals in the current or last grading period.
 - 3) Student must achieve qualifying grades (GPA 2.0) on the day of the appeal and ticket purchase. Current grades must be in Q Connect.
 - 4) Student must receive Administration Approval.

CELL PHONE & ELECTRONIC DEVICES

Cell phones may be used before school, at break, at lunch, and after school. A teacher, staff member, or administrator may confiscate any electronic device being used during school hours.

Infractions of this rule will result in confiscation of your electronic device(s). Electronic Devices will be returned to the student after school on the first two offenses and only to a parent/guardian on succeeding offenses. The only exception to this rule will be in the event of a natural disaster or dire emergency. Buena High School is NOT responsible for confiscated phones or electronic devices that are lost or stolen. EC §48901.5

- **After the 2nd Offense:** Parents must pick up the electronic device and lunch detentions will be assigned to the student.

STUDENT PARKING

Vehicles driven to school by students must be registered with Student Services to obtain a parking sticker. The parking sticker must be affixed in the lower right corner of the front window so that it is clearly visible. Students must ONLY park in Student Parking Lot C located next to the stadium. Parking in unauthorized lots may result in being cited for ILLEGAL PARKING by the Ventura Police Department.

TEXTBOOKS

Students are responsible for all textbooks checked out to them. Parent(s)/Guardian(s) of a student is liable to the school district for property loaned to the minor that is not returned or that is returned damaged. Grades, diploma, and transcripts may be withheld until materials are returned or obligations are satisfied. Any school/district to which the pupil has transferred shall likewise withhold privileges, grades, diploma, or transcripts.

Students are responsible for returning materials to the library in good condition. They should immediately check the condition of the books and make sure all preexisting damage(s) have been noted by library staff. Textbooks found to have existing damage must be brought to the library within seven days of checkout. Beyond this grace period, students are responsible for loss and damage of materials (including neglect, such as water damage or mold). It is recommended that students record textbook barcode numbers in their planner or another safe location. Students are responsible for the exact copy of the textbook they check out; returning a classmate's textbook does not clear their obligation. VUSD BP 5125.2, EC §48904

OBLIGATIONS

Obligations are charges for the loss or damage of school materials, textbooks, library fines, cafeteria, and athletic fees. Book-related obligations must be cleared in the school library. Cafeteria obligations should be paid in the cafeteria or online through Student Connect. All other obligations are cleared at the ASB Student Store.

After written notice, the school or district may withhold grades, activities, diplomas, or transcripts of the pupil responsible for damage or loss of property (including damage or loss of property that occurred when student attended another school district) until such damages are paid or until completion of a voluntary work program in lieu of payment of monetary damages.

I.D. CARDS

Each student must have an I.D. card in their possession while on campus and while attending school functions. The first I.D. card is provided free of charge and is issued at Orientation. It is each student's responsibility to make sure to have the I.D. picture taken. Duplicate cards will be issued at a cost of \$7.00. Payment is to be made at the ASB Store and card reissued at the Student Services desk in the Administration Office with proof of purchase.

An I.D. card is for the purpose of identification. On occasion, students may be asked to show their I.D. card to a staff member. Failure of a student to identify themselves properly is a violation of school policy and will result in appropriate disciplinary action being taken. Any new student to Buena High School should see the secretary in the Student Services Office to obtain an I.D. card.

WORK PERMITS

According to California State Law, any student(s) under age 18 must have a work permit. Work Permit Applications, General Work Permits and Work Experience Work Permits are available through the College and Career Center (805)289-1826, Ext. 2053. The student must already have secured a job before the Work Permit can be issued; and a separate Work Permit is required for each job. Work Permits require that the employer list their Workers' Compensation Insurance Co. This is for the protection of the student.

Students must have at least a 2.0 GPA, no recent F's, and maintain regular school attendance to obtain a Work Permit. Work Permits may be revoked for failure to comply with attendance regulations or classroom, academic/labor law standards. (Labor Laws Reference: www.dir.ca.gov) Students should not work more than 20 hours per week unless enrolled in a Work Experience class.

