

Nebo School District

Salem Hills High School Student Policies

Student Non-Discrimination Statement: It is the policy of Nebo School District not to discriminate on the basis of sex, race, color, national origin, religion, disabilities, or any other legally protected class(es) as defined by applicable state and federal law, in its educational programs, activities, admissions, access, treatment, or employment practices. Questions, concerns, complaints, and requests regarding this nondiscrimination policy should be directed to the Director of Human Resources at the Nebo School District administration office, located at 350 South Main Street in Spanish Fork, Utah (801-354-7400). Additionally, concerns may be directed to the Denver Office for Civil Rights, U.S. Department of Education, 1244 Speer Boulevard, Suite 310, Denver, CO 80204-3582. Telephone: 303-844-5695; Fax: 303-844-4303; TDD: 877-521-2172

PURPOSE AND PHILOSOPHY

Nebo School District recognizes that every student should have the opportunity to learn in an environment which is safe, conducive to the learning process, and free from unnecessary disruption. Every student is expected to follow accepted rules of conduct, show respect for other people and property, and obey persons in authority. In order to maintain a secure and orderly learning environment, Nebo School District hereby establishes the following policies and procedures to address student disruptive behavior which is unacceptable and may result in disciplinary action.

GROUND'S FOR DISCIPLINARY ACTION

A student may be suspended, expelled, and/or subject to other disciplinary action for any of the following reasons:

- 4.1 Frequent or flagrant willful disobedience; defiance of proper authority; or disruptive behavior, including, but not limited to, using foul, profane, vulgar, or abusive language, fighting, assault, threats, or other unreasonable and substantial disruption of a class, activity, event, or other function of the school.
- 4.2 Discrimination and harassment (including sexual, racial, religious, disability, or any other classification protected by law.
- 4.3 Engaging in any gang activities.
- 4.4 Possession or use of pornographic or indecent material on school property.
- 4.5 Trespassing or loitering on school property; stealing; burglary; or vandalism, graffiti, or other willful destruction or defacing of school property or the property of others.
- 4.6 Criminal mischief; terroristic threats; intimidation; harassment; bullying; hazing; or behavior or threatened behavior which poses an immediate and significant threat to the welfare, safety, or morals of other students or to school personnel or to the operation of the school.
- 4.7 Demeaning behavior, whether consensual or not, including behavior involving physical violence, restraint, improper touching, inappropriate public display of affection, or inappropriate exposure of body parts not normally exposed in public settings.
- 4.8 Improper use of cellular phones.
- 4.9 The use, possession, sale, or distribution of drugs or controlled substances, imitation controlled substances, other similarly harmful substances, or drug paraphernalia.
- 4.10 The use, possession, sale, or distribution of alcoholic beverages.
- 4.11 The use, possession, sale, or distribution of tobacco products.
- 4.12 The use, possession, sale, or distribution

of any real or facsimile (look-alike) firearm, weapon, knife, explosive device, chemical device, noxious or flammable material, martial arts weapon, or other dangerous objects.

4.13 The actual or threatened use of a real or facsimile (lookalike) firearm, weapon, knife, explosive device, noxious or flammable material, martial arts weapon, or other dangerous objects with intent to intimidate another person or to disrupt normal school operations

4.14 Misuse of computers, e-mail, or the Internet

4.15 Truancy or attendance violations.

4.16 Violation of dress and grooming standards, including, but not limited to, wearing anything signifying gang affiliation; wearing anything concerning tobacco, alcohol, drugs, or illegal activities; wearing anything that is immodest; or wearing anything that materially disrupts, or is reasonably anticipated to materially disrupt, the educational environment.

4.17 Any other serious violation affecting another student or school personnel, or which occurs in a school building, on school property, or in conjunction with any school activity or event.

4.18 The commission of any act which would constitute a crime under federal, state, or local law.

4.19 Engaging in any of the foregoing types of conduct outside of school or school related activities and events, or before or after school hours, which substantially and materially disrupt, or is reasonably anticipated to substantially and materially disrupt, the educational Environment.

VIOLATIONS AND DISCIPLINE

Disciplinary Action: It is the responsibility of school employees to report prohibited behavior to a school administrator or an appropriate supervisor. Any student who engages in conduct in violation of this policy or any other policy concerning student behavior and conduct shall be subject to disciplinary action. Consequences shall be firm and fair and correspond to the severity of the infraction. A continuum of consequences should be utilized if appropriate under the circumstances. Disciplinary action may include, but is not limited to, before or after school detention, in school suspension, short-term suspension, long term suspension, expulsion, exclusion from or loss of extracurricular activities, probation, and/or alternative educational placement. In imposing such discipline, all facts and circumstances of the incident(s) shall be taken into account. Some disciplinary

consequences may be specifically prescribed by this policy, another District policy, and/or applicable local, state, or federal Law.

SEARCH AND SEIZURE

In order to preserve a safe environment for all students and school personnel, the Board of Education recognizes that school officials must have the authority to conduct reasonable searches of students and student property. In general, all searches must have reasonable suspicion to justify the search at its inception and must be reasonable in its scope. School officials engaging in searches of students and student property shall abide by the guidelines set forth in this section.

7.1 General Guidelines for Searches of Persons or Property:

7.1.1 Student Lockers: Students have no right or expectation of privacy in school lockers. While lockers are under the joint control of students and the school, lockers are solely school property and may be searched at any time by school officials with or without cause. Once a locker is opened for search, any search of student belongings contained within the locker must comply with the guidelines for searches of personal belongings in Section 7.2 of this policy. 7.1.2 Searches of Students, Student Property, and Student Vehicles: Searches of a student's person, personal property (i.e., coats, hats, backpacks, book bags, purses, wallets, notebooks, gym bags, etc.), or vehicle may be conducted whenever: (a) the student's conduct creates a reasonable suspicion that a particular school or District policy or law has been violated; and (b) the search is reasonably related to the suspicion and not excessively intrusive in light of the age and gender of the student and nature of the infraction. Circumstances warranting a search include those which school officials have reasonable suspicion that the student or student property is concealing weapons, drugs, alcohol, tobacco, prohibited contraband, lost or stolen items, etc.

7.2 Searches of Personal Belongings and Vehicles:

7.2.1 Personal belongings and vehicles located on school property may be searched by school officials whenever: (a) school officials have reasonable suspicion to believe a student is concealing evidence of a school or District policy violation or criminal activity; and (b) the items being searched are capable of concealing such evidence. The student may be asked to open personal belongings and vehicles, and to turn over personal property for

search by a school official. All searches of student property by school officials shall be witnessed by an objective third party (such as another administrator, teacher, or police officer) to observe that the search is not excessively intrusive.

7.2.2 All contraband discovered in a search by school officials should be immediately confiscated and turned over to law enforcement officers if school officials have reason to believe the contraband is related to the commission of a criminal act.

EXTRACURRICULAR ACTIVITIES

Participation in student government, competitive athletics, and other extracurricular activities may confer important educational and lifetime benefits upon students.

However, there is no constitutional or legally protected property right to participate in these types of extracurricular activities.

Students who participate in extracurricular activities become role models for others in the school and community. These students often play major roles in establishing standards of acceptable behavior in the school and community, and establishing and maintaining the reputation of the school and the level of community confidence and support afforded to the school. Accordingly, students involved in extracurricular activities must comply with school and District policies, team or organization rules, and applicable local, state, and federal laws in regards to their conduct and behavior. Any violations of the foregoing may subject the student to disciplinary action, including, but not limited to, suspension, probation, or exclusion from participation in the extracurricular activities. For Students participating in extracurricular activities shall in all respects conduct themselves in a manner befitting their positions and responsibilities.

