EdFi - Interim/Rule 18

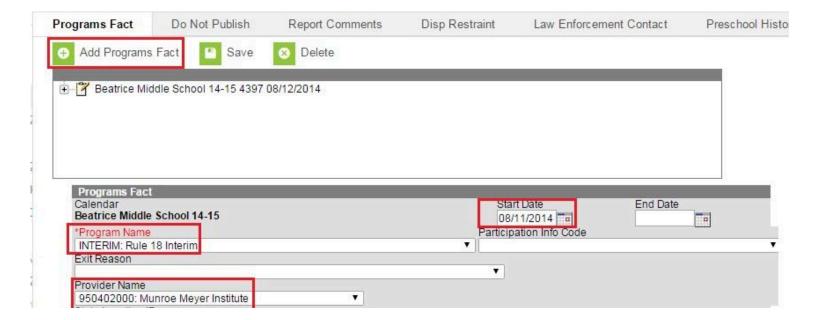
When a student has been sent to a Rule 18 School, the Building Secretary will enter the Rule 18 Program Fact information into Infinite Campus. All communication should then be forwarded to Student Programs.

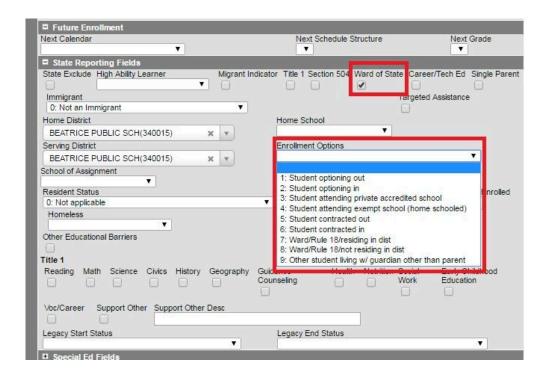
Communication is KEY!!! It doesn't matter who gets what information first - if you get information about it, just email anyone involved with that student so everyone who needs to know gets the information.

If you have any questions about Rule 18 information, please call Student Programs.

Enter the information into Infinite Campus:

- In Student General, Select the Programs Fact Tab.
- Select Add Programs Fact
- Program name
 - o Interim Rule 18
- Start Date
 - Provide the date the student began participation in the Rule 18 Interim-Program School.
 - The first day of their enrollment will automatically populate you can change this if necessary.
- End Date
 - Provide the date the student ended participation in the Rule 18 School.
- Provider Name the school where they are going (– see list for state Rule 18 schools)
- Save





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- You will also need to create a course called Off Site if you do not already have one.
- In the Index, Go to Scheduling
- Add Course
 - o Course Number whatever your numbering system is.
 - o Name Must be Off Site
- Create a Section
- Put the student into that section.