The Ventura Unified School District office can issue work permits throughout the summer. Please contact the District office at (805) 641-5000.

LOCKER INFORMATION

Students can request a locker from administration for medical reasons or other personal reasons. If approved, the following rules apply:

- Lockers are subject to inspection by authorized school personnel.
- Do not put locks on any of the school's lockers.
- Each student will be solely responsible for all textbooks and personal belongings kept in the locker. The Ventura Unified School District does not assume any responsibility for items lost or stolen from lockers. Use lockers at your own risk!
- We recommend that you DO NOT share your locker or combination with others.

SKATEBOARDS AND BICYCLES

Safety factors and district insurance liability requirements WILL NOT ALLOW US TO PERMIT SKATEBOARDING OR BICYCLING ON THE BUENA HIGH SCHOOL CAMPUS AT ANY TIME. Signs are posted on the school grounds to indicate this policy - Administrative Code Title 5, Ed. 305. Students are asked to cooperate and follow this rule. Students are allowed to ride their board or bicycle to school, but once at school they must lock it up in the skateboard racks provided in the bike and skateboard rack area or on the side of the Auditorium wall.

EXTRACURRICULAR SCHOLASTIC ELIGIBILITY

To be eligible to participate in extracurricular activities, students must demonstrate satisfactory educational progress in the previous grading period including but not limited to: 1) maintenance of a minimum of a 2.0 grade point average on a 4.0 scale, 2) maintenance of minimum progress toward meeting high school graduation requirements. All students are allowed ONE probationary period equal to one

quarter in length, beginning with the final grades earned in the 8th grade. If at the end of the probationary quarter, the student has not achieved a 2.0 GPA and has not passed a minimum of four (4) core classes during the quarter grading periods/he shall be ineligible for the subsequent quarter until s/he achieves 2.0 GPA and passes a minimum of four (4) core classes.

Students must attend school on the days of the extracurricular activity or athletic event. The intent of this policy is to reinforce the idea that activities are to complement academics and never to replace them. Ineligible students may "rehearse" or "practice" with the group or athletic team during the regular school day (8:30 a.m. - 3:30 p.m.), but may not participate in the "performance" or "contest." The duration of ineligibility will be through the entire quarter.

WELLNESS CENTER

The Wellness Center at Buena offers student support groups and individual personal/social counseling. Participation is voluntary. Group topics are subject to change based on the needs of students. Students with concerns can contact a teacher, administrator, school counselor, school psychologist, or the Wellness Center counselor for more information.

The Wellness Center is designed to assist students who are having difficulties in school because of one or more possible situations, including: motivation, positive decision-making, social/relationship issues, low self-esteem, anger management, alcohol/drugs, grief and loss, cancer support, etc. The Wellness Center is not a disciplinary program. It is a support program set up to help students learn healthy coping, communication, and decision-making skills to overcome troubling issues so he/she can succeed in school.

PLANNING FOR UNIVERSITY/COLLEGE ADMISSION: A-G

Students interested in entering the University of California (UC) or a California State University (CSU) as a freshman will have to satisfy these requirements:

- Have graduated or will have graduated from high school by the time of UC or CSU admission
- Complete a minimum of 15 college-preparatory courses, with at least 11 finished prior to the beginning of your senior year.
- For UC admission, earn a minimum weighted grade point average (GPA) of 3.0 in the A-G courses with no grade lower than a C.
- For CSU admission, earn a minimum weighted grade point average (GPA) of 2.5 in the A-G courses with no grade lower than a C.

COLLEGE & CAREER CENTER

The College & Career Center provides career education to all students throughout the year. Students explore careers, educational opportunities, part-time jobs, armed services, work experience programs, colleges, applications, scholarships, and testing opportunities. For information call (805) 289-1826, ext. 2054 or 2053.



PROGRAM/COURSE CHANGE POLICY

Student-initiated elective changes are considered only during the first three days of the semester and are subject to space availability. REQUESTS FOR A TEACHER CHANGE WILL NOT BE GRANTED.