ELIGIBILITY REQUIREMENTS

3.1 Team/Group Selection

3.1.1 For any team/group which has limited membership and for which try-outs or auditions are held, an ineligible student may not be selected as a member of the team or group. The deadline for meeting all eligibility requirements is the day on which the final team or group membership list is posted.

3.1.2 For any team/group which has unlimited membership and for which try-outs or auditions are not held, a student must meet eligibility requirements prior to the first day on which competition may be held for the activity as set by UHSAA. A student who is not eligible on that date cannot join the team/group after becoming eligible at a later date.

3.1.3 As part of the eligibility process, a mandatory team/group membership checklist, provided by UHSAA, must be completed and signed by each player, parent/legal guardian, and coach. The checklist will be kept on file at the school.

3.1.4 The list of eligible team/group members will be submitted to the school's athletic director so that an eligibility roster may be filed with UHSAA prior to the established state deadline.

3.2 Participation

An ineligible student may not represent the school in any of the activities governed by this policy. A student who is deemed to be ineligible may not do any of the following: (a) be in uniform on competition day; (b) warm up with the team; (c) be introduced as a member of the team; (d) sit on the bench with the team; OR (e) travel with the team.

3.3 Attendance

A student becomes ineligible for participation in extracurricular activities if he/she has received a Notice of Truancy and/or a Habitual Truant Citation. Eligibility is restored as soon as the Notice of Truancy and/or the Habitual Truant Citation has been cleared and approval given by a school administrator.

3.4 Behavior

In order to participate in extracurricular activities a student must be in good standing with the school. Students who have been suspended or expelled from school become ineligible for participation during the period of the suspension or expulsion. Behavior expectations are also established by UHSAA and district/school policies. Additional behavior expectations for participation in extracurricular activities may be established by teams/groups so long as they are clearly outlined for students and their parent/legal guardians in a disclosure document.

3.5 Residency

3.5.1 Except as noted in Paragraphs

3.5.2 below, a student must be enrolled as a full-time student in the school in order to participate in extracurricular activities.

Acceptable enrollment includes students who are participating in non district education programs approved by Nebo School District.

3.5.2 A home school or private school student may participate in extracurricular activities at the school within the catchment area he/she resides, provided that:

3.5.2.1 The student is dually enrolled in the district for at least half of the school day; AND

3.5.2.2 The parent/legal guardian has submitted

to the Board of Education an Affidavit and Compulsory Education Attendance Certificate, which has subsequently been approved; AND

3.5.2.3 The student is taking courses comparable to those expected of students in the regular school; AND

3.5.2.4 The student meets all other dual enrollment eligibility requirements as outlined in Utah Admin. Code, R277-438 and Utah Code Ann., §53A-11-102.5.

3.5.2.5 A home school student who is dually enrolled in the district for less than half of the school day is not eligible for participation in extracurricular activities, unless: (a) the home school courses have been preapproved by the school principal; AND (b) the requirements in Paragraphs 3.5.2.2, 3.5.2.3, and 3.5.2.4 have been satisfied.

3.5.3 Unless otherwise specifically authorized by separate written agreement between the district and the charter school, a student who is enrolled in a charter school may not participate in extracurricular activities sponsored by Nebo School District.

3.5.4 After a student has established initial eligibility in a school in accordance with UHSAA rules, he/she will not be eligible to participate in extracurricular activities at any other school unless he/she has met the requirements of the transfer process as stipulated by UHSAA (see Section 4 of this Policy and the UHSAA Handbook for details).

3.5.5 Students establish residence eligibility in a high school as follows:

3.5.5.1 First entry is established in the ninth

58 grade for any student who participates on a high school level team while enrolled in the ninth grade. A student in those circumstances has four (4) years of eligibility. A ninth grade student is eligible to participate on the high school teams within whose established school boundaries he/she resides. A ninth grade student who participates on a high school level team may not also participate on a junior high school team in the same sport during the same year.

3.5.5.2 Initial eligibility is established for all other students in the tenth grade. Those students have three (3) years of eligibility.

3.5.6 Students must meet all other residency requirements established by UHSAA.

3.6 Academic Performance – Athletics

3.6.1 A student must have a 2.00 Grade Point Average (GPA) and not more than one "failing" or "incomplete" grade from the previous grading period.

3.6.2 The GPA must include all grades

taken on a concurrent enrollment basis. A grade received for a course taken at a college or through the distance learning center will be counted the same, for eligibility purposes, as a single grade received in any other class during that grading period regardless of the number of college credits that it represents.

3.6.3 For eligibility purposes, students become accountable for their grades on the day following the grade posting deadline at the school. The grade posting deadline is the fifth (5th) school day following the end of the grading period. It is the student's responsibility to insure that eligibility standards will be met by the grade posting deadline regardless of whether report cards have been issued. If, however, an error in calculating or recording the grade is discovered when the report cards are issued, the error may be corrected.

3.6.4 Except as outlined above, a grade may not be changed for the sole purpose of allowing a student to become eligible (see Nebo School District grading policies for additional information).

3.6.5 The grade "P" received from any class which grades on a pass/fail basis is not counted when assessing the GPA for eligibility purposes. The grades "F" – Fail, "I" – Incomplete, "NG" – No Grade, or "NC" – No Credit, are considered failing grades until made up.

3.6.6 For activities which occur during the first grading period in the fall, eligibility is based on the last report card issued for the preceding spring. Incoming tenth grade students must meet the same eligibility standards based upon the previous spring report card. Deficiencies or other grades earned during that grading period may be made up during the summer, but make-up course-work must be in the same subject and done through a district approved program.

3.7 Academic Performance – Non-Athletic Activities

3.7.1 Individual schools, with approval of the school principal, may establish the GPA requirement to be met for cheerleading, student council, clubs, and other events and activities not sponsored by UHSAA.

3.7.2 Any other exceptions to this policy for those activities must be approved by the school principal and must be clearly identified in the team, club, or group disclosure statement.

3.8 Eligibility Related to the Use of Alcohol, Tobacco, or Drugs

The use of alcohol, tobacco, and illegal drug use is strictly prohibited. Students who use any of the above substances during a season will be subject to the sanctions outlined

in the UHSAA Handbook. Students may also be subject to school disciplinary action as set forth in district or school policies. Coaches may impose a more restrictive policy for a given team, but in order to do so they must include that information in the team disclosure statement.

ATHLETIC TRANSFERS

4.1 Attend and Play Where You Live. It is the desire of Nebo School District that all schools develop and maintain strong community loyalty, balance, equity, and fairness.

Accordingly, it is the district's position and preference that students should attend school and participate in athletics within the boundaries in which they reside. A student's athletic eligibility is established at the school in which boundary he/she resides.

Notwithstanding this preference, resident students may be able to attend another school within the district through the Open Enrollment procedures or through a Special Placement transfer. However, a school transfer under these procedures does not establish eligibility for athletic participation. In fact, a school transfer may adversely affect a student's eligibility to participate in athletics sanctioned by UHSAA wherein the student may be ineligible to participate for up to twelve (12) months.

Disciplinary Removal

A student suspended, expelled, or otherwise

removed for disciplinary reasons, including revocation or non-renewal of open enrollment permit, from a UHSAA member high school shall be ineligible for interscholastic activities in any other UHSAA member school until all conditions for re-admittance have been fulfilled at the school where the suspension, expulsion, or removal.

