



# **Indiana Area School District Board of Directors**

## **Special Meeting Agenda**

**June 26, 2023**

**Indiana Area Central Administration Office**  
**450 N. 5th Street**  
**Indiana, PA 15701**  
**7:00 p.m.**

**Notice:** All or a portion of the meeting may be video recorded for the purpose of public broadcast and/or internet posting.

### **1. Opening**

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- 1.1 Call Meeting to Order
- 1.2 Pledge of Allegiance to the Flag
- 1.3 Roll Call
- 1.4 Welcome to Visitors
- 1.5 Board President Message
- 1.6 Public Comment (3-minute time limit)
- 1.7 IAEA/AFSCME/SGA/STUCO Reports
- 1.8 Superintendent's Report
- 1.9 Solicitor's Report

### **2. Presentation**

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### **3. Approval of the Minutes and Agenda**

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#### **3.1 Minutes of June 12, 2023 Board Meeting**

Approve the minutes of the June 12, 2023 board meeting as submitted.

#### **3.2 Approval of the June 26, 2023 Special Board Meeting Agenda**

Approval of the Agenda as submitted.

### **4. Board Reports**

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#### **4.1 Indiana County Technology Center - Mr. Schroth**

#### **4.2 ARIN IU 28 - Dr. Rieg**

#### **4.3 Outreach Committee - Mrs. Blank**

### **5. Academic/Extracurricular Committee**

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***Mr. Tom Harley, Chair***

***Tamie Blank, Ronald Airhart and Sue Rieg***

#### **5.1 Committee Meeting Report**

#### **5.2 SAP Agreements**

That the Board approves the Student Assistance Program Agreement with the Armstrong-Indiana-Clarion Drug & Alcohol Commission be approved at no cost to the district as presented.

That the Board approves the Student Assistance Program Agreement with the Community Guidance Center be approved at no cost to the district as presented.

#### **5.3 IU28 STEAM Lending Library Participation**

That the Board approves the district's participation in the ARIN IU28 STEAM Equipment Lending Library at a cost of \$150.00 per year.

### **6. Policy & Personnel Committee**

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***Cinda Brode, Chair***

***Tamie Blank and Terry Kerr***

6.1 Committee Meeting Report

6.2 Substitute List

That the Board approves the custodian substitute list as submitted.

6.3 Approval of Board Policies

That based on the recommendation of the committee, the Board approves the following board policies: Board Policy #800 Records Management, #830 Security of Computerized Personal Information/Breach Notification and #830.1 Data Governance-Storage/Security.

6.4 Employment of Support Staff

That based on the recommendation of administration, the Board employs \_\_\_\_\_, as a paraeducator, effective the first contractual day of the 2023-2024 school year at an hourly rate of \$13.25 per hour subject to a 60-day probation period and receipt of all required paperwork be approved.

6.5 Long Term Substitute Assignment

That based on the recommendation of administration, the Board employs \_\_\_\_\_ as a long-term Family & Consumer Science teacher at the Junior High School for the 2023-2024 school year at a per diem rate of \$250.41 (Instructional 1, Step 1) be approved; pending receipt of all required paperwork.

6.6 Extra Duty/Extra Pay Assignments

That the Board approves the following extra duty/extra pay assignments for the 2023-2024 school year.

**YEAR ROUND POSITIONS 2023-2024**

|       | POSITION                             | COMPENSATION         |
|-------|--------------------------------------|----------------------|
| _____ | SH Yearbook Advisor                  | \$ 3,196.00          |
| _____ | SH Newspaper Advisor                 | \$ 2,500.00          |
| _____ | SH Video Production Coord.           | \$ 2,811.00          |
| _____ | SH SGA Advisor                       | \$ 2,406.00          |
| _____ | Senior Class Advisor                 | \$ 1,067.00          |
| _____ | SH Music Band Director               | \$ 8,217.00          |
| _____ | SH Music Asst Band Director          | \$ 3,662.00          |
| _____ | SH Music Stage & Instrumental Groups | \$ 1,748.00          |
| _____ | SH Music Orchestra                   | \$ 1,365.00          |
| _____ | SH Music Vocal Groups                | \$ 1,748.00          |
| _____ | SH Music Band Front Asst             | \$ 3,317.00          |
| _____ | SH Dramatics Coordinator             | \$ 5,800.00          |
| _____ | SH Show Director                     | \$ 2,617.00 per show |
| _____ | Technical Assistant – 1st Show       | \$ 988.00            |
| _____ | Technical Assistant – 2nd Show       | \$ 988.00            |

