



LITTLESTOWN AREA SCHOOL DISTRICT

AGENDA

Notice: All Public Board Meetings are being Audio Recorded

Attend in Person or Watch Livestream on Facebook

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All Items Linked in Red are for Board Members Only

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| | <u>I. GENERAL BUSINESS</u> |
| Mrs. Dolores Nester | A. Call to Order |
| Ms. Beverly Lang | B. Roll Call |
| Mr. Carl Thompson | C. Pledge of Allegiance and Moment of Silence |
| Mrs. Dolores Nester | D. Board Acknowledgements and Announcements |
| Mrs. Dolores Nester | E. Presentations |
| Keaton Hilker | 1. Student Representative Reports |
| Kaelonnah Darlich, | a) Middle School |
| Kaylie Kurland | b) High School |
| Mrs. Dolores Nester | 2. Students of the Month |
| Mrs. Carleen Russell | a) Sadie Seymore, 2nd Grade, ACES (March SOM) |
| Ms. Kate Rynard | b) Cora Bogus, 1st Grade, ACES |
| Ms. White/Ms. Green | c) Georgia Wilt, 4th Grade, ACES |
| Mrs. Dannette Brinkley | d) Margaret Dellinger, 7th Grade, MAMS |
| Mr. Joel Moran | e) Elizabeth Young, 12th Grade, LHS |
| Mr. Joel Moran | f) Kyle Thayer, 12th Grade, LHS |
| Mr. Adam Bish | 3. Peyton Small, 1st Chair in the PMEA All-State Wind Ensemble on Alto Saxophone. |
| Mrs. Dolores Nester | F. Public Participation |
| | 1. Participants attending in person, and up to 5 minutes before the start of the meeting, must fill out the public participation sheet in the lobby outside the board room including name, address, and topic. |
| | 2. Participants who are unable to attend the meeting may also call 717-359-4146 x2910 up to 30 minutes before the start of the meeting, state your address first and full name and leave a message up to 5 minutes. |

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| Mrs. Dolores Nester | <p>G. Discussion and Action on the following Board Minutes:</p> <ol style="list-style-type: none"> 1. Regular Board Meeting on April 17, 2023. 2. Finance, Property, & Supply Committee Meeting on May 3, 2023. 3. Special Session Meeting on May 8, 2023. 4. Work Session Meeting on May 8, 2023. |
| <p>Mr. Robert Hahn</p> <p>Item A. is noted.</p> <p>If anyone has questions on Items B - K, please request a number to be pulled and voted on separately, if not, recommend approval of Items B - K.</p> | <p>II. <u>FINANCE, PROPERTY, & SUPPLY COMMITTEE REPORT</u></p> <p>A. Transportation Maintenance Report</p> <p>B. Recommend approval for the Littlestown School District Board of Directors to authorize the Superintendent and RLPS Architects, LLP to proceed with the bidding process for the Additions and Alterations to the Littlestown High School for the Littlestown Area School District.</p> <p>C. Recommend approval of the 2023-2024 Proposed Final Budget.</p> <p>D. Recommend approval of the 2022-2023 Per Capita Tax Exonerations.</p> <p>E. <i>Recommend approval of Zelenkofske Axelrod LLC to conduct the local audit for LASD for the fiscal year end of June 30, 2023.</i></p> <p>F. Recommend approval of creating a Deposit Card with PNC for Jen Dooley and Karen Barnes in the Business Office.</p> <p>G. Recommend approval to close the following Student Activity Fund Accounts:</p> <ol style="list-style-type: none"> 1. Boys Basketball - The Booster Club will be handling the account. 2. Arabesque Club - transfer remaining funds to the LHS School Play. <p>H. Recommend approval of the Stock & Leader Proposal for Special Counsel Services for the 2023-2024 fiscal year.</p> <p>I. Recommend approval of the Interstate Custodial Agreement for 2023-2024 and 2024-2025 school years.</p> <p>J. <i>Recommend approval to place the List of Items on the Municibid Website for auction.</i></p> <p>K. Recommend approval of a \$80.00 Donation towards the negative lunch account balance from an anonymous donor.</p> |
| <p>Mr. Bob Hahn</p> <p>Items L.1 - 5 Noted</p> <p>Item L.6 for approval.</p> | <p>L. <u>TREASURER'S REPORT</u></p> <ol style="list-style-type: none"> 1. Building Budget Report 2. General Fund Budget YTD 2022-2023 3. Encumbrance Report 4. Activities Report 5. Cafeteria Report 6. Budget Transfer Report |

Mr. Bob Hahn

If anyone has questions on Items M.1-5, please request a number to be pulled and voted on separately, if not, recommend approval of Items M.1-5.

Items M.6 is noted.

Mr. Yancy Unger

If anyone has questions on Items A - H, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A - H.