ATTENDANCE PURPOSE AND PHILOSOPHY

School attendance has a direct impact on a student's level of academic achievement. In order to make the most of one's educational opportunities, a student must have consistent, punctual, daily attendance. It is primarily the responsibility of the secondary student to achieve punctual, daily attendance as set forth in the Utah compulsory education requirements, Utah Code Ann. §53A-11-101, et seq. A parent may contact the school to obtain current attendance information regarding his/her student. A summary of this policy is available at the local school and is mailed out at the beginning of each school year to parents/legal guardians of all students in the Parent Information Guide. A parent may monitor their student's attendance by accessing the Student Information System (SIS) through the District's website at www.nebo.edu. Students are required to attend each class, on time, every school day, unless properly excused. Repeated truancy, on or off campus, may result in a Concern Letter, a Notice of Truancy, a Habitual Truancy Citation, fines, detention,

suspension, expulsion, Nebo Attendance Court, Juvenile Court referral, alternative placement, Board release, or other interventions.

DEFINITIONS

2.1 "Approved school activity" means an activity sponsored by the school and approved by the school's administration. A student may attend an approved school activity as a member of a team, class, club, or group. "Approved school activities" are excused absences, however, students are responsible to complete any missed school work.

2.2 "Absence" or "absent" means failure of a student assigned to a class or class period to attend the entire class or class period.

2.3 "Detention" is a supervised study hall held on Saturday mornings or before or after school. Students must provide their own materials. A Detention program may be incorporated as part of a local school's attendance and tardy policies and procedures. Participating in a Detention program does not eliminate a student's unexcused absence or tardy, however, Detention does allow the student to obtain or restore certain school privileges, eligibilities, and/or benefits as specified by the local school's attendance and tardy policies and procedures. If a student is referred to Juvenile Court, the District will consider Detention attendance codes as an unexcused absence or tardy.

2.4 "Excused absence" means a student is absent from school for any of the following reasons:

2.4.1 an illness;

2.4.2 the death of a family member or close friend;

2.4.3 an approved school activity;

2.4.4 a medical, dental, or orthodontic appointment;

2.4.5 a family emergency;

2.4.6 a family activity; OR

2.4.7 an absence excused through a health care or other accommodation plan, an Individualized Education Program (IEP) under the Individuals with Disabilities Education Act (IDEA), or a Section 504 accommodation plan.

2.5 "Truant" or "truancy" or "truancies" or "unexcused absence" means being absent from school for reasons other than those specifically authorized under this policy, or an absence in which the school is either not notified or not notified in a timely manner as to the reason for the absence.

2.6 "Good attendance" occurs when a habitually truant student attends school for forty-five (45) consecutive school days without an unexcused absence or tardy.

2.7 "Tardy" is when a student arrives at a class after the tardy bell has rung. Tardiness is considered a disciplinary issue as well as an attendance issue. If a student arrives to class over ten (10) minutes late but less than twenty (20) minutes late, the tardy will be considered a "late tardy." If a student is more than twenty (20) minutes late to class, the tardy will be considered an "absence" for that class period. It is the responsibility of any student who is tardy to meet with the teacher either during or following the class period to ensure that he/she was marked tardy and not absent. Each school, with the input and assistance of its School Community Council, may develop additional policies and procedures for dealing with tardiness as per Section 9 of this policy.

2.8 "Habitual truant" or "habitually truant" is when a student who is at least twelve (12) years of age or older:

2.8.1 is truant at least ten (10) times in a particular class period or a total of forty (40) truancies in all class periods during the current school year; OR

2.8.2 fails to cooperate with the efforts of school authorities to resolve the student's attendance problems as set forth in Utah Code Ann., §53A-11-103.

2.9 "Parent" means the natural or adoptive father and/or mother of a student, the custodial parent of the student, a legally appointed guardian of a student, or any other person purporting to exercise any authority over the student which could be exercised by a person described above.

2.10 "Concern Letter" is a letter mailed to the parent of a student who has five (5) truancies in a particular class period or a total of twenty (20) truancies in all class periods during the current JDH – school year. The letter informs the parent of their student's attendance problems, requests help in solving the attendance problems, and informs the parent of possible school action if the truancies continue.

2.11 "Notice of Truancy" is a written notice mailed to or served on the parent of a student who is at least twelve (12) years of age or older who has ten (10) truancies in a particular class period or a total of forty (40) truancies in all class periods during the current school year. The "Notice of Truancy" shall contain the notifications and provisions as required by Utah Code Ann., §53A-11-101.7(4).

2.12 "Habitual Truant Citation" means a citation issued by the District's Attendance Office (Truancy Specialist) or school administrator to a habitually truant student referring the student to Juvenile Court. A "Habitual Truant Citation" is issued when:

2.12.1 the student has been truant an additional five (5) times in a particular class period or a total of twenty (20) additional truancies in all class periods during the current school year after the Notice of Truancy has been issued;

2.12.2 the school has made reasonable efforts described in Utah Code Ann., §53A-11-103 to resolve the student's attendance problems; AND

2.12.3 the efforts to resolve the student's attendance problems have not been successful.

2.13 "Nebo Attendance Court" is a court program operated by Nebo School District which may be offered as an option or alternative by the Juvenile Court, the Utah County Attorney's Office, or by the District to a habitual truant student who has been issued a Habitual Truant Citation.

3. PROCEDURES FOR EXCUSING AN ABSENCE

3.1 Parents must contact the school and provide the appropriate reason for the absence. Failure to provide a reason for the absence will cause the absence to be documented as unexcused. Notification may be by telephone or by signed note. All validly excused absences may be excused if the school is notified within two (2) school days following the absence (see Section 2.4). The two (2) school day time limit, however, does not extend beyond the end of the term. All absences must be excused by the last day of each term. Parents wishing to excuse absences after the two (2) school day limit or beyond the last day of the term must follow the due process procedures outlined in Section 11 of this policy.

3.2 Students having excessive excused absences exceeding all or part of five (5) school days due to a stated illness may be required to provide a doctor's note specifically addressing the dates the student was absent from school.

3.3 School administrators shall evaluate requests to pre-approve extended absences. Extended absences may be excused so long as the absences do not negatively impact the academic progress of the student. The decision to mark an absence "excused" is within the discretion of the school administration.

3.4 School administrators have authority to grant exceptions to the above procedures in situations involving unforeseen circumstances.

4. VIOLATION OF POLICY

Violation of this policy or a violation of a local school's attendance and tardy policies and procedures may bring about consequences, including, but not limited to, a Concern Letter, a Notice of Truancy, a Habitual Truancy Citation, Notice of Compulsory Education Violation, Compulsory Education Violation, fines, detention, suspension, expulsion, Nebo Attendance Court, Juvenile Court referral, referral to the Utah County Attorney's Office, alternative placement, Board release, or other interventions.

5. ATTENDANCE AND ACADEMIC GRADES

Academic grades may be impacted by attendance in participation-based classes, such as band, choir, orchestra, dance, physical education, etc. Certain academic-based classes may also be structured and taught in such a manner so that the academic grade may be impacted by attendance. Before academic grades can be affected by attendance, a teacher must demonstrate a reasonable and justifiable relationship between attendance and the impact on the academic grade and obtain written approval from the school principal. Upon receiving written approval, the teacher shall then provide written disclosure to students and parents that participation, attendance, and punctuality will be considered a factor in assessing the student's grade. The specific percentage of the grade attributable to participation, attendance, and punctuality shall be specified in the written disclosure document. In addition, any negative impact on the student's grade as a result of lack of participation, absences, and tardiness shall be specified in the written disclosure document.