- Semester 1 courses

A student will be allowed to drop a class without penalty of an “F” grade until the 30th day of S1. With administrative approval, a student who drops a class with a passing grade from the 31st day of S1 to the 60th day of S1 will receive a withdrawal (W) on their transcript. A student who drops a class with an “F” grade from the 31st day of S1 to the 60th day of S1 will receive an “F” on their transcript.

- Semester 2 courses

A student will be allowed to drop a class without penalty of an “F” grade until the 30th day of S2. With administrative approval, a student who drops a class with a passing grade from the 31st day of S2 to the 60th day of S2 will receive a withdrawal (W) on their transcript. A student who drops a class with an “F” grade from the 31st day of S2 to the 60th day of S2 will receive an “F” on their transcript.

The administration may, due to increased/decreased enrollment and staff changes, balance course sections by transferring students from one class and/or teacher to another. Every effort will be made to ensure a smooth transition for both student and teacher.

ATHLETICS

Student participation in Athletics is a wonderful motivator for students to stay on track academically, behaviorally, and with their attendance. For more information about Buena Athletics and Policies, please scan the QR code below.



High School Subject Area	Course Requirements for High School Graduation	Credits
English Language Arts	Four courses	40
Mathematics	Three courses, including at least one year of Math 1 or higher	30
Science	Two courses, including biological and physical sciences	20
History - Social Science	Four courses (three years) including: • United States History and Geography (ESJS*) • World History and Geography • American Government/Civics (one-semester) • Economics (one-semester)	30
Arts/CTE/World Language	Two year-long courses	20
College and Career Seminar	One semester-long course	5
Health	One semester-long course	5
Physical Education	Two courses (or fulfilled through athletics/sports)	20
Ethnic & Social Justice Studies	One course (may be fulfilled in multiple ways) *US History at VUSD fulfills this requirement	(10)
Non-departmental/ Electives	Six year-long courses or a combination of year-long and semester courses	60

TOTAL CREDITS:

230

Buena High School: HOME and SCHOOL Compact

The goal of Buena High School is to develop each student's potential for the intellectual, physical, and emotional growth that will prepare them for success in college, career and life. This Home and School compact is an agreement between all stakeholders for student success. Parents are welcome to provide annual feedback.

Parent/Guardian Agreement:

I want to see my child succeed; therefore, I will do the following:

- Make sure that my child is at school and on time every day.
- Set high expectations for my child and discuss them regularly (high school graduation, college, career, vocation)
- Hold my student accountable for their work and behavior.
- Provide time, place and materials for homework and review daily, including daily reading.
- Ensure that my child reads every day according to grade level.
- Help my child make healthy choices.

Student Agreement:

It is important that I work to the best of my ability; therefore, I will strive to do the following:

- Come to school on time, every day, prepared with learning materials (books & Chromebook).
- Set high expectations for myself (good grades, graduation, college/career.
- Follow our campus and classroom rules as outlined in our student handbook.
- Complete and return my homework assignments on time and complete.
- Be responsible for school property, learning materials and email communication.
- Make healthy choices and respect others with dignity.
- I will access student resources (tutoring, library, Wellness center, college and career center, etc.)

Teacher Agreement:

It is important that students achieve; therefore, I will strive to do the following:

- Set high expectations to encourage student achievement and believe all students can learn.
- Promote an environment that recognizes student achievement and character development.
- Send home regular progress reports in alignment with grading schedule.
- Analyze data to drive my instruction and share results with students and parents/guardians if in danger of failing.
- Provide necessary assistance to parents/guardians so they can help their student with schoolwork.

- Provide regular opportunities for communication with the household.
- Maintain a positive school environment for parents or guardians, students and staff.
- Participate in Professional Development opportunities to improve my practice and stay current with new research.