M. PAYMENT OF INVOICES

1. [General Fund Checks](#)
2. [Cafeteria Fund Checks](#)
3. [Student Activity Checks](#)
4. Capital Projects Checks - None
5. [GO Bond Checks](#)
6. [Void Check Report](#)

III. PERSONNEL REPORT

- A. Recommend approval of the following Staff Retirements:
 1. [Robert Frock](#), Custodian, effective April 21, 2023.
 2. [Rene` Bruder](#), Secondary Learning Support Teacher, effective February 15, 2024.
- B. Recommend approval of the following Staff Resignations:
 1. [Codie Bogus](#), Custodian, effective May 5, 2023.
 2. [Michael Lippy](#), Varsity Head Football Coach, effective April 24, 2023.
 3. [Matthew Martino](#), Secondary Social Studies Teacher, HS Cross Country Coach, and JH Track & Field Coach, effective June 02, 2023.
- C. Recommend approval of the following Instructional Staff Hires and Transfers:
 1. Emily Glassick, transfer from Learning Support Teacher to Elementary Instructional Interventionist, effective August 22, 2023.
 2. [Deanna Figueroa](#), Mental Health Therapist, effective August 22, 2023.
 3. [Erin Celano](#), 6th Grade ELA Teacher, effective August 22, 2023.
 4. *Jennifer Myers, transfer from Building Substitute to Certified Teaching Specialist, effective August 22, 2023.*
 5. *Kara Glass, transfer from Secondary Learning Support Teacher to Dean of Students (10 Month Assistant Principal) at MAMS, effective August 22, 2023.*
- D. Recommend approval of the following Summer Supplemental Hires:
 1. *Regina Biddle, Jen Yingling, Erin Hahn, Gail Marfia - ACES [Pre-K Summer Program Teachers](#).*
 2. *Justine Garman, ACES [Pre-K Summer Program Coordinator](#).*
 3. *Nicholas Liberty, MAMS [Summer Student Learning Opportunities Recovery Coordinator](#).*
 4. *Michael Baker, [LHS Summer Credit Recovery Coordinator](#).*
 5. *Summer Student Workers - James Knill, Nathan Snyder, Jared Lochary, Christopher Collins, Joseph Knill, Jackson Payne, Parker Dell, Arien Mincher, Zacari Seller, Kiersten Mays, and Micah Riddle-Substitute*
- E. Recommend a [4% wage increase to all Support Staff](#) effective July 1, 2023.

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| | <p>F. Recommend approval to increase teacher substitute rates \$10.00/day, effective with the 2023-2024 school year, as follows:</p> <ol style="list-style-type: none"> 1. \$125 for Day to Day Substitutes 2. \$145 for Building Substitutes and Extended Term Substitutes <p>G. Recommend permission for the Superintendent to advertise and hire personnel for open positions as needed between June 20, 2023 and August 21, 2023 at which time the board will finalize approval at the regular meeting.</p> <p>H. Recommend approval of the following Volunteers:</p> <ol style="list-style-type: none"> 1. Classroom: <i>Ashley Chrismer, Yaneira Cruz</i> 2. Extra-Curricular: <i>None</i> |
| <p>Mrs. Jennifer McClay</p> <p>If anyone has questions on Items A - F, please request a letter to be pulled and voted on separately, if not, recommend approval of Items A - F.</p> | <p>IV. <u>CURRICULUM, CO-CURRICULUM, AND POLICY COMMITTEE REPORT</u></p> <p>A. Recommend approval of the Second Reading of the following Policies:</p> <ol style="list-style-type: none"> 1. Policy 109: Resource Materials 2. Policy 237: Electronic Devices 3. Policy 800.1: Electronic Signatures/Records 4. Policy 800.2: Electronic Data Storage <p>B. Recommend approval of the 2023 List of Graduates.</p> <p>C. Recommend approval of the Memorandum of Understanding with the Gettysburg Area School District JROTC Program.</p> <p>D. Recommend approval of the Memorandum of Understanding with Commonwealth University for dual credit opportunities for students.</p> <p>E. <i>Recommend approval to waive the expulsion hearing for Case 2022-23.5 and expel the student starting at the conclusion of a 10 day suspension on May 24, 2023 and conclude on June 2, 2023.</i></p> <p>F. Recommend approval of the following Donations:</p> <ol style="list-style-type: none"> 1. LHS Class of 1948 to donate \$256.33 in memory of George Harner and to be used towards the Tennis Program. |
| <p>Mrs. Beth Becker</p> | <p>V. <u>THUNDERBOLT FOUNDATION REPORT</u></p> |
| <p>Mrs. Dolores Nester</p> | <p>VI. <u>LIU BOARD REPORT</u></p> |

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| Mr. Yancy Unger | VII. <u>ADAMS COUNTY TECHNICAL INSTITUTE JOC REPORT</u> |
| Dr. Eric Naylor | VIII. <u>SAFETY REPORT</u> April 2023 Safety Report |
| Mr. Christopher Bigger | IX. <u>SUPERINTENDENT REPORT</u> |
| Mrs. Dolores Nester Items A-C Noted. | X. <u>OLD BUSINESS</u> A. Technology FMX Report B. Maintenance FMX Report C. Monthly Enrollment Report |
| Mrs. Dolores Nester Topics may be brought before the board for future consideration. For an item to be added to a future meeting, the majority of the board must agree the topic is in need of review. | XI. <u>NEW BUSINESS</u> (Informational and Discussion Only) |
| Mrs. Dolores Nester | XII. <u>ADJOURNMENT</u> |