6. ATTENDANCE AND ACTIVITY ELIGIBILITY

Students become ineligible to participate in any school activities requiring eligibility on the day following the issuance of a Notice of Truancy. Eligibility may be restored through completing an approved detention program.

7. CHECKING OUT OF SCHOOL

Any student who leaves school during the school day is required to check-out at the attendance office. In order for the absence to be validly excused, the student must present a note from his/her parent or must contact his/her parent at that time in order to document the reason for the absence. If the student does not check-out at the attendance office, the absence will be unexcused. In an emergency, a school administrator may approve the check-out at the time, pending parental confirmation by telephone or note. When a student checks-out and leaves the school for a legitimate purpose and then returns to school later in the day, he/she is required to check-in at the attendance office. Junior High Schools are considered to be closed campuses. Junior High students may not leave the campus during the school day without approval of a school administrator. Those students who need to leave regularly (such as going home for lunch) may obtain an on-going pass from the school administrator.

8. SCHOOL AND PARENT RESPONSIBILITIES

8.1 School administration and personnel shall make earnest and persistent efforts to resolve attendance problems. Those efforts include, as reasonably feasible, the following:

8.1.1 Each school shall notify students and parents of this policy and any local school attendance and/or tardy policies and procedures. Said policies, or a summary thereof, may be included in the school's student handbook.

8.1.2 School personnel and teachers will monitor and record the daily attendance of students.

8.1.3 Teachers shall update attendance records on SIS on a daily basis.

8.1.4 A representative of the school will make daily phone notice of absences via a computerized or a personal calling system. Parents are expected to keep a current phone number on file at the school.

8.1.5 A Concern Letter shall be mailed to the parent of a student who has five (5) trancies in a particular class period or a total of twenty (20) trancies in all class periods during the current school year. The letter is to inform the parent of their student's attendance problems, request help in solving the attendance problems, and to inform the parent of possible school action if the trancies continue.

8.1.6 A Notice of Truancy shall be mailed to or served on the parent of a student who is at least twelve (12) years of age or older who has ten (10) trancies in a particular class period or a total of forty (40) trancies in all class periods during the current school year. The Notice of Truancy shall contain the notifications and provisions as required by Utah Code Ann., §53A-11-101.7(4), including: (a) directing the parent meet with school authorities to discuss the student's trancies; and (b) requesting the parent to cooperate with the school in securing regular attendance by the student. Parents who fail to respond to a school's request for assistance and support in resolving attendance concerns may be referred to the appropriate legal authorities in accordance with Utah law. Parents may contest the Notice of Truancy in accordance with the due process procedures set forth in Section 11 of the policy.

8.1.7 School officials will meet with parents and students, as appropriate, following the issuance of a Notice of Truancy. During the meeting, the parents and school shall consider the following in an attempt to solve the attendance problems:

8.1.7.1 providing appropriate counseling services to the student;

8.1.7.2 making any necessary and reasonable adjustments to the curriculum and/or schedule to meet the special needs of the student;

8.1.7.3 considering alternatives proposed by the parent;

8.1.7.4 enlisting the assistance of community and law enforcement agencies, as appropriate and reasonably feasible; AND

8.1.7.5 providing, upon request, a list of resources available to assist the parent in resolving the student's attendance problems. Habitually truant students will also be charged a fine in the amount of thirty dollars (\$30.00) and be required to attend and complete a truancy prevention class. Failure or refusal by a student to attend the truancy prevention class may result in school discipline, including, but not limited to, suspension, placement in an alternative educational setting, expulsion, Board release, or other interventions.

8.1.8 The Habitual Truancy Citation shall be issued by the District's Attendance Officer (Truancy Specialist) or school administrator to a habitually truant student who is twelve (12) years of age or older referring the student to Juvenile Court. A Habitual Truant Citation is issued when:

8.1.8.1 the student has been truant for an additional five (5) times in a particular class period or for a total of twenty (20) additional

truancies in all class periods during the current school year after the Notice of Truancy has been issued;

8.1.8.2 the school has made reasonable efforts under in Utah Code Ann., §53A-11-103 to resolve the student's attendance problems; AND

8.1.8.3 the efforts to resolve the student's attendance problems have not been successful.

8.1.9 A student who is issued a Habitual Truancy Citation and referred to Juvenile Court may, upon referral by the Juvenile Court, the Utah County Attorney's Office, or the District, be given the option or alternative to participate in the Nebo Attendance Court program. It is expected that students will fully comply with all terms, conditions, and directives imposed by the Nebo Attendance Court. Habitually truant students who participate in the Nebo Attendance Court program shall be required to pay a fine in the amount of fifty dollars (\$50.00), which may be refunded by successful completion of all Nebo Attendance Court directives and good attendance. Particularly, the Nebo Attendance Court will refund one-half (1/2) the fine when the student has attended forty-five (45) consecutive school days without an unexcused absence or tardy, and the Nebo Attendance Court will refund the remaining balance of the fine when the student attends another forty-five (45) consecutive school days without an unexcused absence or tardy. It is the responsibility of the parent or student to provide verification of good attendance to the Nebo Attendance Court.

8.1.10 In the event the school administrator determines that the parent's behavior is primarily causing the secondary student's attendance problems, and the student is younger than fourteen (14) years of age, the school administrator may, as an alternative to following the truancy procedures in this policy, pursue the procedures for a compulsory education violation as prescribed by Utah law and as set forth in Nebo School District Policy #JDI, Elementary Attendance.

8.2 Parents shall cooperate with school authorities and make earnest and persistent efforts to resolve attendance problems. Those efforts include the following:

8.2.1 Parents must ensure that their student attends school as required by Utah law.

8.2.2 Parents are required to timely notify the school when the student is absent for an excusable reason as set forth in this policy. It is recommended that a student, who knows that he/she is going to be absent for two (2) or more days, contact teachers before leaving regarding academic assignments that need to be completed.

8.2.3 Parents are encouraged to communicate and/or meet with teachers and other school authorities in order to find solutions to attendance problems.

8.2.4 Parents are also encouraged to monitor their own student's attendance by accessing the SIS through the District's website. Each school will provide SIS access information and instructions to the parents.

8.2.5 When applicable and necessary, parents of students who are twelve (12) through fourteen (14) years of age may be referred to the Utah County Attorney's Office for a Compulsory Education Violation (see Nebo School District Policy #JDI, Elementary Attendance).

9. LOCAL SCHOOL ATTENDANCE AND TARDY POLICIES AND PROCEDURES

Each school may establish rewards and consequences related to attendance and tardiness. Reward programs must be planned so

as to accommodate all students who qualify. Local school attendance and tardy policies and procedures must be approved in writing by the School Community Council and approved in writing by the Director of Secondary Education. School attendance and tardy policies and procedures must be consistent with, and shall not violate, Utah law, Utah State Board of Education rules and regulations, and Nebo School District policies. Written information concerning approved school attendance and tardy policies and procedures shall be provided annually to the students and parents by the school administration.

10. DETENTION

As part of a local school's attendance and tardy policies and procedures, as described in Section 9 of this policy, schools may implement a Detention program. Each hour of attendance at Detention JDH –will clear unexcused absences, tardiness, or other attendance violations as specifically determined by the local school. A Detention program may be used: (a) in conjunction with a rewards program; (b) to restore activity participation eligibility (see Section 6 of this policy); and/or (c) to eliminate the negative impact of an absence or tardy upon the academic grade (see Section 5 of this policy). Unexcused absences or tardiness must be cleared in a Detention program before the end of the term in which they are incurred.

