

## **HOTRAK 2021/2022 Secretary Report**

One of the primary tasks of the Club Secretary is to keep club members informed via the minutes of the club's regular Executive meetings, capturing the key points of Executive committee discussion, motions and records of the votes. The minutes are reviewed by the Executive and published on the HOTRAK website, by Dilip Chinnakonda, the Data Manager. The objective is to publish the minutes on the website within a week of the Executive meeting and this was accomplished except for the prolonged power outage due to the May 21 Derecho storms. I continued with last year's initiative of posting a notice to the HOTRAK mailing list when the minutes have been published. This was started last year, in order to keep the membership informed, because the operations weekends were canceled due to COVID-19.

The Club By-Laws (By-Laws) or Governance Policy and Procedures (GP&P) were not changed this year as there was no motion in the 2021 AGM. If the motion before the AGM this year is successful, then the By-Laws or GP&P on the website will be updated.

The club records, which had been carefully guarded by John Scollick, are still in the possession of Jeff Hill, who is creating a database of previous club layouts.

A large number of inquiries to the club email were received and responded to. Some of these were from people who wished to donate items to the club, wanted a valuation of their "stuff" (sorry, can't help with that), or were interested in joining the club. Some of those who expressed an interest are in the process of joining the club and I am looking forward to their contributions.

I close my report by saying many thanks to Dilip Chinnakonda, the HOTRAK Data Manager, for all of his assistance and support with these activities, it is greatly appreciated.

Respectfully submitted,

Mark Christopher  
HOTRAK Secretary