District English Language Advisory Committee (DELAC)/
English Learner Parent Advisory Committee (ELPAC)
to the Local Control Accountability Plan (LCAP)
Agenda/Minutes
November 16, 2023
5:30-7:00 pm
Join Zoom Meeting
https://llesd.zoom.us/j/81516261667

Present:

I Introductions .....Val
II DELAC Responsibilities- let's review roles and responsibilities.

What is DELAC?

The committee is composed of school staff, parents of English learner students, other parents and community members who are interested in English learner programs. At least 51 percent of the committee must be made up of parents of English learner students who are not employed by the district.

Advisory Duties

The purpose of the DELAC is to advise, not govern, English learner services and programs offered by the district. As an advisory group, DELAC member duties include:

- Advise on the EL Master Plan for educational programs and services to English Learners.
- Advise and review a district-wide needs assessment on a school-by-school basis.
- Review and support district program goals and objectives for English Learner Services.
- Review annual language census.
- Review and comment on the district's reclassification procedures for English Learners.
- Review and comment on the written notifications to be sent to parents and guardians.
- Performing self-evaluation to determine if the DELAC is meeting its goals and appropriately representing the district's English Learners.

The overall goal of the DELAC is to improve our English learners' acquisition of fluency in English and to help our students achieve academic success.

DELAC Meetings

All DELAC meetings, including subcommittees, are required by law to be open to the public. Meeting agendas must be posted in a public place a minimum of 72 hours in advance.

An ideal DELAC meeting agenda should include student achievement data, reclassification data, and discussion aimed to increase parental involvement. Items not listed on the agenda cannot be voted upon.

III General Topics of interest for DELAC

- Thought Exchange Results
    - January meeting - provide some type of refreshments and childcare
    - Thoughts on the day/time?
        - In the past have offered at 9:30 or 10:00 at a school site after students were dropped at school
        - varied between in-person and virtual
        - offers an opportunity for working parents to have some virtual options
        - In-person very enjoyable
        - parents at the school site were more likely to attend
        - also considered a different venue for meetings
        - food is always welcome - breaking bread helps us to connect
            - bridge connection with the business
        - bring in childcare for parents with younger children
        - can offer a hybrid format for those who want to join, but cannot come in person - zoom also has translation tools to be even more inclusive
            - provide owls and get those translation services
        - there is a room at LE that is built for hybrid with a room nearby for childcare
- DELAC Parent Chair - Looking for parent volunteers to serve as parent chair of this committee and help develop the agendas for future meetings with Assistant Superintendent Valerie Park. Please contact her vpark@llesd.org if you are interested.

- Local Control Accountability Plan (LCAP) updates
    - Progress on Goals Presentation to the board in January

- CA School Dashboard Presentation -January

- English Learner Information
    - EL data at both sites
        - LE
        - LL
    - How do we support our English Learners?

- New on the Horizon: Observation Protocol for Teachers of English Learners (OPTEL)
        - The OPTEL is an observation protocol designed to support educators in monitoring and evaluating academic language use of EL students
        - Successful implementation of the OPTEL will help move California closer to statewide standardization of reclassification criteria required per Title III, Part A, Section 3111(b)(2)(A) of the Every Student Succeeds Act.
- The design of the OPTEL ensures:
- Ease of use by all (content area and specialized) teachers at all grade levels.
    - Teachers use the OPTEL to:

        - Provide evidence that contributes to reclassification decisions for all English learners, including those with Individualized Education Plans
        - Evaluate student use of English while engaging in academic content learning, including interactive academic language use with peers
        - Assess language practices across a range of proficiency levels
        - Alignment with the English language development standards and the ELPAC performance levels.
    - The OPTEL can also be used:
        - As a formative assessment tool in order to support student progress toward English proficiency
        - In consultation with parents of English learners regarding their progress toward proficiency
        - By institutions of higher education that prepare educators in teacher preparation programs
            - **November 2023:** Anticipate presenting the final analytic data set, validation study report, and draft OPTEL tool to the SBE with recommendation for approval as the statewide standardized protocol for Criterion 2 (teacher evaluation of EL students) and Criterion 3 (parent opinion and consultation) for the purpose of reclassification
            - **December 2023:** Final OPTEL implementation guidance documents, parent informational tools, and resources completed

V Happenings on Campus..... Heather and Sonya

- LL
    - Monday after Thanksgiving, family library time - library will be open after school for family library time
    - 11/30 - make up pictures
    - 12/1 - coffee with principal
    - 12/15 - winter craft fair by grade level; Cano Hall is transformed into a winter workshop - kids can create items for their loved ones
    - toy drive for needy families
    - all information in the Lion's Roar
- LE
    - Sr. Wickstrom has sent out a newsletter that lists all of the events at LE in the upcoming weeks
    - Hold a volunteer event where students and families contribute around 30,000 meals
    - supporting the Samaritan house
    - 4th grade in the middle of the play, Grammar Gulch

Many School Organizations

- PTA -Parent Teacher Association https://www.laentradapta.org/ https://www.laslomitaspta.org

  Parent Teacher Association at both schools. All parents are welcome to attend meetings and events. There is a meeting next week that will help parents to understand more about the types of community events

happening in the district throughout the year. All parents are welcome to volunteer and participate in events (fun runs, etc.).

- LLEF - Las Lomitas Education Foundation https://www.llef.org/
  "The Las Lomitas Education Foundation is a parent-volunteer run organization that works to raise funds to bridge the gap between public funding and the actual cost of a high-quality education." They also organize fun events such as the Kona Ice Truck in the park to bring families together
- Las Lomitas League - https://www.laslomitasleague.com/
  Las Lomitas League - Contact Heather Peterson (Las Lomitas) and Sonya Dineen (La Entrada) if you have questions about the types of fun after school programs that students can participate in. These may include: basketball, art classes, cooking, etc.

ELPAC Resources:
Home Language Survey and Initial Designation
Initial ELPAC Overview
ELPAC for Parents

Designated ELD https://youtu.be/EJQNDKVSI18

ELD Frameworks: http://www.cde.ca.gov/ci/rl/cf/

Summary:
http://www.scoe.net/castandards/Documents/summary ela-eld_framework.pdf

Parent Brochures:
http://www.scoe.net/castandards/Documents/summary ela-eld_framework.pdf

Items for future agendas: School Accountability Report Card (SARC), Annual Report, LCFF Plan Review

Next Meetings: January TBD; Time (9:30 am) and Location TBD