11. DUE PROCESS

A parent may, within ten (10) calendar days of the date of notice of such action, appeal a contested unexcused absence or a Notice of Truancy. If the tenth (10th) calendar day falls on a day other than a business day of the District, the appeal deadline is extended to the next business day. All appeals shall be in writing and shall be made to the person from whom the notice came. If no appeal is made within the timeline set forth above, the action described in the notice is final. In the event of an appeal, the parent is entitled to the following:

11.1 Within ten (10) school days from the date of the appeal, the parent, student (when appropriate), teacher (if necessary), and a school administrator shall meet in an effort to resolve the matter.

11.2 In the event the matter is not resolved at the meeting with the school administrator, the parent may request the matter to be reviewed by a school multi-disciplinary team. The school administrator shall meet with the school multi-disciplinary team who will render a decision on the matter.

11.3 In the event the matter is not resolved with the school multi-disciplinary team, the parent may request the matter to be reviewed by the School Community Council. The School Community Council will be provided information concerning the issue but will not be given any information to personally identify the student. The School Community Council will act as an advisory group and offer an opinion to the school administrator. The school administrator will take into consideration the School Community Council's opinion and will render a decision on the matter.

11.4 In the event the matter is not resolved with the School Community Council and school administrator, the parent may request a meeting with the Director of Secondary Education. The decision of the Director of Secondary Education is final.

For matters concerning suspensions, expulsions, or Board releases, parents are entitled to the appropriate due process procedures set forth in Nebo School District Policy

Student Clubs

A secondary school curricular club@ means a club:

2.4.2.1 whose subject matter is taught or will soon be taught in a regular course;

2.4.2.2 whose subject matter concerns the body of courses as a whole;

2.4.2.3 in which participation is required for a particular course; or

2.4.2.4 in which participation results in academic credit.

2.4.2.5 Secondary school curricular clubs include, but are not limited to, German, Spanish, French, American Sign Language, Journalism, Debate, etc.

2.5 "Discretionary time" means school related time for students that is not instructional time, including free time before and after school, during lunch and between classes or on buses, and student personal time before athletic and other events or activities.

2.6 "Encourage criminal or delinquent conduct" means action or advocacy of imminent action that violates any law or administrative rule, but does not include discussions concerning changing of laws or rules, or actions taken through lawfully established channels to effectuate such change.

2.7 "*Instructional time*" is the time during which the student is required or expected to be actively engaged in learning activities, including instructional activities in the classroom or study hall during regularly scheduled hours, required activities outside the classroom, and counseling, private conferences, or tutoring provided by school employees or volunteers acting in their official capacity during or outside regular school hours.

2.8 "Involve human sexuality" means:

2.8.1 presenting information in violation of laws governing sex education, including Utah Code Ann., '53A-13-101 and '53A-13-302;

2.8.2 advocating or engaging in sexual activity outside of legally recognized marriage or forbidden by state law; or 1.1.3 presenting or discussing information relating to the use of contraceptive devices or substances, regardless of whether the use is for purposes of contraception or personal health.

3. LIMITED OPEN FORUM AND RESERVATION OF RIGHT TO CLOSE FORUM

Schools within Nebo School District may establish and maintain a limited open forum for student clubs pursuant to Utah state law, Utah State Board of Education rules, and Nebo School District policies. Notwithstanding, the Board of Education retains the right to create a closed forum in the district or at any of its schools at any

time by allowing curricular clubs only.

4. DELEGATION OF AUTHORITY TO SCHOOLS

The Board of Education hereby authorizes 62 school administrators within Nebo School District, along with their respective School Community Councils, to review applications for student clubs on a case-by-case basis. Before granting an authorization, school administration shall verify that the proposed club meets the requirements of a curricular club or a non-curricular club, and that the proposed club's purposes and activities comply with this policy. School administration may request additional information from the faculty sponsor or the students if desired. A School administration shall grant authorization and school building use to curricular and non-curricular clubs whose applications are found to meet the requirements of law, Utah State Board of Education rules, and district policies. School administration shall deny authorization and school building use to proposed clubs that do not meet the requirements of law, Utah State Board of Education rules, and district policies.

5. FORMATION AND RENEWAL OF STUDENT CLUBS

Within twenty (20) school days after the beginning of the school year, each student group seeking to establish a club under this policy must complete and submit a club application form to the school administration. This includes all previously existing clubs as well as all student groups seeking to establish a new club. Any club whose membership is determined by student body election or a club that is governed by an association that regulates interscholastic activities are exempt from annual renewal. (i.e., DECA, FBLA, FCCLA, FFA, HOSA, etc.).

CLUB APPLICATION

Any faculty member or student(s) proposing a curricular or non-curricular club shall submit written application for club authorization on an appropriate form approved by Nebo School District.

6.1 An application for authorization of a curricular or noncurricular club shall include:

1.13.1 the recommended club name, which must reasonably reflect the club's purpose, goals, and activities; 1.13.2 a statement of the club's purpose, goals, and activities; 1.13.3 a statement of the club's classification, which shall be included in the parental consent required under Utah Code Ann.,

'53A-11-1210, indicating all of the following that may apply: (a) athletic; (b) business/economic; (c) agriculture; (d) art/music/performance; (e) science; (f) games; (g) religious; (h) community service/social justice; and (i) other; 1.13.4 the recommended meeting times, dates, and places; 1.13.5 a statement indicating the club will comply with the provisions of this policy and all other applicable laws, rules, or district policies; and 1.13.6 a budget showing the amount and source of any funding provided or to be provided to the club and its proposed use. 6.2 If the school administration determines that a proposed curricular club is a non-curricular club, the school administration may: 6.2.1 return the application to the faculty member or student(s) proposing the club for amendment; or 6.2.2 review the application as an application for authorization of a non-curricular club. 6.3 Only curricular clubs are authorized for elementary schools.

7. NAME APPROVAL

The name of a student club, either curricular or noncurricular, must meet the following conditions:

- 7.1 Accurately reflects the actual nature, purpose, and activities of the club;
- 7.2 Does not improperly imply school sponsorship or affiliation; or
- 7.3 Will not result in undue disruption of school operations, subject students to harassment or persecution, imply inappropriate association with any non-school organizations or groups, or imply that the club would operate in violation of laws, rules, or district policies.

LIMITATION OR DENIAL

- 8.1 School administration shall deny club authorization or limit and/or deny school building use to a club in order to:
 - 8.1.1 protect the physical, emotional, psychological, or moral well-being of students and faculty;
 - 8.1.2 maintain order and discipline on school premises;
 - 8.1.3 prevent a material and substantial interference with the orderly conduct of a school's educational activities;
 - 8.1.4 protect the rights of parents/guardians and students;
 - 8.1.5 maintain the boundaries of socially appropriate behavior;
 - 8.1.6 ensure compliance with all applicable laws, rules, regulations, and district policies; and/or
 - 8.1.7 ensure that the proposed application and proposed activities will not involve students or advisors in club related activities which:
 - 8.1.7.1 encourage criminal or delinquent conduct;
 - 8.1.7.2 promote bigotry;
 - 8.1.7.3 involve human sexuality; or
 - 8.1.7.4 engage in or conduct mental health therapy, counseling, or psychological services for which a license would be required under Utah state law.