Principal Agreement:

I want to see all students meet or exceed grade level standards and live successful

lives; therefore, I will strive to do the following: -Work to create a safe, clean, kind school so that all students can learn. (4 key words)

- Encourage all students to work hard, do their best, graduate from high school, and pursue college/career.
- Promote an environment that recognizes student achievement and character development.
- Help students become responsible citizens of our school community and follow all school and classroom rules.
- Work to build home-school partnerships that improve student achievement.
- Provide opportunities for all stakeholders (students, parents and or guardians, teachers, school/district personnel, and community members) to be involved in the planning and implementation of the Single Plan for Student Achievement.
- Collaborate with the necessary personnel to secure services for students with attendance, behavior, and/or academic concerns. -Communicate regularly with parents/guardians through Parent Square, website, social media, and parent meetings. -Work with parents and the school leadership team to develop a comprehensive parent education calendar.

Buena High School Title I School Parental Involvement Policy

Title I School-Level Parental Involvement Policy for Buena High School

Buena High School has developed a written Title I parental involvement policy with input from Title I parents. This document is sent to all student homes in order for parents to read it and give input at the School Site Council meeting. It details the policy to parents of Title I students. This document will be sent via ParentSquare and the Buena High School Summer Mailer. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Buena High School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
This is done right before our Back To School Night and presented in English and Spanish, with an interpreter present.
- The school offers a flexible timing of meetings for Title I parents, such as meetings in the evening as requested by parents.
- The School Site Council conducts its meeting at 5:00 p.m. so that working parents can attend.
- The school involves parents of Title I students in an organized, ongoing, and timely way in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy that is jointly developed between parents, staff, and students.**

1. At School Site Council and ELAC meetings, the Parent Involvement Policy is presented to parents for review and input. Materials presented are both in English and Spanish, and a translator is made available to parents, if needed.

2. Parent Involvement Policy is revised to reflect the input of parents and is sent to all registered students in the summer mailer.

- The school provides parents of Title I students with timely information about Title I programs.
Title I pamphlets are distributed to parents during Back to School Night in both English and Spanish.
- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
- During School Site Council meetings assessments of the different programs that are in place to help students succeed are shared with parents. Teachers also give

input as to the progress of students that are using the different tools offered at the school.

- The school will educate staff, with the assistance of parents, in the value of parent communication and how to work with parents as equal partners.
- As requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

Parents have asked for a more convenient time for them to meet and parent meetings are now offered later in the evening instead of at the end of the school day.

School-Parent Compact

Buena High School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students. Materials are presented to all in both English and Spanish.

- The school's responsibility is to provide a high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities.

Buena High School presents the Home-School Compact to parents at a School Site Council meeting as well as to the Migrant and ELAC parent meetings in English and Spanish. The school asks for input from parents and staff, as well. All changes are considered and voted on. The Home-School Compact is distributed in the summer mailer packet. Signed contracts are returned as part of the registration process.

Building Capacity for Involvement

Buena High School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
- ELPAC assessment results and reclassifications are shared with parents at meetings.
- SBAC assessment results are shared during parent meetings.
- Evening Attendance callers share daily absences with parents.

- A Parent Center is set up for parents / students to be able to have access to technology.
- Help is provided to parents / students in the office or parent center on how to access Aeries or Parent Connect.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement. School tutoring hours are shared with parents.
- Our College and Career Outreach counselor provides training and information on the transition process from High School to Higher Education.
- Financial Aid Workshops are done throughout the school year, as well as FAFSA assistance.
- Counselors have parent and or student meetings regarding A-G requirements.
- The school coordinates and integrates the Title I parental involvement program with other programs and conducts other activities to encourage and support parents in more fully participating in the education of their children.
- Parents are invited to participate in School Site Council, PTO, Meetings with the Principal, VUSD Migrant Education Program DELAC and ELAC.
- Parent workshops are set up throughout the year on Financial Aid, Career and Job Fairs, Attendance, and the WASC accreditation process.
- The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
- All parent communication, whether via phone calls home, flyers, or meetings, are done in both English and Spanish, and during parent meetings an interpreter is provided when needed.
- The school provides support for parental involvement activities requested by Title I parents.
- A Parent Center is provided where parents and students have the technology available to access Aeries and Parent Connect.

