

Minutes

KAMSC Parents Organization

18 December 2024 (via Zoom)

1. The meeting was called to order at 6:23 pm by PO President, Steve Glista, who read the mission statement.
2. The agenda that was circulated prior to the meeting was unanimously approved.
3. Unfinished business
 - a. Due to the small attendance, there was no opportunity to recruit for Board roles and partner school liaisons. There are still opportunities out there for all of you!
 - b. Especially pressing is a need for an understudy for the Treasurer's job, so that there will be someone in place to take over that position eventually.
 - c. Fundraising campaign: H. Kortlandt has news on this front, but was not able to attend. She will update the PO in January.
4. Reports to the Board
 - a. Treasurer
 - i. Since the last PO meeting the PO has raised \$2,604.18. There are also employer matching gifts via Benevity amounting to \$3,150 that we are expecting. As of now the restricted account stands at \$37,069.22 and the unrestricted at \$4,013.11. There have been withdrawals for a number of small disbursements.
 - ii. A discussion ensued about how the PO can best communicate about fundraising. Participants emphasized the need for dependability in our communications, ease for people to opt into PO communications, and targeting our communications. Glista will also look at past PO materials in January.
 - iii. The treasurer's report was approved.
 - b. Student Senate Liaison
 - i. The student senate does not have any new initiatives, but are discussing and making plans for their next steps.
 - c. Liaisons from Partner Schools
 - i. No report
5. New Business
 - a. Alumni Day: Some volunteers and items still needed for Alumni Day (December 20). Please contact the office if you can help.
 - b. Request for program funding from H. Kortlandt
 - i. Alumni day sandwich trays - Dec 20 \$300-500

- ii. Gift cards for Big Data Days - 10- \$10 gift cards for student prizes (\$100 total)
- iii. Snacks for juniors and seniors on Big Data Days - \$270 (about \$2 per student)

These requests were approved. There was also a request for reimbursement for professional membership for Mike Sinclair. The director can approve this herself and disperse from the unrestricted fund.

- c. These requests prompted a conversation about how to balance use of PO funds and requests for in-kind support from parents. There is a need to be good stewards of the funds, and a need to learn about past precedents. PO members agreed on the need to be consistent and to continue to ask questions.
6. Parent Comments and Questions
- a. It would be useful to have separate communication about upcoming meetings from the board chair (and not only included in the weekly news).
 - b. The next PO meeting will occur on the 4th Wednesday of the month—January 22, 2025.

7. Board Comments

A happy holiday season to everyone!

8. The meeting was adjourned at 7:07 pm.

Respectfully submitted,

Elizabeth Manwell
Secretary