

Saddle River Board of Education Regular Business Meeting Agenda

Wednesday, February 7, 2024

Board Training at 6:30pm

Regular Meeting at 7:30pm

Wandell School Cafeteria

A. Call to Order

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board of the vestibule of Wandell School, 97 E. Allendale Road, Saddle River, New Jersey
- The mailing and/or hand delivery of said notice to the designated newspapers, The Record, The Ridgewood News, and The Town Journal
- Filing with the Clerk of Saddle River Borough

C. Roll Call

	Present	Absent
Mrs. Kaufman	_____	_____
Mr. Bhatia	_____	_____
Ms. Elshami	_____	_____
Ms. Nissirios	_____	_____
Ms. Salazer	_____	_____

D. Flag Salute

E. Superintendent's Report

- District Goal Update
- HIB report

F. Harassment Intimidation & Bullying Resolutions

• **Reporting**

The Board of Education has received the Superintendent's report of incident(s) of Harassment/Intimidation/Bullying ("HIB") for the following investigations ("First Reporting"):

[List investigations]

• **Board Determination**

WHEREAS, the Board of Education affirms the determinations by the Superintendent regarding the following Harassment/Intimidation/Bullying ("HIB") investigations ("Second Reporting"):

[List Investigations].

Motion:

Roll Call Vote

Second:

KB:

YE:

Discussion:

EN:

ES:

EK:

G. Vice Principal's Report

- Presentation of District Goal 1 - Student Voice In-Person (Ms. Kleinbard) & Videos (Dr. Penna & Ms. Boyajian)

H. Business Administrator/Board Secretary's Report

- 2020 Referendum funds to pay off debt service
- Borough shared service agreement for better pricing for additional landscaping at Wandell & Borough

I. Board President's Report

- Board Ethics Training- Matt Lee, NJSBA Representative (6:30 PM)

J. Committee Report(s)

- | | |
|-------------------------------------|----------------------|
| 1. Communications/ Public Relations | 6. Negotiations |
| 2. Curriculum/ Instruction | 7. Policy |
| 3. Facilities | 8. Technology |
| 4. Finance | 9. Transportation |
| 5. Human Resources | 10. Safety/ Wellness |

K. Liaison Report(s)

- | | |
|--|------------------------------|
| 1. Mayor and Council | 5. PAWS |
| 2. NJ School Boards Association Representative | 6. Wandell School Foundation |
| 3. Northern Highlands Board of Education | |
| 4. Ramsey Board of Education | |

L. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two portions of the meeting reserved for comments from the public; the first at the beginning of the meeting for agenda items only and the second at the end of the meeting for other items.
- If you wish to address the board, please provide your name and address and please limit your comments to 3 minutes.
- Issues raised by the public may or may not be responded to by the board, but all comments will be considered. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board or any student.

M. Questions or Comments from the Public on Action Items OnlyN. Minutes

Be it resolved that the Board approve the minutes of the:

- Regular Meeting - January 17, 2024

Motion:

Roll Call Vote

Second:

EK:

YE:

Discussion:

EN:

ES:

JP:

N. Action Items

- **Administration**

A-23240201: Use of School Resources – Wandell School Education Foundation Annual Fundraiser 2024

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves any anticipated use of Wandell School possible resources, but not limited to, for the Wandell School Education Foundation's annual fundraiser, on a date yet to be determined as follows:

1. Front row seats for 5th grade graduation June 2024 (8 seats total)
2. Front row seats to all school events in 2024-25 school year (8 seats total)
3. Front row seats to 2024 school play, if applicable
4. Principal for a Day
5. Vice Principal for a Day
6. Art Teacher for a Day, if applicable
7. Physical Education Teacher for a Day, if applicable
8. Voice of Wandell recording
9. Parking spots on campus = 4
10. Experiences with each staff member (silent auction), if applicable
11. Use of school name & inclusion of school dates on the calendar which features Wandell students
12. Miscellaneous other Wandell School resources, as approved by the Superintendent

A-23240202: Waiver of Requirements of N.J.A.C. 6A:23A:5.3 (Participation in SEMI) for 2024-25

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education seeks a waiver for Special Education Medicaid Initiative (SEMI) of the requirements of N.J.A.C. 6A:23A:5.3, since the school district will have 40 or fewer Medicaid eligible classified students, pending NJDOE official submission due no later than 45 days prior to the submission of the district's proposed budget.

A-23240203: Re-Establish Committees, Liaisons, and Appointments – 2024

Be it resolved the Saddle River Board of Education establishes the following standing/AdHoc committees, liaisons, and committee chair/member appointments:

	Committee	Chairperson	Board Member
1	Communications/Public Relations	Elizabeth Salazer	Yasmin Elshami
2	Curriculum/Instruction	Yasmin Elshami	Evelyn Nissirios
3	Facilities	Elizabeth Salazer	Emily Kaufman
4	Finance	Emily Kaufman	Kunal Bhatia
5	Human Resources	All	All
6	Negotiations	Evelyn Nissirios	Yasmin Elshami
7	Policy	Yasmin Elshami	Kunal Bhatia
8	Technology	Emily Kaufman	Elizabeth Salazer
9	Transportation	Kunal Bhatia	Elizabeth Salazer
10	Safety/Wellness	Evelyn Nissirios	Emily Kaufman