|       |                                      |             |
|-------|--------------------------------------|-------------|
| _____ | Technical Assistant – Musical        | \$ 988.00   |
| _____ | SH Dramatics Musical Director        | \$ 3,609.00 |
| _____ | SH Dramatics Orchestra Director      | \$ 2,366.00 |
| _____ | SH Dramatics Choreographer           | \$ 1,162.00 |
| _____ | SH Dramatics Costume Design          | \$ 1,162.00 |
| _____ | Assistant Athletic Director          | \$ 8,475.00 |
| _____ | JH Dramatics Coordinator             | \$ 5,800.00 |
| _____ | JH Dramatics Vocal Director          | \$ 1,631.00 |
| _____ | JH Dramatics Orchestra Director      | \$ 1,631.00 |
| _____ | JH Music Marching Band Director      | \$ 2,132.00 |
| _____ | JH Music Concert Band/Special Groups | \$ 1,365.00 |
| _____ | JH Music Orchestra and               |             |
|       | Instrumental Groups                  | \$ 1,365.00 |
| _____ | JH Music Vocal Groups                | \$ 1,365.00 |
| _____ | JH Yearbook                          | \$ 1,827.00 |
| _____ | JH Newspaper                         | \$ 1,827.00 |
|       | TOTAL                                | \$79,135.00 |

| <b><u>Spring Positions 2023-2024</u></b> |                                     |              |
|------------------------------------------|-------------------------------------|--------------|
| NAME                                     | POSITION                            | COMPENSATION |
| _____                                    | Baseball Head Coach                 | \$7,229.00   |
| _____                                    | Baseball Assistant Coach            | \$3,062.00   |
| _____                                    | Baseball Assistant Coach            | \$3,062.00   |
| _____                                    | Track Head Coach                    | \$7,229.00   |
| _____                                    | Track Assistant Coach               | \$3,062.00   |
| _____                                    | Track Assistant Coach               | \$3,062.00   |
| _____                                    | Track Assistant Coach               | \$3,062.00   |
| _____                                    | Track Assistant Coach               | \$3,062.00   |
| _____                                    | Track Assistant Coach (JH)          | \$3,062.00   |
| _____                                    | Track Assistant Coach (JH)          | \$3,062.00   |
| _____                                    | Boys' Tennis Head Coach             | \$6,128.00   |
| _____                                    | Boys' Tennis Assistant Coach        | \$2,322.00   |
| _____                                    | Girls' Softball Head Coach          | \$7,229.00   |
| _____                                    | Girls' Softball Assistant Coach     | \$3,062.00   |
| _____                                    | Senior High Cheerleader Asst – Fall | \$1,720.00   |
|                                          | TOTAL                               | \$59,415.00  |

#### 6.7 Employment of Professional Personnel

That, based on the recommendation of administration, \_\_\_\_\_ be employed as a social studies teacher effective August 23, 2023 in accordance with their certification and at an annual salary of \$ (Step 1, Instructional 1) pending receipt of updated clearances and clear Act 168 forms.

## 6.8 Employment of Assistant Principal

That based on the recommendation of administration, the Board approves the employment of \_\_\_\_\_ as the Assistant Senior High School Principal at an annual salary of \$ \_\_\_\_\_ pending receipt of updated clearances and clear Act 168 forms.

## 7. **Buildings/Grounds & Transportation Committee**

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*Mr. Terry Kerr, Chair,  
Tom Harley, Ronald Airhart and James Shaffer*

### 7.1 Committee Meeting Report

### 7.2 Update on Eisenhower Elementary

### 7.3 Vape Detector Installation

That based on the recommendation of the Building, Grounds & Transportation Committee, the quotes from DIRECTEC, LLC. for the installation of 41 vape detectors at the Senior and Junior High school, be approved at an estimated cost of \$23,615.76.

