



Meghan Dunn, Superintendent

Darlene Cameron, Deputy Superintendent

Lisa H. Pilaski, Executive Director

D13 Anti-racist Town Hall Facilitator

Dated: November 1, 2024

10 Day Posting

Contingent upon Funding

Position:

Licensed Teacher (5)

Location:

(85K813) District 13 (355 Park Place, Brooklyn, NY 11238)

Eligibility:

Licensed Teacher

Selection Criteria:

- Experienced in facilitating adult learning
- Able to use protocols for discussion, planning, note-taking, and analysis
- Comfortable working in collaboration with others
- Able to access the internet and use virtual meeting platforms such as Zoom and Teams
- Has participated in/facilitated at D13 Anti-racist Town Halls (preferred)

General Duties and Responsibilities

- Participation in all facilitator prep and debrief sessions
- Facilitation of breakout discussions during Town Halls
- Submission of notes, products, feedback from breakout sessions
- Implementation of feedback

Work Schedule

Dates: November 2024-June 2025

Approx. 30 hours each

Salary:

Per session rate as per UFT Collective Bargaining Agreement.

Application:

Submit letter of application via email and completed OP175 form no later than November 10, 2023 to:

Lisa Pilaski

355 Park Place

Brooklyn, NY, 11238

LPilask@schools.nyc.gov

RE: Teacher Per Session Circular #9 – D13 Anti-racist Town Hall Facilitator



Community School District 13

355 Park Place
Brooklyn, NY 11238



Meghan Dunn, Superintendent

Darlene Cameron, Deputy Superintendent

Lisa H. Pilaski, Executive Director

Service exceeding the number of hours specified in the DHR Memorandum dated March 5, 1999 concerning the change in the minimum number of hours for per session activities effective July 1, 1999 and/or service in more than one per session activity in a per session year (July 1, 2004-June 30, 2005)

Requires prior approval of the Chief Executive Officer for the Division of Human Resources. The appropriate Senior Executive, Senior Instructional Manager, Special Education Superintendent, Personnel Manager and any other appropriate head of a Central Headquarters office must make the request in writing (Form OP 175W) and receive written approval before the person can be working in the activity. For details, refer to Chancellor's Regulation C-175 dated August 27, 1990.

PLEASE NOTE: Pursuant to DHR Memorandum dated April 19, 1999, the 270 hour limit will remain in effect for School Psychologists and School Social Workers employed in "School/CSE Assessment Staff" activities only.

APPROVED: _____