	Liaison	Board Member
1	Mayor & Council	Elizabeth Salazer
2	NJ School Boards Association Representative	Yasmin Elshami
3	Northern Highlands BOE	Emily Kaufman
4	Ramsey BOE	Kunal Bhatia
5	PAWS	Emily Kaufman

*Motion:**Roll Call Vote**Second:**KB:**YE:**Discussion:**EN:**ES:**EK:*

- **Human Resources**

HR-23240201: Substitute Teacher New Hire 2023-24

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the hiring of the following substitute teacher as follows, at the approved substitute rate for the current school year, which is \$150/day, pending fingerprint/criminal history/background check:

Substitute	Approx. Start Date	End Date	23-24 Pay Rate
Carri Wrobel	3/1/24	June 30, 2024	\$150/Day
Anne Lahart	2/26/24	June 30, 2024	\$150/Day
Mary Gallagher	2/26/24	June 30, 2024	\$150/Day

*Motion:**Roll Call Vote**Second:**KB:**YE:**Discussion:**EN:**ES:**EK:*

- **Education**

E-23240201: Adoption Revised Curriculum 2023-24

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the in progress newly revised curriculum listed below, where payment to staff who provided Winter 2024 curriculum writing will be provided upon review/verification of NJDOE & QSAC compliance.

	Subject/Course	Grade Level
1	World Language Revisions	K - 5
2	Physical Education/Health Revisions	K - 5
3	Visual Media Arts Standards Infusion into V/P Arts or stand alone	K - 5
4	Science Standards Update	K - 3
5	Physical Education/Health Revisions	K - 5

E-23241202: Temporary Home Instruction 2023-24

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the temporary home instruction as follows:

Student	Approx. Start Date	Approx. End Date	Provider	Estimate Cost	Reason
A0090	3/4/2024	TBD	Margaria Diakos	10 hrs/wk @ \$81.46/ hr	Medical

*Motion:**Roll Call Vote**Second:**KB:**YE:**Discussion:**EN:**ES:**EK:*

- **Finance**

F-23240201: Finance & Operations

Be it resolved, that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following:

- Payment of Bills February 2024

F-23240202: Transfer to 2020 Referendum Fund to Pay Debt Service Fund 2023-24

Upon the recommendation of the Superintendent, approval be given to transfer the remaining balance of unspent budget allocations to close out the 2020 Referendum from the Capital Project Funds to the Debt Service Fund in the amount of \$24,784.57.

F-23240203: Certification of Implementation for the Fiscal Year Ended June 30, 2023

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the submission of the Certification of Implementation for the Fiscal Year ended June 30, 2023; this document certifies that the Board has implemented all 2023 audit recommendations.

F-23240204: Proposal for Lawn Services 2024: Downe's Tree Service

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the lawn services proposal to be provided by Downe's Tree Service, from January 1, 2024 - January 1, 2025, at cost not to exceed \$3,420, funded by the district's budget.

F-23240205: Payment to Vendor for Facility Project 2023-24

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education previously approved the facility work, the contract, and the cost, at prior board meetings, and now approves the following payments to the vendors:

	Vendor	Project	Cost	Funding Source	Original BOE Contract Approval
1	Commercial Interiors	Ceiling Tile Replacement Payment #1	\$49,503.93	23-24 Capital Reserve	July 11, 2023 (SF-23240701)
2	Open Systems	Camera System Expansion Payment #1	\$34,500	2020 Referendum	August 23, 2023 (F-23240809)
3	Open Systems	Key Fob Expansion Payment #1	\$25,400	2020 Referendum	August 23, 2023 (F-23240807)

F-23240206: Travel

Be it resolved that upon the recommendation of the Superintendent, the Saddle River Board of Education approves the following staff/administration travel requirements (room rate accommodations, occupancy taxes/fees presently unknown associated therein and other costs in trips. Meals for overnight will be reimbursed in accordance with policy/law):

Who	What	Where	When	Estimated Registration Fee
Kaitlyn Lawler	NJPSA: Affirmative Action Officer Certification	Virtual	Asynchronous	\$500

*Motion:**Roll Call Vote**Second:**KB:**YE:**Discussion:**EN:**ES:**EK:***O. Old Business****P. New Business****Q. Questions or Comments from The Public on Other Items****R. Board Member Comments**

S. Executive Session *Convened at:* _____ *Motion:* *Second:* *Vote:* *Time:*

WHEREAS, the Open Public Meetings Act, Chapter 231 of the Laws of 1975 provides that a public body may exclude the public from that portion of a meeting of which the public body discusses certain matters for which confidentiality is required as permitted in Section 7B of the act.

WHEREAS, the items that are permitted to be discussed in executive session are as follows:

1. a matter rendered confidential by federal or state law
2. a matter in which release of information would impair the right to receive government funds
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy
4. a collective bargaining agreement and/or negotiations related to it
5. a matter involving the purchase, lease, or acquisition of real property with public funds
6. protection of public safety and property and/or investigations of possible violations or violations of law
7. pending or anticipated litigation or contract negotiations and/or matters of attorney-client privilege
8. specific prospective or current employees unless all who could be adversely affected request an open session
9. deliberation after a public hearing that could result in a civil penalty or other loss

NOW THEREFORE BE IT RESOLVED, that the Board of Education will be discussing items _____.

Action may (or may not) take place on these items. The matters discussed in executive session shall be disclosed to the public when the need for confidentiality no longer exists.

T. Adjournment*Motion:**Second:**Vote:**Time:*