The school will address the importance of ongoing communication between parents and teachers through, at a minimum, reports on student progress, class, and observation of classroom activities, and ongoing communication through Parent Square. Distribution of the Parent Involvement Policy and Home-School Compact will be included in the Summer Mailer.

Accessibility

Buena High School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

Accommodations are made for non-English speaking parents by utilizing an interpreter during parent meetings.

Meetings are conducted in the Library or in the office that are close to the parking lot for easy access.

Parent and student Handbook in Spanish:
DISCIPLINA Y CONDUCTA ESTUDIANTEL:



(escanear a continuación)

Buena High School Calendar 2025- 2026

August, 2025				
M	T	W	Th	F
				1
4	5	6	7	8 TWD
11 TWD	12 TWD	13 ER	14 O	15 E
18 O	19 E	20 ER	21 O	22 E
25 O	26 E	27 ER	28 O	29 E

September, 2025				
M	T	W	Th	F
1 H	2 O	3 E	4 O	5 E
8 O	9 E	10 ER	11 O	12 E
15 O	16 E	17 ER	18 O	19 E
22 O	23 E	24 ER	25 O	26 E
29 O	30 E			

October, 2025				
M	T	W	Th	F
		1 O	2 H	3 E
6 O	7 E	8 ER	9 O	10 E
13 O	14 E	15 ER	16 O	17 E
20 O	21 E	22 ER	23 O	24 E
27 B	28 B	29 B	30 B	31 B

November, 2025				
M	T	W	Th	F
3 O	4 E	5 ER	6 O	7 E
10 O	11 H	12 E	13 O	14 E
17 O	18 E	19 ER	20 O	21 E
24 O	25 E	26 H	27 H	28 H

December, 2025				
M	T	W	Th	F
1 O	2 E	3 ER	4 O	5 E
8 O	9 E	10 ER	11 O	12 E
15 ER	16 7P	17 F	18 F	19 F
22 B	23 B	24 B	25 B	26 B
29 B	30 B	31 B		

January, 2026				
M	T	W	Th	F
			1 H	2 H
5 NS	6 O	7 E	8 O	9 E
12 O	13 E	14 ER	15 O	16 E
19 H	20 O	21 E	22 O	23 E
26 O	27 E	28 ER	29 O	30 E

February, 2026				
M	T	W	Th	F
2 O	3 E	4 ER	5 O	6 E
9 O	10 E	11 O	12 E	13 H
16 H	17 O	18 E	19 O	20 E
23 O	24 E	25 ER	26 O	27 E

March, 2026				
M	T	W	Th	F
2 O	3 E	4 ER	5 O	6 E
9 O	10 E	11 ER	12 O	13 E
16 O	17 E	18 ER	19 O	20 E
23 O	24 E	25 ER	26 O	27 E
30 B	31 B			

April, 2026				
M	T	W	Th	F
		1 B	2 B	3 B
6 H	7 O	8 E	9 O	10 E
13 O	14 E	15 ER	16 O	17 E
20 O	21 E	22 ER	23 O	24 E
27 O	28 E	29 ER	30 O	

May, 2026				
M	T	W	Th	F
				1 E
4 O	5 E	6 ER	7 O	8 E
11 O	12 E	13 ER	14 O	15 E
18 O	19 E	20 ER	21 O	22 E
25 H	26 O	27 E	28 O	29 E

June, 2026				
M	T	W	Th	F
1 7P	2 F	3 F	4 F	5 TWD

O=Odd Day
E=Even Day
ER = Early Release 2:40
H = Holiday/NS-No School
B= Fall/Winter/Spring Break
F= Finals
TWD = Teacher work day
7P = 7-Period Day

Parent Calendar 2025-2026

AUGUST:

8/5 ~ Multilingual P&S Orientation
9:30-11:30 AM
8/5 ~ Senior Orientation
8/6 ~ 11th, 10th Grade
Student Orientation
8/6 ~ Freshman Parent
Orientation 6:00 PM
8/7 ~ 9th Grade Student
Orientation
8/13 ~ FIRST DAY OF SCHOOL

