

2024-2025

CLUB/GROUP

CLEARANCE INSTRUCTIONS

(Opens August 1, 2024)

Complete the steps below:

1. Parents: Go to <https://wa-evergreen.intouchrecepting.com>

- Sign in ([click here for instructions to retrieve your user name and/or password](#))
 - **Parents must have an email address on file with the school in order to log in.**
 - **If you do not know your user name or are new to the site: click on "set up or reset your password". You'll be asked to enter an email address then click on "search". You will then receive an -email to your email inbox, listing your user name in the text of the email, along with a link to set up your password.**
- Click on your student's name
- Under the 'Shop' category, click on '[Register for Athletics and Activities](#)'
- Click on '[Register](#)' next to '**24-25 Wy'east MS Intramural, Clubs, Affinity Group Registration**'
- In the "Intramural/Club/Group Choices" box, type in the name of the activity/club/group your student wants to join
- After completing and signing the form, click on '[Submit](#)'

2. ASB Purchase *(required for certain activities & clubs)*

- The \$15 ASB sticker purchase is required* for some activities and clubs (National Honor Society and Student Council & Intramural Activities)

**If you need assistance with this fee, please contact 360-604-6415 for information on scholarships to help.*

For questions or help regarding registration, please contact the Wy'east ASB/Activities Office at 360-604-6415 or email diane.mccallister@evergreenps.org.