

PROJECT REPORT FORM (PRF)

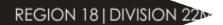
Waiākea High School Key Club 2021-2022

PROJEC1	T NA	ME:	EHCC Haunted House							
LOCATIO	ON:	Eas	t Hawaii Cultural Center Anne	ex						
DATE: _(Octo	ber	31, 2023	TIME:	4:00	4:00 PM to		7:00 PM		
CHAIRPE	ERSC	N	Hannah and Elijah Jacinto		ADVISC)R:	Sato ITIRE: Key Club Shirt Emphasis Interclub ct, the day before the project. Heet; BE ORGANIZED. project; remind when, where, hour), complete checklist at			
CONTAC	CT IN	IFO:			 PR	OJECT ATTII	Sato ATTIRE: Key Club Shirt or Emphasis Interclub T) ect, the day before the project. wheet; BE ORGANIZED. e project; remind when, where, hour), complete checklist at	Key Club Shirt		
	PHONE NUMBER OTES: Family Kiwanis Sponsor Ever CHAIRPERSON(S)' CHECKLIST: (CHAIRS RECE Make sure that a sufficient/required nu *If more than twenty members are req Pick up the PRF from the clipboard in N Contact EVERY member signed-up and	PHONE NUMBER	PHONE NUMBER							
NOTES:										
K-Fami	ly		Kiwanis Sponsor Event	Division Pro	ject	Major Er	nphasis	Interclub		
CHAIRPERSON(S)' CHECKLIST: (CHAIRS RECEIVE 1 HOUR IF THESE RESPONSIBILITIES ARE MET) X Make sure that a sufficient/required number of members are signed up for the project, the day before the project. *If more than twenty members are required to sign up for the project, use another sheet; BE ORGANIZED. X Pick up the PRF from the clipboard in Mrs. Sato's Room (Q-201) Contact EVERY member signed-up and the ADVISOR by 8:30pm the day before the project; remind when, where, what to bring and wear; ask for REPLY. X Sign-in and sign-out each attendee, at the project. Complete the rest of the PRF: total the hours for each member (to the nearest 0.25 hour), complete checklist at bottom & provide an evaluation of the project. CHECK YOUR MATH!! X Submit the PRF to the website, NO LATER THAN 1 WEEK after the project. Be prepared to report about the project, at the following General Membership meeting.										

#	MEMBER'S NAME	GR.	CONTACT #	TEXT?	E-MAIL	SIGN-IN	SIGN-OUT	HRS.
1	Hannah Jacinto	10				4:00 PM	7:00 PM	3
2	Elijah Jacinto	10				4:00 PM	7:00 PM	3
3	Gloria Ooka	9				4:00 PM	7:00 PM	3
4	Olivia Ooka	9				4:00 PN	7:00 PM	3
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<u>FUNDS</u>	<u>PROJECT</u>	<u>HOURS</u>	<u>SCRAPBOOK</u>				
Raised:	Who was the project done	Total Members: Pictures?					
N/A	with?	4		Yes	Χ	No	





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Spent:	FUCC	Total Hours:		Flyers, Brochures, etc?				
	N/A	EHCC	12		Yes	Χ	No	

PROJECT EVALUATION: What preparation was involved? What was done at the project? Was the project successful? Should we do the project again? Please feel free to add any other information. Please write on the back of this paper! ©

In this project, we helped in the haunted house. We dressed up in costumes and scared people in the haunted house as they went along.