The actual vape detectors are valued at approximately \$51,000 and are being provided by DIRECTEC, LLC, through a grant with Adagio Health.

### 7.4 Public Address System

That based on the recommendation of the Building, Grounds & Transportation Committee, the purchase of a new Public Address System for the \_\_\_\_\_, at an estimated cost of \$ \_\_\_\_\_, be approved.

### 7.5 East Pike Change Order Approval

That based on the recommendation of the Building, Grounds & Transportation Committee, the following people are authorized to approve any Change Order related to the East Pike Renovation project under \$10,000: Superintendent, Business Manager, Supervisor of Building & Grounds and the Board Chairperson of the Building, Grounds & Transportation Committee.

All Change Orders will be brought to the full Board for approval.

## 8. **Audit & Finance Committee**

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*Julia Trimarchi Cuccaro, Chair  
Terry Kerr and Cinda Brode*

### 8.1 Committee Meeting Report

## 8.2 Adoption of Budget

Submitted for the Board's consideration is the following motion to adopt the 2023-2024 general fund budget.

RESOLVED, that the Budget of the Indiana Area School District hereby is finally adopted as the annual budget of the said school district for the fiscal year beginning on the first day of July 2023 and ending on the thirtieth day of June 2024, in the total amount of \$64,060,839.

BE IT FURTHER RESOLVED, that the Board of Directors of the Indiana Area School District authorize and appropriate the expenditure of the funds as itemized in said budget during the fiscal year beginning on the first day of July 2023 and ending on the thirtieth day of June 2024. The necessary revenue for meeting the budgetary requirements shall be provided by the following taxes:

- a. A 0.75% tax on earned income received and net profits earned during the period beginning July 1, 2023 and ending June 30, 2024 upon residents of the Indiana Area School District. (This tax continues in force and effect from year to year without annual reenactment.)
- b. A 0.5% tax on the transfer of real property, effective January 1, 1977, revised March 10, 1987, upon real property transferred within the Indiana Area School District. (This tax continues in force and effect from year to year without annual reenactment.)
- c. A tax on real estate which is hereby levied and assessed at the rate of 15.67 mills on the dollar on the total amount of the assessed value of all real estate taxable for school purposes in the Indiana Area School District or at the rate of \$1.567 on each \$100.00 of such assessed valuation.

## 8.3 Tax Bill Deadlines

That the following deadlines for the 2023 real estate tax bills be set for all four municipalities:

Discount - September 30, 2023  
 Face - November 30, 2023  
 Penalty - December 31, 2023  
 Installment #1 - August 31, 2023  
 Installment #2 - October 31, 2023  
 Installment #3 - December 15, 2023

## 8.4 Homestead/Farmstead Resolution

That the Indiana Area School District's Homestead and Farmstead Exclusion Resolution be approved as submitted.

## 8.5 Insurance Renewal

That insurance coverage for the 2023-2024 fiscal year be approved as follows:

|                           |            |
|---------------------------|------------|
| Package Policy            | \$135,978* |
| Excess (Umbrella)         | 11,255     |
| Commercial Auto           | 6,812      |
| Errors and Omissions      | 15,406     |
| Athletic                  | 13,230     |
| Mine Subsidence           | 258        |
| Privacy/Network Liability | 13,919     |
| Workers Compensation      | 113,344    |
| Total                     | \$310,202  |

\*Renewal Price includes an increase in the District's deductible from \$25,000 to \$50,000.

## 8.6 Copier Lease Agreement

That based on the recommendation of the administration, the District enters into a four (4) year lease agreement with \_\_\_\_\_, for the lease of 10 copiers (replacement of current copiers), at an estimated monthly cost of \_\_\_\_\_.

## 9. Closing

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### 9.1 Discussion Items

### 9.2 Public Comment on Agenda Items

### 9.3 Enclosures

Student Activity Report (JH & SH)  
Treasurer's Report - May

### 9.4 Notice of Executive Session

There was an executive session at 6:00 p.m.

9.5 Next Board Meeting

Please note change in meeting date: There will be a regular meeting on July 17, 2023 at 7:00 p.m. to discuss general purposes.

9.6 Next Committee Meeting

There will be NO committee meetings in July.

9.7 Adjournment