63

8.2 If a school denies authorization to a club or limits and/or denies school building use, the school shall provide, in writing, to the applicant the factual and legal basis for the limitation or denial and may require the club to make any necessary changes in order to grant authorization or school building use.

FACULTY OVERSIGHT OF AUTHORIZED CLUBS

9.1 School administration shall approve the faculty sponsor, supervisor, or monitor for each authorized curricular, noncurricular, and religious club to provide oversight consistent with this policy and the needs of the school to ensure that the methods of expression, religious practices, or other conduct of the students or advisors involved do not:

- 9.1.1 unreasonably interfere with the ability of school officials to maintain order and discipline;
- 1.13.2 unreasonably endanger or threaten the well-being of persons or property;
- 1.13.3 violate concepts of civility or propriety appropriate to a school setting; or
- 1.13.4 violate applicable laws, rules, regulations, and district policies.

9.2 Curricular Clubs -- Faculty Sponsors: School administration shall annually approve faculty members as sponsors of authorized curricular clubs. Faculty sponsors shall organize and direct the purpose and activities of a curricular club.

9.3 Non-Curricular Clubs -- Faculty Supervisors: School administration shall annually approve faculty members to serve as supervisors of authorized non-curricular clubs. Faculty supervisors shall provide oversight to ensure compliance with the approved club purpose, goals, and activities and with the provisions of this policy and other applicable laws, rules, and district policies. The approval of a faculty supervisor does not constitute school sponsorship of the club.

9.4 Non-Curricular Religious Clubs -- Faculty Monitors: School administration shall annually approve faculty members to serve as monitors of authorized non-curricular religious clubs. Faculty monitors shall provide oversight to ensure compliance with the approved club purpose, goals, and activities and with the provisions of this policy and other applicable laws, rules, and district

policies. A faculty monitor may not participate in the activities of the religious club, except to perform the supervisory role required by this policy. The approval of a faculty monitor does not constitute school sponsorship of the club.

9.5 A person who is not a school faculty member or a club member must receive prior approval from the school administration to:

9.5.1 make a presentation to a non-curricular club; or

9.5.2 direct, conduct, control, or regularly attend the meetings of a non-curricular club.

10. USE OF SCHOOL FACILITIES BY CLUBS

School administration shall determine the need for and assign school building use for curricular and non-curricular clubs consistent with the needs of the school.

10.1 The following rules apply to curricular clubs:

10.1.1 In assigning school building use, the administrator may give priority to curricular clubs over non-curricular clubs; and 1.13.2 The school may provide financial or other support to curricular clubs.

10.2 The following rules apply to non-curricular clubs:

10.2.1 All non-curricular clubs shall be treated equally;

10.2.2 A school shall only provide a space for non-curricular club meetings;

10.2.3 A school may not spend public funds for noncurricular clubs, except as JFBB B Student Clubs required to implement the provisions of this policy, including providing space and faculty oversight for non-curricular clubs; 1.13.4 A school shall establish the non-instructional times during which noncurricular clubs may meet; 1.13.5 A school may establish the places that non-curricular clubs may meet; 1.13.6 A school may set the number of hours non-curricular clubs may meet per month; and 1.13.7 A school shall determine what access non-curricular clubs shall be given to the school newspaper, yearbook, bulletin boards, or public address system.

11. CLUB MEMBERSHIP

Membership in curricular and non-curricular clubs is governed by the following rules:

11.1 Student membership is voluntary;

11.2 Club membership shall be limited to students who are currently attending the school;

11.3 Clubs may require that prospective members try-out or submit application subject to objective criteria. Try-outs and application

criteria may not require activities that violate the provisions of this policy and 64

other applicable laws, rules, and district policies;

11.4 Additional rules may be implemented as determined by the Utah State Board of Education, Nebo School District, or the school.

11.5 Written parent/guardian consent is required for student participation in all curricular and non-curricular clubs at the school.

12. MATERIALS PRESENTED AT NONCURRICULAR CLUB MEETINGS

A copy of any written or other media materials that were presented by a non-school person at a non-curricular club meeting shall be delivered to a school administrator no later than twenty-four (24) hours after the non-curricular club meeting and, if requested, a student's parent/guardian shall have an opportunity to review those materials.

13. PARENTAL / GUARDIAN CONSENT

13.1 Parent/guardian consent shall include an activity disclosure statement containing the following information: 1.13.1 The specific name of the club; 1.13.2 A statement of the club's purpose, goals, and activities; 1.13.3 A statement of the club's classification, indicating the following that may apply: (a)athletic; (b) business/economic; (c) agriculture; (d) art/music/performance; (e) science; (f) games; (g) religious; (h) community service/social justice; and (i) other; 1.13.4 Beginning and ending dates; 1.13.5 A tentative schedule of the club activities with dates, times, and places specified; 1.13.6 Personal costs associated with the club, if any; 1.13.7 The name of the faculty sponsor, faculty supervisor, or faculty monitor who is responsible for the club; and 1.13.8 Any additional information considered important for the students and parents/guardians to know.

13.2 All completed consent forms shall be filed by the parent/guardian or the club's faculty sponsor, faculty supervisor, or faculty monitor with the school's principal or designee.

14. VIOLATIONS; INVESTIGATIONS; SCHOOL RESPONSES

14.1 School administration shall investigate any written complaint that an authorized curricular or non-curricular club is: 1.13.1 participating in activities beyond the scope of its purpose; or 1.13.2 in violation of a provision of this policy or another applicable

law, rule, regulation, or district policy.

14.2 After meeting with the faculty sponsor, faculty supervisor, or faculty monitor, the students involved, and the person making the written complaint, if a violation is substantiated, the school administration may do any of the following: 1.13.1 Allow the club's original statement of its purpose, goals, and activities to be modified to include the activities if they are in compliance with the provisions of this policy and other applicable laws, rules, regulations, or district policies; 1.13.2 Instruct the faculty sponsor, faculty supervisor, or faculty monitor not to allow similar violations in the future; 3 Limit or suspend the club's authorization or school building use pending further corrective action as determined by the school administration; or 1.13.4 Terminate the club's authorization and dissolve the club. 1.2 Any limitation of expression, practice, or conduct of any student, advisor, or guest in a meeting of a curricular or noncurricular club, or limitation on school building use, shall be by the least restrictive means necessary to satisfy the school's interests as identified in this policy. 1.3 A club that has been terminated may not reapply for authorization until the following school year. 1.4 A student who makes a false allegation or report under this section shall be subject to school discipline.

15. APPEALS

1.1 Each completed application or complaint shall be approved, denied, or investigated by the school administration within a reasonable amount of time. 1.2 If an application is denied or a complaint is verified, written reasons for the denial or results of the investigation shall be stated and, if appropriate, suggested corrections shall be made to remedy the deficiency. 1.3 Each club that is denied school building use shall be informed at the time of the denial of the factual and legal basis for the denial and, if appropriate, how the basis for the denial could be corrected. 1.4 If a club is denied, suspended, or terminated, the applicant has ten (10) school days from the date of the denial, suspension, or termination to file a written appeal to Nebo School District=s Elementary Education Director or Secondary Education Director, as applicable. 1.5 The Elementary or Secondary Director shall issue a determination within a reasonable amount of time from receipt of the appeal, which decision is final and constitutes satisfaction of all administrative remedies unless the time for evaluation is extended by agreement of all parties.

