# Online Driver Education Sign-Up Instructions



## **Welcome to Driver Education!**

Please follow these steps to register for the online course:

#### **Step 1: Pay the Course Fee**

First, you need to pay the \$260 course fee. You can do this online through MySchoolFees:

- Go to the payment website: <a href="https://secure3.myschoolfees.com/start\_v2.aspx">https://secure3.myschoolfees.com/start\_v2.aspx</a>
- Follow the instructions to complete your payment. You can use the *Guest* option.
- Important: After paying, you will receive an email receipt. Save this receipt. You will need information from it (Transaction ID Number).

#### Step 2: Obtain Your Payment Transaction ID Number

Your payment *Transaction ID Number* is essential for completing your registration. It will be on your email receipt from MySchoolFees.

Locate and copy your Transaction ID Number.

### **Step 3: Complete and Submit the Registration Form**

Once you have your payment *Transaction ID Number*, you can complete the Driver's Education registration form:

- Go to the registration form: Online Driver's Education Course Registration
- Fill out all required information accurately, including your Transaction ID Number.
- **Submit** the form. (Submitting the form lets us know to enroll you in the course)

# **Online Course and Driving Information**

- You will receive an email invitation to the online Driver Education course (and/or in your Uintah Canvas account if you are a current Uintah School District student).
- You have 90 days from your first submitted assignment to complete the class.
  - If not completed in 90 days, you will lose all of your coursework.
  - Retaking the course costs an additional \$60
- After paying the \$260 fee, you are automatically placed on a waiting list to drive with an instructor.
- Due to the large number of students, you may not start driving with an instructor until you have completed the class.