

MASCONOMET REGIONAL SCHOOL DISTRICT
20 Endicott Road, Boxford MA 01921

**Budget and Capital Subcommittee – Masco Building Committee
High School Library
03 October 2024 Minutes**

DCI/MBC Members Present: Bill Hodges, Matthew Alexander, Christine Bolzan, Trevor Currier
MBC Members Present: Glen Gollrad, Domenic Casamassima, Jay Alberts
SC Members Present: Lisa MacInnis

1. Meeting called to order at 7:06 pm.
2. Introductions
3. Feedback for charter:
 - Will the admin be able to make every meeting to establish a cohort. Recommend language to be able to proceed without administration (e.g., delegate).
 - Add clarity that quorum consists of three DCI members (not just SC members)
 - Recommend not having to review all invoices – only as needed
 - Recommend adding review of quotes, as needed
 - Need to resolve staggering years. Recommend establishing means to stagger.
 - i. Need to clarify notes from SC meeting (indicating 1 year) and charter that indicates 2 years.
 - Recommend adding perform site visits / surveys as requested by chair
4. Review of Capital Project Status
5. Next meeting:
 - Walk-through
 - Executive walk-through planningBest nights: Wednesday / Thursday nights
Early November
6. Actions:
 - Bill Hodges: Provide additional learning material
 - Trevor Currier: Inquire with towns if members need to be sworn in
7. **Meeting Adjourned at 8:08**