

Four Lanes Federation

Co-Opted Governor Application Form

Personal details

First Name:		Last Name:	
Previous Names			
Address:			
Postcode:			
Email:			
Daytime telephone:		Evening telephone:	
Mobile:		Date of birth:	

Other information

Have you ever been or are you currently a school governor? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please give details of the school, type of governor and period of office
Are you willing to attend training? Yes <input type="checkbox"/> No <input type="checkbox"/>
Where did you hear about becoming a governor at Four Lanes Federation?

Reasons for applying

Please tell us your reasons for applying:

--

Experience and Personal Skills

Please give details of any experience skills, abilities and interests you have that demonstrate you meet the criteria set out by the governing body in its advert for this post

--

Interview arrangements

If you have a disability, please tell us if there are any reasonable adjustments we can make to help you in your application or with our recruitment process.

--

References

Please give the names and contact details of 2 people who we can ask to give you a reference. These can be business or personal references but who should have known you for at least 2 years.

Referee 1

Name:	
Address:	
Email:	
Telephone:	
Relationship to you:	

Referee 2

Name:	
Address:	
Email:	
Telephone:	
Relationship to you:	

Vetting

Governing bodies must apply for an enhanced criminal records certificate for any governor who does not already hold one. They must do this within 21 days of your appointment or election. "Spent" criminal records and other relevant information may legitimately be disclosed when individuals are involved with schools. If you are aware of any information which may be disclosed, you may wish to discuss its relevance with the headteacher or Governor Services in advance of your application.

Governing bodies will also check whether applicants are barred as a result of being subject to a section 128 direction.

The details below are a summary of the qualification and disqualification regulations that relate to governing bodies.

Please seek advice from your school or Governor Services if you think you may be affected. The contact details for Governor Services can be found at:

<https://www.hants.gov.uk/educationandlearning/governors/contacts>

Disqualification Criteria

The following text summarises the qualification and disqualification regulations which can be seen in full on our website. Please seek advice if you think you may be affected.

A governor must be aged 18 or over at the time of their election or appointment. A registered pupil of the school cannot be a governor. A person cannot hold more than one governorship at the same school.

A person is disqualified from holding or from continuing to hold office as a governor or associate member if they:

- have failed to attend meetings for six months;
- are bankrupt;
- are subject to a disqualification order or disqualification undertaking under company's legislation or an order concerning insolvency;
- have been removed from the office of trustee for a charity on grounds of misconduct or mismanagement or from being concerned in the management or control of any body;
- are included in the list of those considered by the Secretary of State as unsuitable to work with children;
- are subject to a direction of the Secretary of State under section 142 of Education Act 2002;
- are disqualified from working with children or from registration for child minding or providing day care;
- have received a sentence of imprisonment (whether suspended or not) for a period of not less than three months (without the option of a fine) in the five years before becoming a governor or since becoming a governor;
- have received a prison sentence of 2.5 years or more in the 20 years before becoming a governor;
- have at any time received a prison sentence of five years or more;
- have been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- refuse to make an application for a criminal records certificate.

The General Data Protection Regulation (GDPR) and Data Protection Act 2018

The information that you provide on this form will be held on a computerised database maintained by the data controller (Hampshire County Council). Your data will be used in accordance with the principles set out in the Regulation and Act, which protects the right to privacy of individuals whose personal details are held by the data controller. Once you become a governor your information may

be used more widely by Governor Services depending on how your board accesses its Services. The above link will give you access to the other Privacy Notices which will apply in these circumstances.

For more information please refer to the Potential New Governor Privacy Notice: <https://www.hants.gov.uk/educationandlearning/governors/privacynotices>

Declaration

I have read the summary of regulations above and confirm that I am not disqualified from serving as a school governor and that in the event that I am appointed to a governing body, I will notify the clerk to the governing body immediately should I become disqualified during my term of office. I understand that it is an offence to serve as a school governor whilst disqualified.

I agree to the information given on this form being recorded and used by Hampshire Governor Services and the school at which I will be governor in accordance with the GDPR and the Data Protection Act and confirm that it is correct and complete to the best of my knowledge and belief.

Signed:	
Date:	

Clerk's use only

School:

I confirm that the person named on this form has been appointed / elected to the governing body and their proof of identity has been checked.

Type of governor:

Date of appointment / election (please delete as appropriate):

Signature:

Clerk to Governors:

Date:

Date Governor Services system updated: