



**North Carolina
School of Science
and Mathematics**

BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING

Draft Meeting Minutes

Thursday, April 13, 2023
3:30 p.m. – 5:00 p.m.
Royall Boardroom
Durham, NC

The Board of Trustees Executive Committee met in regular session on Thursday, April 13, 2023, in the Royall Boardroom in Durham, NC. Chair Jabbar R. Bennett called the meeting to order.

Trustees Present: Jabbar R. Bennett (Chair), Stephanie Bass (Vice Chair), Adam Falk (EPPC), Cindy Goodman, (FAHR), Kamal Kolappa (IA), Crystal Woods

Leadership Team Present: Chancellor Todd Roberts, Robert Allen, Kevin Baxter, Laura Baker Campbell, Michael Delafield, Terry Lynch, Katie O'Connor, Michael Ptasienski, Brock Winslow

CONFLICT OF INTEREST STATEMENT

Chair Bennett read the Conflict of Interest statement and asked about potential conflicts. None were identified.

APPROVAL OF THE AGENDA AND MEETING MINUTES

Action: Dr. Adam Falk moved to approve the agenda as submitted. Ms. Stephanie Bass seconded the motion. The motion passed unanimously.

Action: Ms. Stephanie Bass moved to approve the February 9, 2023 Executive Committee Meeting Minutes. Dr. Adam Falk seconded the motion. The motion passed unanimously.

CHANCELLOR'S REPORT - Dr. Todd Roberts

Admissions Update - Mr. Rob Andrews

The initial selection for the class of 2025 represents full enrollment for both the Durham and Morganton campuses, and the largest Online class in the history of the school. The Durham residential program admitted 346 students, with a URM student percentage above 20% and strong representation from every congressional district. A total of 151 students were selected for Morganton, with congressional districts 8, 10, 11, 12, and 14 heavily represented. The incoming class for our Morganton campus features strong Hispanic representation. Our Online program admitted 272 finalists this year, again, with strong URM representation. To date, 18 students have come off of the waitlist. Across all residential programs, our URM percentage is 19.9%; that percentage is 18.7% across all programs. These percentages are much higher than the national average.

We admitted a higher number of Tier 3 students this year, though our goal is to have more Tier 1 and Tier 2 students. This trend is impacted by the most recent congressional districting, as three of the districts are solely Tier 3.

In-person Welcome Days will be held in Durham (April 22), Online (April 29), and Morganton (May 6).

Leadership Boards Retreat Planning

The first planning session for our first Leadership Boards Retreat was held this morning. The planning committee is developing the agenda, and hopes to have that finalized by the first week of May. The committee is also working to finalize the location for this event, which will be held on Thursday and Friday, June 22-23, 2023. The event's facilitator is Mark Gogal, Chief of Staff for UNC-Pembroke. Representatives from the Board of Trustees, the Foundation Board of Directors, the Alumni Association Board of Directors, and Parent Association Executive Committee are involved in the planning. The planning committee will meet again on April 24.

Strategic Plan Update

The final two Strategic Planning meetings will be held next Monday and Tuesday (April 17-18, 2023). The Strategic Planning team will hear presentations from each of the seven action teams, who have been meeting between December and March. The strategic planning group will finalize a draft plan for presentation to the full board at the May 12 meeting.

Durham Campus Renovation Update - Dr. Terry Lynch, Mr. Robert Allen

Residence hall renovations are expected to begin this summer. We are currently receiving bids for the sitework for the modular units that will temporarily house students during renovations. Sitework is expected to begin in May, with installation of the modular units in July. The construction bid award for Hill dorm will take place within the next few weeks. The design for Reynolds dorm construction is already in place and will go out for state construction approval within the next month.

The design for the new chiller unit is pending State Construction Office approval.

The design phase for Academic Commons Phase II is approaching, with a kickoff meeting planned for this month. Cafeteria renovations should be complete this summer so the dining hall can reopen prior to the upcoming school year. Our designer, Clearscapes, has been able to identify and mitigate any potential issues that might cause delays.

The kickoff meeting for Auditorium renovation design is planned for this month as well.

Additional information can be found on our website on the Transforming Community Spaces page.

2023-2025 Legislative and Budget Update

The NC House budget has been released. All requests NCSSM submitted to the BOG for inclusion in their UNC System legislative request were included in the NC House budget. The

NC House has also included a tuition grant for NCSSM graduates who attend private universities in North Carolina, which neither NCSSM nor the BOG had included in our respective agendas. The NC Senate budget has not yet been released. The NC House budget also includes the funding requested to improve our food service, campus safety, housekeeping services, and to support endowed professorships at NCSSM.

The NCSSM Finance division is currently developing an All Funds Budget, which will be completed in April for review at the May board meeting.

Foundation budget planning is currently underway. NCSSM will be asking the Foundation to allow us to use \$285k (which we expected to need for other purposes) to create a fund to support retention and recruitment bonuses, and eventually performance bonuses.

BOT Draft Agenda for May 12, 2023

Dr. Roberts presented the proposed agenda for the March 12, 2023 Board meeting.

August BOT Elections and Executive Committee Meetings

The August BOT executive committee meeting and full Board of Trustees meeting (elections) will take place on Thursday, August 17 this year. This represents a change from past years when BOT meetings have been held on the same day as Convocation. NCSSM trustee nominations will be considered at next week's Board of Governors meeting. Christina Hammock Koch will be stepping away from NCSSM board service effective June 1.

Revisions to Policy 7110: Student Code of Conduct (First reading) - Ms. Jennifer Ashe, Mr. Justin Plummer, Dr. Terry Lynch

The Student Conduct Board has been in place for several years to hold hearings regarding student conduct. Proposed modifications to the Student Code of Conduct would increase consistency in this model and related sanctions, and in the adjudication of cases, and would expand the pool of those eligible to serve on the Student Conduct Board.

Revisions to Policy 7120: Substance Abuse Prevention Program & Intervention Plan for Students (First reading) - Ms. Jennifer Ashe, Mr. Justin Plummer, Dr. Terry Lynch

Proposed revisions to the Substance Abuse Prevention Program & Intervention Plan for Students would increase clarity regarding likely outcomes of a policy violation. Changes to the existing policy include specific mention of vaping; establishment of the Director of Health and Safety as the coordinator of intervention support planning; addition of a vaping cessation program; and broadening of the definition of trafficking of illegal drugs to include the selling and sharing of alcohol. Minimum consequences have been clarified for those cases that do not require automatic dismissal.

If the revisions to these two policies are adopted by the full board in May, a significant effort would be made to educate students and parents regarding any changes in advance of the upcoming school year.

Action: Dr. Adam Falk moved to recommend approval of revisions to Policy 7110: Student Code of Conduct to the full board as written, pending minor amendments. Ms. Stephanie Bass seconded the motion. The motion passed unanimously.

Action: Dr. Adam Falk moved to recommend approval of revisions to Policy 7120: Substance Abuse Prevention Program & Intervention Plan for Students to the full board as written, pending minor amendments. Ms. Stephanie Bass seconded the motion. The motion passed unanimously.

FINANCIAL REPORT AS OF DECEMBER 31, 2022 - Mr. Robert Allen

Mr. Allen presented the Financial Report.

CONSTRUCTION & RENOVATION REPORT - Mr. Robert Allen

Mr. Allen presented the Construction and Renovation Report.

EXECUTIVE COMMITTEE ACTIVITY REPORT - Vice Chair Bass

The Alumni Association held an event in New York, NY last week, with Chancellor Roberts and other NCSSM employees in attendance. Jennifer Gardner Levy '90 hosted an alumni event in the Washington, DC area recently as well.

Action: Without objection, Chair Bennett adjourned the meeting.

J. Todd Roberts
Chancellor, NCSSM

Date: November 9, 2023