SEPTEMBER:

9/15 ~ PTO Meeting-Zoom
5:30 PM
9/15 ~ BACK TO SCHOOL
NIGHT 5:30 PM-8:00 PM
9/22 ~ SSC Meeting 5:30 PM
Zoom
9/23 ~ ELAC- BHS HUB 6:00
PM
9/25 ~ Financial Aid Night
5:30-7PM Cafeteria & CCC

OCTOBER:

10/1 ~ Parent Project 6-8 CCC
10/8 ~ Parent Project 6-8 CCC
10/15 ~ Parent Project 6-8
CCC
10/13 ~ PTO Meeting- Zoom
5:30 PM
10/22 ~ Parent Project 6-8
CCC
10/22 ~ Hands-on
FAFSA/Dream Act App 5:30-7
PM HUB
10/27 ~-10/31 ~ NO SCHOOL
FALL BREAK

NOVEMBER:

TBA ~ School of Choice
Window

11/5 ~ Parent Project 6-8 CCC
11/5 ~ Ventura College Fair
5-7 PM Gym
11/6-11/8 ~ Fall Play 7:00 PM
& 3 PM
11/10 ~ SSC Meeting 5:30 PM
Zoom
11/12 ~ Parent Project 6-8
CCC
11/13-11/15 ~ Fall Play 7:00
PM & 3 PM
11/18 ~ ELAC- BHS HUB 6:00
PM
11/19 ~ Parent Project 6-8
CCC
TBA ~ School of Choice Night
5 -7 PM
11/10 or 24 ~ PTO Meeting-
Zoom 5:30 PM

DECEMBER:

12/3 ~ Parent Project 6-8 CCC
12/8 ~ PTO Meeting- Zoom
5:30 PM
12/10 ~ Parent Project 6-8
CCC
12/12 ~ Not-So-Silent Night
Concert Library Hub 5:30-9
PM
12/17 ~ Parent Project 6-8
CCC

JANUARY:

1/12 ~ SSC Meeting 5:30 PM Zoom

FEBRUARY:

2/10 ~ ELAC – BHS HUB 6:00
PM
2/9 ~ PTO Meeting- Zoom

5:30 PM

MARCH:

3/9 ~ SSC Meeting 5:30 PM

Zoom

3/16 ~ PTO Meeting- Zoom

5:30 PM

3/6 ~ Combined Choir

Concert 6 - 8:30 PM

APRIL:

4/13 ~ PTO Meeting- Zoom

5:30 PM

4/16- 4/18 ~ Spring Play 7 PM

& 3 PM

4/20 ~ SSC Meeting 5:30 PM

Zoom

4/23- 4/25 ~ Spring Play 7 PM

& 3 PM

4/21 ~ ELAC Reclass

Celebration– BHS HUB 6:00

PM

TBA ~ Prom

MAY:

TBA ~ SBAC Testing

5/11 ~ SSC Meeting 5:30 PM

Zoom

5/18 ~ PTO Meeting-Staff

Lounge 5:30 PM

5/20 ~ Senior Awards Night

Rehearsal (Period 3 & 4)

5/21 ~ Senior Awards Night

6:00 PM

5/22 ~ Vocal and Jazz

Showcase 6:00 – 9:00 PM

Auditorium

5/29 ~ Cap and Gown

Distribution / Senior Check

Out

TBA ~ BHS Music Showcase

6:00 – 9:00 PM Auditorium

TBA ~ BHS Student Film

Showcase 6:00 – 8:00 PM

Little Theater

5/27-5/29 ~ Senior

Finals

JUNE:

6/1 ~ Grad Rehearsal

MANDATORY 2:00 PM

6/2 ~ Graduation

4:00 PM

6/4 ~ Last Day of

School

Our College and

Career Center has

parent workshops

throughout the year!

Click below:

 25-26 B...

