

# Project kickoff



# Guidance Google Classroom Codes

Class of 2026:

xlqtsxq

Class of 2027:

pbvafd4

Class of 2028:

7s253xd

Class of 2029:

7omxsb4

# **Team and stakeholders**


# Project team

List who is working on the project

Team members	Roles	Location	Time zone
 Person	Manager	City, Country	PST ▾
 Person	Researcher	City, Country	CET ▾
 Person	Engineer	City, Country	WET ▾

# Stakeholders

List key clients or stakeholders

Clients	Roles	Location	Time zone
 Person	Owner	City, Country	EST ▾
 Person	Approver	City, Country	AST ▾
 Person	Contributor	City, Country	IST ▾