16. CONSTRUCTION OF POLICY

Nothing in this policy is intended to: 1.1

65

Influence the form or content of any prayer or other religious activity; 1.2 Require any person, student, or employee to participate in any prayer or other religious activities; 1.3 Compel any school employee to attend a meeting of a non-curricular student group if the content of the speech at the meeting is contrary to the beliefs of the employee; 1.4 Sanction meetings that are otherwise unlawful; or 1.5 Abridge the constitutional rights of any person.

Nebo School District and
Additional Salem Hills High School

STUDENT DRESS AND GROOMING STANDARDS

3.1 Students shall comply with the following dress and grooming standards at school and at school activities or events: 3.1.1 Clothing must be neat, clean, and in good repair. NEBO SCHOOL DISTRICT BOARD OF EDUCATION POLICIES AND PROCEDURES JDG – Student Dress and Grooming Standards Page 2 of 3 3.1.2 Clothing must be modest. Modesty includes covering shoulders, midriff, back, underwear, and cleavage. Inappropriately short, tight, or revealing clothing is prohibited. Skirts, dresses, and shorts must be at least mid-thigh length when the student is sitting. 3.1.3 Clothing and personal items such as jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias that (a) are lewd, obscene, vulgar, or profane; (b) are violent or advocate hate; (c) signify gang affiliation; (d) promote or represent tobacco, alcohol, drugs, or illegal substances; (e) promote or represent criminal or illegal activities; (f) infringe upon the rights of others; or (g) are sexually suggestive. 3.1.4 Hats and other head coverings may not be worn by students in elementary schools except as part of an approved school activity or event, for medical reasons, or as an exercise of a sincerely held religious belief. Students in secondary schools may wear hats and other head coverings. Notwithstanding the foregoing, hats and head coverings may not be worn in either elementary or secondary schools if doing so disrupts the educational environment, poses a danger to self or others, or limits the ability of others to identify the student. 3.1.5 Sunglasses may not be worn by students in school buildings during the school day except as part of an approved school activity or for medical reasons. 3.1.6 Appropriate footwear shall be worn at all times. 3.1.7 Gang-related clothing, personal items, grooming, hairstyles, colors, and paraphernalia are not allowed in schools or at school related activities and events. This includes, but is not limited to, tattoos, bandanas, chains, clothing, or jewelry associated with gangs, gang symbols, names, initials, and insignias. School administration in consultation with law enforcement agencies will determine what constitutes "gang-related" clothing, personal items, grooming, hairstyles, colors, and paraphernalia. 3.1.8 Hair, including facial hair, must be maintained in a clean and well-groomed manner. Hairstyles and facial hair that draw undue attention, distract, disrupt, and/or interfere with the learning atmosphere at school or at school activities or events are prohibited. 3.1.9 Jewelry, accessories, piercings, tattoos, chains, clothing, etc., that draw undue attention, distract, disrupt, or otherwise interfere with the learning atmosphere at school or at school activities and events, or that

create a health, safety, or welfare issue are prohibited. 3.2
Appropriate discretion and good judgment should be utilized for student clothing and grooming worn at school dances, activities, OR events outside of the regular school day.

ENFORCEMENT AND DISCIPLINE

PUBLICATION OF POLICY

This policy may be posted on the District's Web site and published in student registration materials, student handbooks, parent information guides, and other appropriate school publications as directed by the District.

CONSTITUTIONAL RIGHTS

Nothing contained in this policy is intended to infringe upon the right of students to exercise their First Amendment rights of free speech and free exercise of religion, or their Fourteenth Amendment right to liberty. In the event that constitutional rights are implicated, student dress and grooming may be prohibited or restricted by school administration if it is necessary to avoid material and substantial interference with the school's operations or intrusion upon the rights of students or others.

POLICIES AND PROCEDURES ON STUDENT USE OF TOBACCO, ALCOHOL AND OTHER DRUGS STATEMENT OF INTENT

The Nebo School District Board of Education recognizes that the use, possession, distribution, or sale of tobacco, alcohol, drugs, and/or other similarly harmful substances, or drug paraphernalia constitutes a hazard to the welfare of students and faculty, and is illegal under the laws of the State of Utah. It is the Board's responsibility to adopt policies and procedures which will minimize the hazard caused by the presence of these substances or devices in the schools or at any school sponsored functions. The Board believes that tobacco, alcohol and drug primary prevention programs are effective in providing students with the opportunity to build social skills and enhance self-concepts, as well as providing information on the harmful effects of tobacco, alcohol and drugs. Prevention curricula can assist students with the necessary skills needed for decision making toward a more healthy life style, including the prevention of misuse and abuse of tobacco, alcohol and other drugs. The Board supports programs that coordinate school and parent cooperation in attempting to prevent problems of drug abuse and supports programs that assist parents in seeking outside professional help from public or private educational and rehabilitative programs.

POLICIES AND PROCEDURES ON STUDENT USE OF TOBACCO, ALCOHOL AND OTHER DRUGS STATEMENT OF INTENT

The Nebo School District Board of Education recognizes that the use, possession,

distribution, or sale of tobacco, alcohol, drugs, and/or other similarly harmful substances, or drug paraphernalia constitutes a hazard to the welfare of students and faculty, and is illegal under the laws of the State of Utah. It is the Board's responsibility to adopt policies and procedures which will minimize the hazard caused by the presence of these substances or devices in the schools or at any school sponsored functions. The Board believes that tobacco, alcohol and drug primary prevention programs are effective in providing students with the opportunity to build social skills and enhance self-concepts, as well as providing information on the harmful effects of tobacco, alcohol and drugs. Prevention curricula can assist students with the necessary skills needed for decision making toward a more healthy life style, including the prevention of misuse and abuse of tobacco, alcohol and other drugs. The Board supports programs that coordinate school and parent cooperation in attempting to prevent problems of drug abuse and supports programs that assist parents in seeking outside professional help from public or private educational and rehabilitative programs.

STATEMENT OF ALCOHOL AND DRUG POLICY

Nebo School District prohibits any unauthorized student use, possession, sale or distribution of alcohol, controlled substances, imitation controlled substances, and/or other similarly harmful substances, or drug paraphernalia. These actions are prohibited in any school building, or on any other property owned or operated by the District, or at any school sponsored activity, or in any vehicle dispatched by the District to transport students to or from an activity. These prohibitions apply whether or not the actions occur during regular school hours.

DEFINITIONS

The words "use," "possession," "sale," "distribution," "alcohol," "drugs," "controlled substances," and "imitation controlled substances," shall have the meanings ascribed to them in the Utah Controlled Substances Act, the Utah Drug Paraphernalia Act, the Imitation Controlled Substances Act, and the Alcoholic Beverage Control Act, or any successor acts thereto of the Utah Code. The word "parents" means natural parents, foster parents, or legal guardians. The words "other similarly harmful substances" mean substances such as inhalants and/or inappropriate use of prescription or over the-counter drugs.

PROCEDURES FOR POLICY IMPLEMENTATION
DISCIPLINARY ACTION FOR
VIOLATION OF ALCOHOL AND DRUG
POLICY: USE OR POSSESSION

Disciplinary action, independent of any court action, will be taken by the School District in cases involving the illegal use or possession of alcohol, controlled substances, imitation controlled substances, and/or other similarly harmful substances, or possession of drug paraphernalia. Students will be subject to immediate suspension or possible expulsion for violation of the policy. Any disciplinary action will follow the District's due process procedures for students.

