



STEVENS POINT AREA HUMAN RESOURCE ASSOCIATION (SPAHR)

EXECUTIVE COMMITTEE BOARD MEETING		Meeting Date:	July 10, 2025
		Location:	Google Meet: meet.google.com/eej-cyiz-csc
Call to Order:	3:32 pm	Adjourn: 4:22 pm	
Attendees:	Are Vang, Bobbi Rice, Lisa Schaufenbuel, Rachel Rebman, Dana Williams, Kelli Szymanski, Malinda Vance Absent: Dean Dietrich, Allison Walsch,		

Agenda Items	Discussion/Notes	Votes
<ol style="list-style-type: none"> 1. Call meeting to order 2. Approval Minutes from last meeting 	<p>Motion to approve - Lisa w/Rachel second</p>	
<ol style="list-style-type: none"> 3. President's Report (Are) <ol style="list-style-type: none"> a. Ready to do SHRM e-blast for all day conference? b. Membership audit open 6/23; deadline 9/30; Rachel can you present our results at our August in-person meeting? c. August's meeting will be in-person for our 2nd in-person board meeting. Will like a report out of the year's activities from each Director – i.e. how many posts, new followers, attendee trends vs topics, roundtable attendee numbers, etc. d. \$25 gift card for Mandy – Vote e. Assist with back up, good to have Presidents on the bank account. Need to remove Dana and add Are and Malinda. – Vote f. Kellie Dunn-Poggeman is new WISHRM Foundation Dir. g. Thanks to our call out, we have a candidate for Comm Director in 2026!! Lori Carlson. Voting in October. h. We qualified for two free WISHRM registration! One for the board and one for 	<p>We are ready but Lisa is waiting to hear back from CWSHRM. The outstanding item is the lunch and how that will be done. We will follow up and decide if we will open up registration and send out the email blast without hearing from them first.</p> <p>Rachel will be doing this with the assistance of Mandy for this year. She will bring findings back here to the board.</p> <p>Next meeting is in person at Sentry. Are will send out instructions on how to get to the building in the closest parking lot to the conference room. Are will bring snacks vs a meal since it's between lunch/dinner. We will be revisiting some topics from our last in person. So please review what we had discussed that is pertinent to your role on the board.</p> <p>\$25 gift card for Mandy since she has stayed on to help before we had a director and her continued help with Rachel and Dana.</p> <p>We need a back up when people are out such as when Allison was out for an extended amount of time. Allison will stay on through</p>	<p>6:0</p> <p>6:0</p>

<p>member. Also received \$500 credit towards VLBM event in Nov in Cancun. Recommendations?</p>	<p>this year, but we should always have a back up who can access the bank, debit cards, checks, etc. Dana and Allison will not be on the board after this year so we would like to add Malinda and Are to the account, and issue a new debit card for Malinda since she is president for the next 2 years. Motion to vote - Kelli/Dana Kellie has been in lots of positions throughout other chapters. We have interest in a board position for Comm Director. We'll be voting in October and add her to that list. This year we'll get two free registrations again for WISHRM. One board member and one member will get to attend. How should we give those out? For the member, we can look at who has the highest attendance at our events. Then we can do a drawing amongst those individuals. For the board, who is interested in going or planning to go? Kelli was voted to go with Are as a back up if she can't attend. We received the full amount of \$500 from VLBM.</p>	<p>6:0 6:0</p>
<p>4. President Elect/Past President (Malinda/Dana) a. Updates? Interns?</p>	<p>Lots of tasks that need to be done by any board role. Feel free to reach out to Malinda, she is willing to pick up tasks from anyone who is feeling overwhelmed or just doesn't have time to get it all done. She is looking for a friendly face to join her at the conference in Cancun if anyone is going. Dana is not ready to leave the board so she is considering the Treasurer role. But she will decide later in the year which role looks the best for her. Are mentioned maybe sending the next President Elect to the VLBM with the current president elect. There would have to be a solid commitment to the role for the next year, and we need to determine the cost once Malinda gets those finalized.</p>	
<p>5. Communications Director Report (Kelli) a. Upcoming posts?</p>	<p>Wysocki had a person who left the company, they replaced them with a new person. They need to be added under the bundle coordinator for that corporate membership. We need a name and email for the person. They will then receive an email to create a password for them under the new membership and the old membership will be suspended under their personal account. The post is ready to go for Brian's presentation in August. She will post that as soon as the</p>	

	<p>registration opens. She will also be ready to send the email for the full day conference. And again she will post the board openings to get that out there.</p> <p>Lastly, she would be interested in President elect in a year if Dana does the President Elect next year! :)~</p>	
<p>6. Treasurer’s Report (Allison)</p> <p>a. Current Balances (do we upload bank statements to our Google Drive?)</p> <p>b. Any upcoming expenses for board to be aware of?</p>	<p>I am unable to attend the meeting, but I have uploaded last month's bank statement to google drive under treasurer materials. I am not aware of any upcoming charges.</p>	
<p>7. Programming Director Report (Lisa)</p> <p>a. 2025 Program update</p>	<p>Social is booked at District 1.</p> <p>Waiting to hear about lunch options from CWSHRM for the full day conference.</p> <p>Is working on the programming for 2026. Trying to get speakers booked or follow up with them. Also looking at partnering with other chapters or groups who could share the cost of speakers. If she can get partnerships it may change the cost of the speaker so she will follow up after she confirms who would partner with us.</p> <p>M3 is sponsoring the August presentation.</p>	
<p>8. Membership Director Report (Mandy/Dana/Rachel)</p> <p>a. Membership Count</p>	<p>102 members for SPAHRA. Her and Mandy are working on the upcoming audits that are due. She is going to pick her brain possibly in person so she can ask more questions about WA.</p>	
<p>9. Secretary Report (Bobbi)</p> <p>a. Updates</p>	<p>I will be out of town for the in person meeting so I will coordinate with Are to get a Google Meet where I can attend virtually with the team.</p>	
<p>10. Legal & Legislative Director Report (Dean)</p> <p>a. Status of supervisory training</p> <p>b. Roundtable discussion updates</p>	<p>Dean provided some talking points from the last roundtable. He is continuing to work on the supervisory training as well.</p>	
<p>11. Call to adjourn</p>		