FIRST VIOLATION of ALCOHOL AND
DRUG POLICY: USE OR POSSESSION

Procedures:

A student shall be suspended from school for up to ten days. The principal or designee, during the suspension period, shall:

- a. notify the parents; b. shall notify the appropriate law enforcement agency and provide the agency with all confiscated evidence and information; c. schedule a parent conference during the suspension period; d. refer the student and parent to the Risk Alternative Program. The student: a. shall sign a non-use contract with the parent and principal designee; b. shall reveal source of material associated with this violation; c. complete the district Risk Alternative Program; and d. shall not participate in school-sponsored activities until any suspension has been removed. Failure of the student to comply with any of the above will result in referral to the Board for expulsion as outlined under procedures for those involved in a second violation.

SECOND VIOLATION OF ALCOHOL AND
DRUG POLICY: USE OR POSSESSION

Procedures:

A student will be suspended from school and referred to the Board for expulsion for 90 school days. The principal or designee:

- a. shall notify the parents; b. shall notify the appropriate law enforcement agency and provide the agency with all confiscated evidence and information; and c. follow the District suspension guidelines and refer the student and parent to a second Risk Alternative Program. The student: a. shall meet with the school counselor and explore educational options available during the expulsion period; and b. shall not participate in school sponsored activities until he/she has been reinstated by the Board; or c. shall complete, along with the parent,

67

68 the Risk Alternative Program a second time.

Reinstatement: If the student desires to return to school before the 90 day suspension is completed, the only option is to complete the Risk Alternative Program a second time in a satisfactory manner. If a student desires to return to school after 90 days, he/she must petition the Board and show evidence that he/she has done the following:

- a. the student shall participate in a formal alcohol and/or drug assessment with the cost of the assessment assumed by the parent. (For no-cost options, check with the school counselor);
- b. the student will show evidence of having completed a treatment program with a licensed individual or agency with the cost of the alternative treatment program assumed by the parent. (For no-cost options, check with the school counselor); and
- c. the student shall show evidence that he/she has revealed source of material associated with the violation.

THIRD VIOLATION OF ALCOHOL AND
DRUG POLICY: USE OR POSSESSION

Procedure:

The student shall be referred to the Board for permanent expulsion from school. The principal or designee: a. shall notify the parents; and b. shall notify the appropriate law enforcement agency and provide the agency with all confiscated evidence and information.

FIRST VIOLATION OF ALCOHOL AND
DRUG POLICY: SALE OR DISTRIBUTION

Procedures:

A student will be suspended from school and referred to the Board for expulsion for 90 school days. The principal or designee:

- a. shall notify the parents; and b. shall notify the appropriate law enforcement agency and provide the agency with all confiscated evidence and information. The student: a. shall meet with the school counselor and explore educational options available during the expulsion period; and b. shall not participate in school sponsored activities until he/she has been reinstated by the Board.

Reinstatement: If a student desires to return to school after 90 school days, he/she must petition the Board and show evidence that he/she has done the following: a. the student shall participate in a formal alcohol and/or drug assessment with the cost of the assessment assumed by the parent. (For no-cost options, check with the school counselor); b. the student shall show evidence of having completed a treatment program

with a licensed individual or agency with the cost of the alternative treatment program assumed by the parent. (For no cost options, check with the school counselor); and c. the student shall show evidence that he/she has revealed the source of materials associated with the violation.

SECOND VIOLATION OF ALCOHOL AND DRUG POLICY: SALE OR DISTRIBUTION

Procedure:

The student shall be referred to the Board for permanent expulsion from school. The principal or designee: a. shall notify the parents; and b. shall notify the appropriate law enforcement agency and provide the agency with all confiscated evidence and information.

RECORDS OF VIOLATIONS

Policy violations are cumulative grades K-12. The records of clearly substantiated violations of this policy noting date, type of violation, and disciplinary action taken will be kept at the local school in the student's record. Previous record of violations concerning tobacco, alcohol and/or drug policies from previous schools will be taken into account before transferring student is officially enrolled in Nebo School District.

STATEMENT OF TOBACCO POLICY

Nebo School District prohibits any unauthorized student use, possession, sale or distribution of tobacco/tobacco products. These actions are prohibited in any school building, or on any other property owned or operated by the District, or at any school sponsored activity, or in any vehicle dispatched by the District to transport students to or from an activity. These prohibitions apply whether or not the actions occur during regular school hours. Definitions The word "tobacco" shall include cigarettes, cigars, pipes, smokeless, or other tobacco products in any form. The word "parents" means natural parents, foster parents or legal guardians

PROCEDURES FOR POLICY IMPLEMENTATION DISCIPLINARY ACTION FOR VIOLATION OF TOBACCO POLICY:

Disciplinary action, independent of any court action, will be taken by the School District in cases involving the use, possession, sale or distribution of tobacco/tobacco products. Students will be subject to suspension, or possible expulsion for violation of this policy.

FIRST VIOLATION OF THE TOBACCO POLICY

Procedures:

69

The principal or designee shall: a. notify the parents; b. submit a court referral; and c. schedule a parent conference The student shall sign a non-use contract with the parent and principal or designee. Failure of the student to sign the non-use contract will result in suspension as outlined under procedures for "Second Violation of the Tobacco Policy."

SECOND VIOLATION OF THE TOBACCO POLICY

Procedures:

A student shall be suspended from school for up to ten days. The principal or designee, during the suspension, shall: a. notify the parents; b. submit a court referral; c. schedule a parent conference during the suspension period; and d. refer the student to the Tobacco Cessation Program. The student shall: a. sign a non-use contract with the parent and principal or designee; and b. not participate in school sponsored activities until the suspension has been removed; c. successfully complete the Tobacco Cessation Program. Failure of the student to comply with any of the above will result in referral to the Board for expulsion as outlined under procedures for those involved in a third violation.

THIRD VIOLATION OF THE TOBACCO POLICY

Procedure:

A student shall be suspended from school and referred to the Board for expulsion for 90 school days. The principal or designee shall: a. notify the parents; b. submit a court referral; and c. refer student to the Tobacco Cessation Program a second time; Parent involvement mandatory. The student shall: a. meet with the school counselor and explore educational options available during the expulsion period; and b. not participate in school sponsored activities until he/she has been reinstated by the Board; c. successfully complete the Tobacco Cessation Program a second time. Reinstatement: If the student desires to return to school before the 90 day suspension is completed, the only option is to complete the Tobacco Cessation Program a second time in a satisfactory manner. If a student desires to return to school after 90 school days, he/she must petition the Board and show evidence of having completed a tobacco cessation program with the cost of the program assumed by the parent. (For no cost options, see addendum.)

FOURTH VIOLATION OF TOBACCO POLICY

Procedure:

The student shall be referred to the Board for permanent expulsion from school. The principal or designee shall: a. notify the parents; and b. submit a court referral.

RECORDS OF VIOLATIONS

Policy violations are cumulative grades K-12. The records of clearly substantiated violations of this policy noting date, type of violation, and disciplinary action taken will be kept at the local school in the student's record. Previous record of violations concerning tobacco, alcohol and/or drug policies from previous schools will be taken into account before transferring student is officially enrolled in Nebo School District.

services.

STUDENT SELF-REFERRAL

If a student is self-referred concerning a tobacco, alcohol or drug problem, the District will provide a conference with the school Designated Educator and/or the school intervention team staff to discuss possible resources for assistance. ADDENDUM Nebo School District POLICIES AND PROCEDURES ON STUDENT USE OF TOBACCO, ALCOHOL AND OTHER DRUGS For chemical dependent assessment evaluations, outpatient counseling, inpatient/residential treatment and other therapeutic services, please talk to the counselor at the school. The counselor will have a complete list of places where services are offered along with the cost for those